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**WASHINGTON COUNTY
UWWC BOARD OF COMMISSIONERS**

UWWC, Room 303
West Bend, Wisconsin

April 17, 2013
9:00 a.m.

Present: Paul Ustruck, Kenneth Brandt, John Bulawa, Brenda Jaszewski, Roger Kist, and Paul Price. Excused: Amy Reuteman.

Also present: Facilities Manager Dave Loomans, UWWC Maintenance Supervisor Jon Etta, and Alternate UWWC Board of Commissioners member Marilyn Merten.

Chairperson Ustruck called the meeting to order and read the Affidavit of Posting.

MINUTES

Moved by Mr. Brandt, seconded by Mr. Kist to approve the January 25, 2013, minutes as presented. Motion carried.

CAPITAL IMPROVEMENT PLAN – 2014 THROUGH 2019

Mr. Loomans presented and reviewed the proposed Capital Improvement Plan projects and costs for 2014 through 2019 as follows:

- 2014 - \$ 85,000 – Additional Parking Lot
- 2015 - \$150,000 – Roof Replacement – Area H (Bookstore)
- 2016 - \$ 20,000 – Parking Lot Maintenance (All Lots & Drives)
- 2017 - \$ 85,000 – Cafeteria Renovations
- 2018 - \$ 85,000 – Roof Replacements – Areas E, G, D, and J
- 2019 - \$ 20,000 – Parking Lot Maintenance (All Lots & Drives)
- 2019 - \$ 65,000 – Roof Replacements – Areas C and N

Moved by Ms. Jaszewski, seconded by Mr. Kist to approve the 2014 through 2019 Capital Improvement Plan for UWWC as presented, and forward to the Washington County Administrative Coordinator and City of West Bend Administrator. Motion carried.

FACILITIES MANAGEMENT 2013 BUDGET AND PROJECTS UPDATE

Mr. Loomans presented an update on the 2013 accounts, repair expenses over \$500, and 2013 projects budget. As of April 15, 2013, there is a balance of \$79,722 in the UWWC operating budget, and a balance of \$95,000 in the UWWC projects budget. The additional \$10,000 in the projects budget is due to the 2012 tuckpointing project being delayed to 2013 and non-lapsing the 2012 funds to cover this project.

UWWC MAINTENANCE SUPERVISOR PROJECTS UPDATE

Mr. Etta informed the Board that each week he is meeting with Honeywell regarding the Performance Contract project. The plumbing portion is almost complete and the building envelope work was completed over the Easter break. The tuckpointing will be done in May, and bids have been let for the electrical portion of the project.

1 **UPDATE ON CAMPUS**

2 Dean Price stated students from Silverbrook Middle School are at the campus today for a tour
3 and the Badger Middle School students have previously toured the facility. Applications and
4 admissions have increased over the last two years.

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6 **NEXT MEETING DATE**

7 The UWWC Board of Commissioners is tentatively scheduled to meet on Thursday, May 16,
8 2013 at 9:00 a.m.

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10 **ADJOURNMENT**

11 Moved by Mr. Brandt, seconded by Mr. Kist to adjourn the meeting at 9:43 a.m. Motion carried.

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Brenda J. Jaszewski
Secretary, UWWC Board of Commissioners