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**WASHINGTON COUNTY  
UWWC BOARD OF COMMISSIONERS**

UWWC, Room 303  
West Bend, Wisconsin

January 25, 2013  
9:00 a.m.

Present: Paul Ustruck, Kenneth Brandt, John Bulawa, Brenda Jaszewski, Roger Kist, Paul Price, and Amy Reuteman.

Also present: Assistant Dean Cathi Dziejdzic, Facilities Manager Dave Loomans, and UWWC Maintenance Supervisor Jon Etta.

Chairperson Ustruck called the meeting to order and read the Affidavit of Posting.

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**MINUTES**

Corrections to the October 22, 2012 minutes are as follows: change all references of: “Mr. Koshy” to: “Mr. Samuel”. Moved by Mr. Kist, seconded by Mr. Brandt to approve the October 22, 2012, minutes as corrected. Motion carried.

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**REQUEST TO NON-LAPSE 2012 FUNDS TO 2013**

Moved by Mr. Kist, seconded by Ms. Jaszewski to approve the request to non-lapse \$10,000 from the 2012 Projects budget to 2013 for the Tuckpoint/Caulking to be completed as part of the Performance Contract. Motion carried.

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**FACILITIES MANAGEMENT 2013 BUDGET AND PROJECTS UPDATE**

Mr. Loomans stated that no 2013 funds have been used to date. Mr. Loomans reviewed the 2013 projects and noted the Parking Lot Maintenance will be bid in April, the Campus Master Plan Request for Proposal will be prepared following the space study to be conducted by the State, and the hazardous material testing is complete and specifications are in progress for the Flooring Replacement. The Generator Transfer Switch Replacement and Locker Room Refurbishing projects have not yet been scheduled.

Moved by Mr. Brandt, seconded by Mr. Bulawa to accept the Facility Management report. Motion carried.

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**UWWC MAINTENANCE SUPERVISOR PROJECTS UPDATE**

Mr. Etta informed the Board that yesterday, the contract was signed for the Performance Contract, in the amount of \$1,066,122 for UW-Washington County, and Honeywell is the contractor. The campus has received some Engineering equipment from Platteville and it is in the process of being installed. The countertop for laptops in the library has been installed.

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**UPDATE ON CAMPUS**

Dean Price stated that there is a Professor from Platteville who is now here on campus for the Engineering program. Courses have begun here on campus for the Oshkosh Leadership program. Dean Price reviewed some of the upcoming events for UW-Washington County.

1 **NEXT MEETING DATE**

2 The UWWC Board of Commissioners is tentatively scheduled to meet on Thursday, May 16,  
3 2013 at 9:00 a.m.

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5 **ADJOURNMENT**

6 Moved by Ms. Jaszewski, seconded by Mr. Brandt to adjourn the meeting at 9:26 a.m. Motion  
7 carried.

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Brenda J. Jaszewski  
Secretary, UWWC Board of Commissioners