

**WASHINGTON COUNTY TRANSPORTATION COMMITTEE
MEETING MINUTES**

**Vehicle Maintenance and Storage Facility
West Bend, WI**

**December 17, 2013
8:00 AM**

Present: Chairman Dan Goetz, Kenneth Brandt, Joseph Gonnering, and Melvin Ewert. Also present: Highway Commissioner Tom Wondra, Assistant Commissioner Chris Walter, and Accounting Technician Heather Robers. Brian Krebs was excused.

Chairman Goetz called the meeting to order and read the affidavit of posting.

A motion was made by Mr. Brandt and seconded by Mr. Ewert to approve the minutes of the Transportation Committee meeting held on December 3, 2013. Motion carried.

Commissioner Wondra indicated that the following permits were issued since the last meeting:

1. To a property owner to construct a Type A access along CTH Z in the Town of Polk.
2. To a property owner to construct a Type A access along CTH D in the Town of Barton.

Joe Steier, Transit Manager, gave a status report on the Shared Ride Taxi and Washington County Commuter Express Bus (WCCE) programs. Various aspects of the transit operations were discussed including ridership, fuel usage, revenues, and expenses. RouteMatch has been set up to accommodate the new evening weekend hours beginning on New Year's Eve. Representatives from Specialized Transportation Services and Riteway were also present for the discussion.

Commissioner Wondra presented the Transportation Committee with a memo detailing an access request onto CTH N in the Town of Hartford. Signicast Investment Castings has requested that access onto CTH N be included during the reconstruction of CTH N. Mike Doble, consulting Land Development Engineer for DAAR Engineering, prepared a diagram to the committee that outlines the existing structures at Signicast along with the location of proposed buildings. Also present for the discussion were Christian Tscheschlok, Executive Director from the Economic Development Washington County, Tom Dottl, Vice President – Finance from Signicast, and Jason Schall, City Engineer for the City of Hartford representatives.

Mr. Doble explained to the committee the needs of Signicast to provide access onto CTH N. The western most entrance is in Dodge County and their policy allows the City of Hartford to make access decisions along County Highways. The second access running along the eastern edge of the property on CTH N is located within Washington County. A motion was made by Mr. Brandt and seconded by Mr. Gonnering to approve construction of a Type C access at the designated area along CTH N as a non-participating item within the construction project to be paid by Signicast. Motion carried.

Assistant Commissioner Walter presented the Transportation Committee with a bid tabulation showing scoring of proposals from 6 firms to perform real estate acquisition along CTH N. The highest scoring firm was from The Highland Group. Washington County has worked with this firm on the past on projects. A motion was made by Mr. Gonnering and seconded by Mr. Ewert to award the CTH N real estate acquisition project to The Highland Group. Motion carried.

A motion was made by Mr. Ewert and seconded by Mr. Brandt to approve vouchers in the amount of \$268,148.71. Motion carried.

Assistant Commissioner Walter updated the committee on several Highway projects:

- We received 8 proposals for CTH P inspections services. There will be interviews for the top three firms. Selection and award recommendation will be in January. A public information meeting will be in late January or early February.
- There are two phases to the reconstruction of STH 175. The first phase, in 2015 will consist of rural to urban construction from Beechwood Court to Polk Street and will include a roundabout at STH 167. The second phase in 2017 will consist of a mill and resurface from Maple Road to STH 60 minus the construction segment, and will include a roundabout at CTH Y.
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Commissioner Wondra updated the committee on the following:

- There will be a meeting on December 19, 2013 in Germantown with local public agencies to discuss the storm and coordinated response to accidents along US 41 on December 8, 2013.
- The Wisconsin Department of Transportation has inquired if Washington County is interested in maintaining sections of US 41 in Dodge County.

Chairman Goetz had discussions with Waukesha County Taxi Services to determine if there are any taxi services that can be utilized in the southern portions of Washington County.

A motion was made by Mr. Brandt and seconded by Mr. Gonnering to adjourn at 9:22 AM. Motion carried.

Joseph Gonnering, Secretary