

**WASHINGTON COUNTY TRANSPORTATION COMMITTEE  
MEETING MINUTES**

**Vehicle Maintenance and Storage Facility  
West Bend, WI**

**December 3, 2013  
8:00 AM**

Present: Chairman Dan Goetz, Kenneth Brandt, Joseph Gonnering, Brian Krebs and Melvin Ewert. Also present: Highway Commissioner Tom Wondra and Accounting Technician Heather Robers.

Chairman Goetz called the meeting to order and read the affidavit of posting.

The committee conducted a public hearing to receive comments from citizens regarding Washington County's grant application for Specialized Transportation Assistance in 2014 in accordance with Wisconsin State Statute 85.21. Linda Olson, Director of Aging and Disability Resource Center, expressed her support for the Specialized Transportation Assistance Grant for the shared ride taxi program. Linda expressed her appreciation to the Transportation Committee and spoke about how the program has an impact on so many disabled constituents in Washington County. Additional public comments were accepted from Mary Sherman, an avid user of the service. Chairman Goetz also spoke about the importance of being proactive with finding solutions for our elderly in the community. The public hearing was closed by Chairman Goetz at 8:15 AM.

Joe Steier, Transit Manager, reviewed the requirements for the 85.21 grant application for 2014.

A motion was made by Mr. Ewert and seconded by Mr. Brandt to approve the minutes of the Transportation Committee meeting held on November 5, 2013. Motion carried.

A motion was made by Mr. Krebs and seconded by Mr. Gonnering to approve the minutes of the Transportation Committee meeting held on November 19, 2013. Motion carried.

Commissioner Wondra indicated that the following permits were issued since the last meeting:

1. To WE Energies Electric to install new service along CTH T in the Town of Jackson.
2. To WE Energies Gas to extend a new main along CTH T in the Town of Jackson.
3. To a property owner to construct a field entrance along CTH M in the Town of Trenton.
4. To Rock Solid Stabilization & Reclamation, Inc. to move an overweight and overwidth load along CTH P in the Village of Jackson.
5. To AT&T to install a new fiber cable along CTH H, in the Town of Kewaskum.
6. To DST, Inc. to move an overweight, overheight, overlength, and overwidth load along CTH Y in the Village of Germantown.
7. To WE Energies Gas to install a new service along CTH Q in the Village of Richfield.
8. To AT&T to install a new main line along CTH Q in the Town of Erin.
9. To Prochnow Transport Inc. to move an overlength and overwidth load along CTH Q in the Village of Richfield.

Chris Walter, Assistant Commissioner, presented the committee with an appeal of an access permit on CTH Z in the Town of Polk. Assistant Commissioner Walter presented a plan to create an access along CTH Z and remove an existing second access north of Hickory Lane. The original permit was denied due to spacing requirements. After reviewing the request a motion was made by Mr. Ewert and seconded by Mr. Krebs to allow the second access with the removal of the old access located north of Hickory Lane. Motion carried.

Dan Nysse, Project Technician, presented the committee with an appeal of an access permit on CTH D in the Town of Barton. Mr. Nysse explained that the original permit request was denied due to spacing issues between existing accesses. After discussing the sight distance at the location, a motion was made by Mr. Brandt and seconded by Mr. Gonnering to allow the access along CTH D without a culvert. Motion carried.

Commissioner Wondra presented the Transportation Committee with an access request on CTH Q East of Pilgrim Road. A motion was made by Mr. Gonnering and seconded by Mr. Brandt to approve the access with a left-turn lane and taper along CTH Q in the Village of Germantown subject to the following conditions of the Transportation Committee:

- Construction of a 100' westbound left turn lane with a 100' taper on County Line Road that includes two thru lanes of traffic in both the eastbound and the westbound lanes.
- Reservation of 25' of right-of-way along CTH Q for Washington County between Pilgrim Road and access to accommodate full build out with two-way left turn lane between Pilgrim and access.
- Final access design and preliminary engineering approval by the Highway Commissioner.

Motion carried.

A motion was made by Mr. Gonnering and seconded by Mr. Ewert to approve the 2014 transit contracts subject to review and approval by the County Attorney with Specialized Transport Services, Riteway Bus Service Inc., and Project Management Solutions, Inc. and forward the contracts onto the county board chair and county clerk for their signatures. Motion carried. Representatives from Specialized Transport Services, Riteway Bus Service Inc. were present for the discussion.

Commissioner Wondra discussed the Jurisdictional Highway System Plan for Washington County. This plan was developed by a committee consisting of representatives from the Cities, Villages and Towns in Washington County, the County, as well as from the Federal and State level. Commissioner Wondra informed the committee that he will be discussing the recommendations with Cities, Villages and Towns in Washington County.

A motion was made by Mr. Brandt and seconded by Mr. Krebs to approve vouchers in the amount of \$89,569.69. Motion carried.

Assistant Commissioner Walter reported:

- Twelve firms were invited to submit a proposal for Construction Management Services on the scheduled reconstruction of CTH P in 2014.
- Assistant Commissioner Walter attended a meeting with WisDOT regarding US 41/45 improvements from CTH Q to the US 41/US 45 split scheduled for 2016.

Commissioner Wondra updated the committee on the following:

- CTH N real estate acquisitions proposals have been received and scored for the joint reconstruction project with Dodge County and Hartford.
- SEWRPC Vision 2050 will be holding a Visioning Workshop on December 11, 2013 at the Washington County Public Agency Center.

Chairman Goetz asked questions to the committee about the need to upgrade snowmobile crossings at railroad crossings after speaking to a railroad representative. Chairman Goetz will remain in contact with the snowmobile clubs in Washington County.

A motion was made by Mr. Brandt and seconded by Mr. Krebs to adjourn at 10:10 AM. Motion carried.

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Joseph Gonnering, Secretary