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**WASHINGTON COUNTY  
UWWC BOARD OF COMMISSIONERS**

UWWC, Room 303  
West Bend, Wisconsin

September 8, 2011  
3:00 p.m.

Present: Richard Bertram, Ralph Hensel, Brenda Jaszewski, Marilyn Merten, Paul Price, and Amy Reuteman. Excused: Tony Turner.

Also present: Administrative Coordinator Doug Johnson, Chairperson Herbert Tennes, Facilities Manager Dave Loomans, UWWC Maintenance Supervisor Jon Etta, Supervisor Dennis Myers, and County Clerk Administrative Assistant Linda Doro.

Chairperson Bertram called the meeting to order and read the Affidavit of Posting.

**MINUTES**

Moved by Ms. Merten, seconded by Mr. Hensel to approve the July 21, 2011, minutes as presented. Motion carried.

**UNIVERSITY DRIVE STORM SEWER REPAIR**

Mr. Loomans provided an overview of the Washington County Storm Sewer repair project located east on University Drive. The project entails clearing trees and brush, replacing 140' of failed 24" corrugated metal pipe (CMP), with new high-density polyethylene (HDPE) pipe, adding a new outlet apron and rip rap, backfilling and grading to match adjoining elevations, and seeding. The only permit required for this project will be for erosion control. The estimated cost of the project is between \$25,000 and \$30,000. The project will be funded from the balance of the roofing projects estimated at \$44,000 and possibly 2010 non-lapsed funds. Mr. Loomans reported bid documents will be available on September 14, 2011 and bids are due September 28, 2011. The project is expected to be completed by November ~~28~~ 18, 2011 (**corrected on 10/7/11**). Moved by Ms. Merten, seconded by Mr. Hensel to authorize a request for bids for the University Drive Storm Sewer repair project with a budget amount not to exceed \$44,000. Motion carried.

**FACILITIES MANAGEMENT 2011 BUDGET AND PROJECTS UPDATE**

Mr. Loomans presented an update on the 2011 accounts, repair expenses over \$500, and 2011 projects budget. As of September 6, 2011, there is a balance of \$43,253, plus \$7,410 of non-lapsed funds from 2010 in the UWWC operating budget. It was noted that since the City did not carry over any 2010 funds, this \$7,410 should not be used. Requests for all future non-lapsed or carry over funds will be coordinated between the City and County Clerks. Moved by Ms. Jaszewski, seconded by Ms. Reuteman to accept the report. Motion carried.

**UWWC MAINTENANCE SUPERVISOR PROJECTS UPDATE**

Mr. Etta reported painting projects are completed, and ceiling tiles have been replaced. Mr. Etta has been meeting with the Performance Contract representatives and they are approximately half way through the process in order to have recommendations ready for the University.

**IMPLEMENTATION OF WISCONSIN CONCEALED CARRY LAW ON UWWC CAMPUS**

Dr. Price reported the UW System is prohibiting weapons in all UW System buildings. Signs will be posted at all entrances.

1 **UPDATE ON THE CAMPUS**

2 Dr. Price reported student enrollment is over 1,000 as of today, which is down from last year's enrollment  
3 of over 1,100 students. Dr. Price reported there is a Welcome to the Dean event on September 23, 2011,  
4 which the UW System Chancellor will be attending. Dr. Price provided a status report on the UWWC  
5 Engineering program collaboration with UW Platteville. Dr. Price reported UWWC is in the process of  
6 signing a Memorandum of Understanding with UW Oshkosh, UW Sheboygan, UW Manitowoc, and UW  
7 Fond du Lac regarding a Special Education program. The UWWC Foundation is hosting a Fish Fry  
8 Frenzy at the campus to raise funds for the HOPE fund and the Foundation.

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10 **NEXT TENTATIVE MEETING DATE**

11 The UWWC Board of Commissioners will tentatively meet at 3:00 p.m. on Friday, October 7, 2011.

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13 **ADJOURNMENT**

14 Moved by Mr. Hensel, seconded by Ms. Merten to adjourn the meeting at 3:57 p.m. Motion carried.

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Brenda J. Jaszewski  
Secretary, UWWC Board of Commissioners