

**WASHINGTON COUNTY TRANSPORTATION COMMITTEE
MEETING MINUTES**

**Vehicle Maintenance and Storage Facility
West Bend, WI**

**December 4, 2012
8:00 AM**

Present: Chairman Dan Goetz, Kenneth Brandt, Joseph Gonnering, Brian Krebs and Melvin Ewert. Also present: County Board Chairman Herb Tennes, Administrative Coordinator Doug Johnson, Supervisor Dennis Myers, Aging & Disability Resource Center Director Linda Olson and Assistant Highway Commissioner Tom Wondra.

Chairman Goetz called the meeting to order and read the affidavit of posting.

The committee conducted a public hearing to receive comments from citizens regarding Washington County's grant application for Specialized Transportation Assistance in 2013 in accordance with Wisconsin State Statute 85.21. Linda Olson, Director of Aging and Disability Resource Center, expressed her support for the Specialized Transportation Assistance Grant for the shared ride taxi program. Additional public comments were accepted and two letters were read into the public record. Joe Steier, Transit Manager, reviewed the requirements for the 85.21 grant application for 2013. The public hearing was closed by Chairman Goetz at 8:09 AM.

A motion was made by Mr. Ewert and seconded by Mr. Brandt to approve the minutes of the Transportation Committee meetings held on November 20, 2012. Motion carried.

Assistant Commissioner Wondra indicated that the following permits were issued since the last meeting;

1. To a landowner for a Type A access on CTH I in the Town of Trenton

Assistant Commissioner Wondra presented the committee with a memo regarding a potential right-of-way dedication along CTH Y. Don Thoma from Accurate Surveying & Engineering appeared before the committee to request the dedication of right-of-way. Dan Nysse, Project Technician, and Scott Schmidt, County Engineer/Surveyor were present for the discussion. A motion was made by Mr. Brandt and seconded by Mr. Gonnering to approve the vacation of the right-of-way. Motion carried.

Dan Nysse, Project Technician, presented the committee with a revised relocation order for CTH P between CTH PV and CTH NN (West). The revised relocation order includes an additional right-of-way acquisition at CTH NN (East) and CTH P for construction of a roundabout. A motion was made by Mr. Brandt and seconded by Mr. Ewert to forward to the full county board for its approval a revised relocation order for the project to reconstruct CTH P from CTH PV to CTH NN (West). Motion carried.

A motion was made by Mr. Gonnering and seconded by Mr. Ewert to move into Closed Session to continue deliberations regarding applicants for Highway Commissioner position. Motion carried unanimously by roll call vote.

A motion was made by Mr. Brandt and seconded by Mr. Ewert to return to Open Session at 10:49 a.m. Motion carried unanimously by roll call vote.

A motion was made by Mr. Gonnering and seconded by Mr. Krebs to strike the Civil Engineering degree and Wisconsin Professional Engineer License requirements from the Highway Commissioner Position Description as well as recommend to Administrative Services adjusting the pay grade from 17 to 16 along with related adjustments to the position description.

A motion was made by Mr. Brandt and seconded by Mr. Ewert to forward the nomination of Tom Wondra for the position of Highway Commissioner for the term January 7, 2013 to January 3, 2017 to the full County Board. Motion carried.

A motion was made by Mr. Gonnering and seconded by Mr. Krebs to approve vouchers in the amount of \$40,129.57. Motion carried.

Assistant Commissioner Wondra updated the committee on the status of STH 33 from CTH Z to US 41 to be reconstructed in 2013 and the status of STH 33 from Trenton Rd. to Oak Rd. to be reconstructed in 2014.

A motion was made by Mr. Brandt and seconded by Mr. Ewert to adjourn at 11:31 AM. Motion carried.

Joseph Gonnering, Secretary