

**WASHINGTON COUNTY TRANSPORTATION COMMITTEE
MEETING MINUTES**

**Vehicle Maintenance and Storage Facility
West Bend, WI**

**December 6, 2011
8:00 AM**

Present: Chairman Dan Goetz, Kenneth Brandt, Joseph Gonnering, Brian Bausch and Richard Gundrum. Also present: Highway Commissioner Jon Edgren, Administrative Coordinator Doug Johnson, Aging & Disability Resource Center Director Linda Olson and Assistant to the Highway Commissioner Tom Wondra.

Chairman Goetz called the meeting to order and read the affidavit of posting.

The committee conducted a public hearing to receive comments from citizens regarding Washington County's grant application for Specialized Transportation Assistance in 2012 in accordance with Wisconsin State Statute 85.21. Linda Olson, Director of Aging and Disability Resource Center, expressed her support for the Specialized Transportation Assistance Grant for the shared ride taxi program. Joseph Steier, Transit Manager, reviewed the requirements for the 85.21 grant application for 2012. The public hearing was closed by Chairman Goetz at 8:10 AM.

A motion was made by Mr. Gundrum and seconded by Mr. Gonnering to move into Closed Session to discuss the highway commissioner's performance evaluation. Roll call was taken. Mr. Gonnering yes, Mr. Gundrum, yes, Mr. Bausch, yes, Mr. Brandt, yes, and Chairman Goetz yes.

No action was taken as a result of the Closed Session.

A motion was made by Mr. Gonnering and seconded by Mr. Brandt to approve the minutes of the Transportation Committee meeting held on November 15, 2011. Motion carried.

Commissioner Edgren indicated that the following permits were issued since the last meeting;

1. To WE Energies Gas for installation of a new service lateral to a resident on CTH O in the Town of Erin
2. To AT&T for installation of a new main line from the intersection of CTH C and Mayfield Road to USH 45 in the Town of Polk
3. To WE Energies Gas for installation of a new service lateral to a resident on CTH M in the Town of Trenton
4. To WE Energies Electric for installation of an upgrade to the service line to a resident on CTH U in the Town of Hartford

A motion was made by Mr. Gonnering and seconded by Mr. Brandt to approve the 2012 transit contracts as presented with Specialized Transport Services, Riteway Bus Service Inc., and Project Management Solutions, Inc. and forward the contracts onto the county board chair and county clerk for their signatures. Motion carried. Representatives from Specialized Transport Services, Riteway Bus Service Inc., and Project Management Solutions, Inc. were present for the discussion.

A motion was made by Mr. Gundrum and seconded by Mr. Bausch to forward to the full County Board for their approve a resolution authorizing an Intergovernmental Agreement with the City of Hartford for the design of Country Truck Highway N. Motion carried.

Commissioner Edgren presented the committee with a memo detailing the retirement of Tom Rettler and the need to fill his operator position within the highway staffing plan. Commissioner Edgren requested that the committee authorize him to fill the vacant position. A motion was made by Mr. Bausch and seconded by Mr. Brandt to authorize Commissioner Edgren to fill the vacant labor position with a full time employee. Motion carried by roll call vote. Voting Aye: Brandt, Gundrum, Goetz, and Bausch. Voting no: Gonnering.

A motion was made by Mr. Gundrum and seconded by Mr. Gonnering to approve vouchers in the amount of \$399,751.74. Motion carried.

Commissioner Edgren updated the committee on the status of the several construction projects:

1. Richfield Park & Ride is currently open with temporary lighting. The permanent light fixtures will be installed before the end of the year.
2. County Truck Highway H is completed for the remainder of the year. There will be an additional asphaltic layer and some final landscaping in the Spring of 2012
3. Commissioner Edgren is meeting with WisDOT on December 9, 2011 regarding a proposed Park & Ride at STH 60 and US 41.

Mr. Bausch asked Commissioner Edgren if hunting would be allowed on the CTH H Wetland Mitigation site after construction is complete. Commissioner Edgren informed him that it would require a motion and approval at the County Board to approve hunting on the site.

Mr. Gundrum raised the concerns of some county residents regarding the removal of lights at the intersection of STH 60 and CTH C. Commissioner Edgren informed him that the lights wouldn't be paid for if they were in the right-of-way during the reconstruction of STH 60. Commissioner Edgren will examine the issue further.

Mr. Gonnering would like to have a study done to examine the feasibility of a round-a-bout at the intersection of CTH NN and CTH G.

Mr. Bausch requested that the CTH H bridge between Orchard Valley Rd. and Trading Post Trail be included on the next Highway Improvement Plan.

Chairman Goetz informed the committee about a train derailment in Germantown on November 11, 2011.

The East Wisconsin Counties Railroad Consortium (EWCRC) meeting in January will be in Washington County.

A motion was made by Mr. Gonnering and seconded by Mr. Bausch to adjourn at 10:48 AM. Motion carried.

Kenneth Brandt, Secretary