

DRAFT MINUTES FOR THE TRANSPORTATION COMMITTEE MEETING

**Vehicle Maintenance and Storage Facility
West Bend, WI**

**September 4, 2012
8:00 A.M.**

Present: Chairman Dan Goetz, Kenneth Brandt, Joseph Gonnering, Brian Krebs and Melvin Ewert. Also present: Administrative Coordinator Doug Johnson, Highway Commissioner Jon Edgren and Assistant Highway Commissioner Tom Wondra.

Chairman Goetz called the meeting to order and read the affidavit of posting.

A motion was made by Mr. Ewert and seconded by Mr. Gonnering to approve the minutes of the Transportation Committee meeting held on August 21, 2012. Motion carried.

Commissioner Edgren indicated that the following permits were issued since the last meeting;

1. To a property owner for gas service installation on CTH F in the Village of Germantown
2. To BMCI Construction Inc. for an over width load on CTH A in the Town of Farmington
3. To a property owner to install a field entrance on CTH P in the Town of Jackson
4. To the Boltonville Fire Department for the annual street dance on CTH DD in the Town of Boltonville
5. To a property owner to pave an existing access on CTH M in the City of Mequon

Doug Johnson, Administrative Coordinator, presented the committee with a draft of the Position Description for the Highway Commissioner. The draft was updated to reflect the latest information from the Carlson Pay Plan Study and the Job Description Questionnaire. After the position is posted, resumes will be accepted for about a month. A motion was made by Mr. Ewert and Mr. Krebs to approve the draft of the Position Description to be used for the recruitment of a Highway Commissioner.

Commissioner Edgren presented an overview of the 2012 beam guard upgrades as designed by Gremmer and Associates for Washington County. A motion was made by Mr. Gonnering and seconded by Mr. Brandt to award RFB# 12-04 Guardrail Replacement Project to Arbor Green, Inc. for \$131,500.

A motion was made by Mr. Gonnering and seconded by Mr. Ewert to approve vouchers in the amount of \$71,931.51. Motion carried.

Commissioner Edgren informed the committee that Transit will be advertising their Disadvantaged Business Enterprise (DBE) program to allow for comment for 45 days before presenting to the Transportation Committee for approval.

Commissioner Edgren apprised the committee that a public information meeting for the reconstruction of CTH P from CTH PV to CTH NN (West) will be held on September 26, from 5:00 pm to 7:00 pm at Fair Park.

Commissioner Edgren updated the committee on the condemnation committee hearing regarding the Peterson property on CTH Y. The condemnation committee hearing was August 30, 2012. The condemnation committee has 10 days to make a ruling, after which either side can appeal the ruling.

Lastly, Commissioner Edgren informed the committee that Brian Bliesner from the Wisconsin Department of Transportation (WisDOT) will be presenting an overview of upcoming WisDOT work within Washington County at the November 6, 2012 Transportation Committee meeting.

A motion was made by Mr. Brandt and seconded by Mr. Gonnering to adjourn at 9:20 AM. Motion carried.

Joseph Gonnering, Secretary