

DRAFT MINUTES FOR THE TRANSPORTATION COMMITTEE MEETING

**Washington County Courthouse
West Bend, WI**

**November 6, 2012
8:00 A.M.**

Present: Chairman Dan Goetz, Kenneth Brandt, Joseph Gonnering, Brian Krebs and Melvin Ewert. Also present: Administrative Coordinator Doug Johnson and Assistant Highway Commissioner Tom Wondra.

Chairman Goetz called the meeting to order and read the affidavit of posting.

A motion was made by Mr. Brandt and seconded by Mr. Krebs to approve the minutes of the Transportation Committee meeting held on October 16, 2012. Motion carried.

Assistant Commissioner Wondra indicated that the following permits were issued since the last meeting;

1. To WE Energies Gas for gas service installation on CTH W in the Town of Addison

Dan Nysse, Project Technician, presented an appeal of a denied access permit for a field entrance on CTH M. The original appeal was denied because the property in question has an existing access onto CTH M. A motion was made by Mr. Gonnering and seconded by Mr. Brandt to grant the field entrance on CTH M. Motion carried.

Representatives from the South East Region of the Wisconsin Department of Transportation (WisDOT) presented an overview of the relationship between the Washington County Highway Department and WisDOT. The presentation included discussion on the 6-year program map, local bridge inspection, safety improvements and the status of the 2013 Routine Maintenance Agreement.

Supervisor Brandt was excused at 8:42.

A motion was made by Mr. Gonnering and seconded by Mr. Ewert to appoint Assistant Commissioner Wondra as acting Highway Commissioner until a replacement is found. Motion carried.

Joe Steier, Transit Manager, gave a status report on the Shared Ride Taxi and Washington County Commuter Express Bus (WCCE) programs. Various aspects of the transit operations were discussed including ridership, fuel usage, revenues, and expenses. Representatives from Riteway and Specialized Transportation Services were also present for the discussion.

A motion was made by Mr. Gonnering and seconded by Mr. Ewert to approve the 2013 transit contracts as presented with Specialized Transport Services, Riteway Bus Service Inc., and Project Management Solutions, Inc. and forward the contracts onto the county board chair and county clerk for their signatures. Motion carried. Representatives from Specialized Transport Services, Riteway Bus Service Inc., and Project Management Solutions, Inc. were present for the discussion.

Joe Steier, Transit Manager, presented the committee with a Disadvantaged Business Enterprise (DBE) Program for the Washington County Transit System. The program is in accordance with regulations of the U.S. Department of Transportation. A motion was made by Mr. Krebs and seconded by Mr. Gonnering to approve the Washington County Transit DBE Program. Motion carried.

Assistant Commissioner Wondra gave a presentation to the committee on Cartegraph and explained how the Highway Department currently utilizes SIGNview. The committee requested that Cartegraph be added to a future agenda to discuss further.

Administrative Coordinator Johnson informed the committee that he has performed his interviews for the position of Highway Commissioner and will select the best candidates to interview with the Transportation Committee on November 13, 2012.

Chairman Goetz addressed the residency requirement for the position of the Highway Commissioner. Administrative Coordinator Johnson informed the committee that all applicants have been informed of the residency requirement.

Assistant Commissioner Wondra presented the committee with an updated timeline and cost estimate for the reconstruction of CTH P from CTH PV to Rusco Drive (West). Due to concerns over possible delays in utility relocations and additional right-of-way acquisitions, a motion was made by Mr. Krebs and seconded by Mr. Gonnering to update the construction schedule with reconstruction to begin in early 2014. Motion carried.

A motion was made by Mr. Ewert and seconded by Mr. Krebs to approve vouchers in the amount of \$120,908.55. Motion carried.

Assistant Commissioner Wondra presented the committee with a speed study conducted on CTH Y between Holy Hill Road and Freistadt Road. The speed limit in on CTH Y was reduced to 45 MPH in June of 2012. The speed study analyzed how actual travel speeds have adjusted to the new posted speed limits.

Assistant Commissioner Wondra informed the committee that he attended the annual financial review of Wisconsin & Southern Railroad. Wisconsin & Southern Railroad presented a clean audit report for fiscal year 2011.

A motion was made by Mr. Krebs and seconded by Mr. Gonnering to adjourn at 11:31 AM. Motion carried.

Joseph Gonnering, Secretary