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**WASHINGTON COUNTY  
UWWC BOARD OF COMMISSIONERS**

UWWC, Room 303  
West Bend, Wisconsin

August 9, 2012  
10:00 a.m.

Present: Kenneth Brandt, John Bulawa, Jeffrey Geib (Alternate), Brenda Jaszewski, Roger Kist, Paul Price, Amy Reuteman, and Paul Ustruck.

Also present: County Board Chairperson Herbert Tennes, Assistant Dean Cathi Dziedzic, Facilities Manager Dave Loomans, UWWC Maintenance Supervisor Jon Etta, and Deputy County Clerk Mary G. Lemke.

Chairperson Ustruck called the meeting to order and read the Affidavit of Posting.

**MINUTES**

Moved by Mr. Brandt, seconded by Mr. Kist to approve the May 24, 2012, minutes as presented. Motion carried.

**2013 FACILITIES BUDGET**

The 2013 UWWC operating budget was presented as follows:

Tower Rent (Revenue)	(1,880)
Telephone	2,200
Repair & Maintenance	38,836
Contracted Services	60,970
Property & Liability Insurance	<u>43,650</u>
Total Operating Budget	\$143,776

Moved by Ms. Jaszewski, seconded by Mr. Kist to approve the 2013 UWWC budget as proposed and forward to Washington County and City of West Bend Administration departments with the authority to make changes in the Contracted Services amount once the Elevator Service and Chemical Treatment bids are received. Motion carried.

**FACILITIES MANAGEMENT 2012 BUDGET AND PROJECTS UPDATE**

Mr. Loomans presented an update on the 2012 accounts, repair expenses over \$500, and 2012 projects budget.

**UWWC MAINTENANCE SUPERVISOR PROJECTS UPDATE**

Mr. Etta reported the performance contract is still being reviewed by the State and still on schedule, and the summer maintenance items are almost completed.

**UPDATE ON THE CAMPUS**

Dr. Price reported they are in the process of hiring the two instructors from UW Platteville that will be available for the Engineering program this fall. Overall enrollment is down; however enrollment in online courses is higher than normal.

1 **NEXT TENTATIVE MEETING DATE**

2 The UWWC Board of Commissioners will tentatively meet on Friday, January 25, 2013, at  
3 9:00 a.m.

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5 **TOUR OF UWWC**

6 The Board toured UWWC.

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8 **ADJOURNMENT**

9 Chairperson Ustruck adjourned the meeting at 11:45 a.m.

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Brenda J. Jaszewski  
Secretary, UWWC Board of Commissioners