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**WASHINGTON COUNTY
UWWC BOARD OF COMMISSIONERS**

UWWC, Room 303
West Bend, Wisconsin

October 22, 2012
1:00 p.m.

Present: Paul Ustruck, Brenda Jaszewski, Roger Kist, Marilyn Merten (Alternate), and Dean Paul Price. Excused: John Bulawa and Amy Reuteman. Absent: Kenneth Brandt.

Also present: County Board Chairperson Herbert Tennes, Assistant Dean Cathi Dziedzic, Facilities Manager Dave Loomans, and UWWC Maintenance Supervisor Jon Etta.

Chairperson Ustruck called the meeting to order and read the Affidavit of Posting.

MINUTES

Moved by Mr. Kist, seconded by Dean Price to approve the August 9, 2012 minutes as presented. Motion carried.

**REVIEW AND APPROVE FUNDING OF ENERGY CONSERVATION
IMPROVEMENTS**

Appearance: Koshy Samuel, Honeywell Account Executive

Mr. Etta reviewed the background on the project, stating that the State of Wisconsin, Department of Administration, allocated \$1,000,000 for energy efficiencies in State facilities. In June of 2011, the State contracted with Energies Services Group by Honeywell to perform the comprehensive energy analysis of the UW-Washington County campus. In 2011, an investment grade audit was completed, and submitted to the State in January, 2012. This Board approved \$10,000 to be used toward tuck-pointing, with the work to be conducted in conjunction with this energy project.

Mr. ~~Koshy~~ **Samuel** (corrected 1/25/13) stated the audit found that with the identified improvements, there would be approximately a 24% reduction in hard energy costs. This would equate to approximately \$72,184 in annual energy savings and approximately \$1,066,122 in hard energy savings over the 16 year term of the project. The areas with energy saving opportunities are: lighting, mechanical, electrical, water, plumbing, and the building envelope.

Mr. ~~Koshy~~ **Samuel** (corrected 1/25/13) informed the Board that there is an upgrade to the Energy Management System (EMS) that should be done as part of this project; however, the State will not cover this cost. Because this is such an important piece of the project, Honeywell and Johnson Controls, Inc. have offered to equally fund the entire amount of \$37,962 for the EMS upgrade. The upgrade to the EMS would be completed as part of this project and the State of Wisconsin would require the payment be made from Washington County (and City of West Bend). The State will not accept payment directly from Honeywell or Johnson Controls. Mr. ~~Koshy~~ **Samuel** (corrected 1/25/13) stated that if approved by this Board, Honeywell would invoice Johnson Controls for their half of the cost, and send Washington County a check for the entire amount of \$37,962. The State of Wisconsin would invoice Washington County and the County would pay the State.

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Mr. Ustruck questioned if the funds would be designated specifically for this project by the County when received or if they would be placed in the General Fund. It was explained that the Finance Department would make the decision as to how the funds would be receipted in order to appropriately recognize both the revenue from Honeywell/Johnson Controls, and the subsequent expense to the State of Wisconsin. The Finance Department would also ensure there is appropriate documentation for the City of West Bend portion of both the revenue and expense.

The Board questioned if the County Attorney should be involved and Mr. ~~Koshy~~ Samuel (corrected 1/25/13) stated that several other counties have run across the same issue and he would be willing to provide contacts for the County Attorney.

County Administrative Coordinator Doug Johnson arrived at 1:25 p.m.

Mr. Johnson stated that he has discussed this issue with the County Attorney, but not with the Finance Director. He stated that the County Attorney advised him that if this Board decides to accept the donation from Honeywell and Johnson Controls, it needs to be approved in public, which is the reason for this meeting.

Moved by Mr. Kist, seconded by Dean Price to accept the donation from Honeywell and Johnson Controls, Inc. in the amount of \$37,962 to be used for the Energy Management System upgrade as part of the Energy Efficiency project, with no additional cost to Washington County or the City of West Bend. Motion carried.

ADJOURNMENT

Moved by Mr. Kist, seconded by Ms. Merten to adjourn the meeting at 1:28 p.m. Motion carried.

Brenda J. Jaszewski
Secretary, UWWC Board of Commissioners