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**WASHINGTON COUNTY
UWWC BOARD OF COMMISSIONERS**

UWWC, Room 303
West Bend, Wisconsin

November 29, 2011
1:30 p.m.

Present: Ralph Hensel, Brenda Jaszewski, Roger Kist, Marilyn Merten, Paul Price, and Amy Reuteman. Absent: Richard Bertram.

Also present: Administrative Coordinator Doug Johnson, Assistant Dean Cathi Dziedzic, Chairperson Herbert Tennes, Facilities Manager Dave Loomans, UWWC Maintenance Supervisor Jon Etta, and County Clerk Administrative Assistant Linda Doro.

Vice-Chairperson Hensel called the meeting to order and read the Affidavit of Posting.

MINUTES

A correction was noted on Page 1, Line 30 of the October 7, 2011, minutes: ~~Mr.~~ Ms. Merten. Moved by Ms. Merten, seconded by Mr. Hensel to approve the October 7, 2011, minutes as corrected. Motion carried.

UPDATE ON THE UNIVERSITY DRIVE STORM SEWER REPAIR PROJECT

Mr. Loomans reported the storm sewer repair project is complete and an inspection has been conducted by the County Engineer. The warranty and close out documents should be available either today or tomorrow. The bid on the project was \$22,000, and the Committee did approve an additional \$2,000 to anchor the pipe. It was determined that the ground under the pipe was not suitable for the anchors specified so concrete collars were used at a cost of \$1,200. The total cost of the project was \$ 23,200. Moved by Ms. Merten, seconded by Mr. Kist to accept the report. Motion carried.

FACILITIES MANAGEMENT 2011 BUDGET AND PROJECTS UPDATE

Mr. Loomans presented an update on the 2011 accounts, repair expenses over \$500, and 2011 projects budget. As of November 28, 2011, there is a balance of \$21,960 in the UWWC operating budget. Moved by Ms. Merten, seconded by Ms. Reuteman to accept the report. Motion carried.

REPORT FROM ENERGY SERVICES GROUP BY HONEYWELL ON ENERGY CONSERVATION MEASURES AUDIT STUDY

Appearance: Koshy Samuel, Honeywell

Mr. Samuel reported the State of Wisconsin allocated \$100 million for an energy efficiency program in state facilities, including the UW System. Honeywell was selected to perform a comprehensive energy analysis of the UW-Washington campus in the summer of 2011. Honeywell completed the analysis and presented their findings to the UWWC team on November 23, 2011. The results of the analysis determined there could be an approximate 31% reduction in energy costs, approximately \$90,000 in annual energy saving, approximately \$1.1 in hard energy savings over the term of the project, and a reduction in Green House Gas emissions of 535.5 tons. The County and City have an opportunity to leverage County-City allocated funds

1 into this energy project. Currently there is \$10,000 in the 2012 Capital Improvement allocated
2 for Tuckpointing at the UW-Washington County campus that could be incorporated in the
3 Energy Conservation Improvement project. Mr. Loomans and the UWWC staff are in support of
4 the energy project.

5
6 **DISCUSSION AND POSSIBLE ACTION ON RECOMMENDED ENERGY**
7 **CONSERVATION MEASURES AUDIT STUDY**

8 Moved by Ms. Jaszewski, seconded by Mr. Kist to proceed with the Energy Conservation
9 Improvements presented by Honeywell, including the 2012 CIP Tuckpointing project for
10 \$10,000 to be implemented in the summer of 2012. Motion carried.

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12 **UWWC MAINTENANCE SUPERVISOR PROJECTS UPDATE**

13 Mr. Etta reported staff has been preparing equipment for the winter, and meeting with the
14 Performance Contract representatives

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16 **UPDATE ON THE CAMPUS**

17 Dr. Price reported the State 2011-13 biennial budget was balanced through the use of a \$174.3
18 million lapse, which is a fiscal safety valve that withdraws a portion of funding from state
19 agencies to account for lower than projected revenues. On October 14, 2011, the Department of
20 Administration released a memo announcing plans for a new lapse, requiring the UW System to
21 return \$65.3 million to the state over the next two years. Although the UW System typically
22 represents approximately 7% of the state's spending, it is being asked to absorb approximately
23 38% of new cuts.

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25 **NEXT TENTATIVE MEETING DATE**

26 No tentative date has been set.

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28 **ADJOURNMENT**

29 Moved by Ms. Jaszewski, seconded by Ms. Reuteman to adjourn the meeting at 2:23 p.m.
30 Motion carried.

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34 Brenda J. Jaszewski
35 Secretary, UWWC Board of Commissioners