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**WASHINGTON COUNTY
UWWC BOARD OF COMMISSIONERS**

UWWC, Room 303
West Bend, Wisconsin

May 24, 2012
1:00 p.m.

Present: Kenneth Brandt, John Bulawa, Jeffrey Geib (Alternate), Brenda Jaszewski, Roger Kist, Paul Price, Amy Reuteman, and Paul Ustruck.

Also present: Assistant Dean Cathi Dziedzic, Facilities Manager Dave Loomans, UWWC Maintenance Supervisor Jon Etta, Supervisor Dennis Myers, and County Clerk Administrative Assistant Linda Doro.

Second Vice-Chairperson Ustruck called the meeting to order and read the Affidavit of Posting.

ELECTION OF OFFICERS

Ms. Jaszewski nominated Mr. Ustruck as Chairperson. Moved by Ms. Jaszewski, seconded by Mr. Kist to close nominations and cast a unanimous ballot for Mr. Ustruck as Chairperson. Motion carried.

Mr. Ustruck nominated Mr. Bulawa as Vice-Chairperson. Moved by Ms. Jaszewski, seconded by Mr. Kist to close nominations and cast a unanimous ballot for Mr. Bulawa as Vice-Chairperson. Motion carried.

Ms. Reuteman nominated Ms. Jaszewski as Secretary. Moved by Mr. Kist, seconded by Ms. Reuteman to close nominations and cast a unanimous ballot for Ms. Jaszewski as Secretary. Motion carried.

RESPONSIBILITIES OF THE UW-WASHINGTON COUNTY BOARD OF COMMISSIONERS

Introductions were made and the responsibilities of the UW-Washington County Board of Commissioners were distributed.

MINUTES

Moved by Mr. Kist, seconded by Mr. Bulawa to approve the January 26, 2012, minutes as presented. Motion carried.

2013-2018 CAPITAL PLAN - REVIEW AND ACTION

Mr. Loomans presented the proposed 2013-2018 Capital Improvement Plan for UWWC. For 2013, the projects are as follows: Parking Lot Maintenance for \$20,000, Campus Master Plan for \$20,000, Flooring Replacements for \$30,000, Generator Transfer Switch Replacement for \$5,000, and Locker Room Refurbishing for \$10,000. The amounts for the following years are: 2014 - \$130,000, 2015 - \$85,000, 2016- \$85,000, 2017 - \$130,000, and 2018 - \$85,000. Moved by Ms. Jaszewski, seconded by Mr. Brandt to approve the 2013-2018 Capital Improvement Plan for UWWC as presented, and forward to the Washington County Administrative Coordinator and City of West Bend Administrator. Motion carried.

1 **FACILITIES MANAGEMENT BUDGET AND PROJECTS UPDATE**

2 Mr. Loomans presented an update on the 2012 accounts, repair expenses over \$500, and 2012
3 projects budget. As of May 23, 2012, there is a balance of \$79,925 in the UWWC operating
4 budget, and a balance of \$10,000 in the UWWC projects budget.

5
6 **UWWC MAINTENANCE SUPERVISOR PROJECTS UPDATE**

7 Mr. Etta reported summer renovations have been initiated and the performance contract was
8 submitted to the State and is being reviewed by their engineers.

9
10 **UPDATE ON THE CAMPUS**

11 Dr. Price reported there were 80 graduates from the spring session, \$70,000 in scholarships was
12 awarded, and the summer program starts Tuesday. Dr. Price reported two instructors from UW
13 Platteville will be available for the Engineering program this fall.

14
15 **NEXT TENTATIVE MEETING DATE**

16 The UWWC Board of Commissioners will tentatively meet on Thursday, August 9, 2012, at 9:00
17 a.m.

18
19 **ADJOURNMENT**

20 Moved by Ms. Jaszewski, seconded by Mr. Kist to adjourn the meeting at 1:47 p.m. Motion
21 carried.

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25 Brenda J. Jaszewski
26 Secretary, UWWC Board of Commissioners