

DRAFT MINUTES FOR THE TRANSPORTATION COMMITTEE MEETING

**Vehicle Maintenance and Storage Facility
West Bend, WI**

**August 21, 2012
8:00 A.M.**

Present: Chairman Dan Goetz, Kenneth Brandt, Joseph Gonnering, Brian Krebs and Melvin Ewert. Also present: County Supervisor Dennis Myers, Highway Commissioner Jon Edgren and Assistant Highway Commissioner Tom Wondra.

Chairman Goetz called the meeting to order and read the affidavit of posting.

A motion was made by Mr. Brandt and seconded by Mr. Gonnering to approve the minutes of the Transportation Committee meeting held on August 7, 2012. Motion carried.

Commissioner Edgren indicated that the following permits were issued since the last meeting;

1. To a property owner to pave an existing access along the south side of CTH Q in the Town of Lisbon
2. To a property owner to install a field entrance along the south side of CTH DW in the Town of Addison
3. To Solutions 101 to use articulated haul trucks on CTH MY from east of bridge to Franklin Street in the Village of Newburg

Dan Nysse, Project Technician, presented the committee an appeal of a denied permit on CTH P in the Town of Jackson. Tom Isaac, Wildlife Biologist with the Wisconsin Department of Natural Resources, presented the committee with a sketch of the proposed five-car parking lot located off of CTH P. A motion was made by Mr. Gonnering and seconded by Mr. Ewert to approve the access permit. Motion carried.

Dan Dupies from CH2M Hill and Beth Blum from WisDOT gave a presentation on the ongoing study to evaluate the existing and potential future transportation deficiencies in the WIS 60 corridor from the Village of Jackson to the Village of Grafton (USH 45 to 11th Avenue). The presentation highlighted the future traffic growth along the corridor and the projected safety concerns with the additional traffic. Several options are currently being evaluated along the corridor, including various options through the Village of Jackson and potential bypass routes. The next public information meeting will be held on September 13 at the Jackson Community Center gymnasium from 4:00 to 7:00 p.m.

Joe Steier, Transit Manager, gave a status report on the Shared Ride Taxi and Washington County Commuter Express Bus (WCCE) programs. Various aspects of the transit operations were discussed including ridership, fuel usage, revenues, and expenses. Joe Steier informed the committee that all 2011 and 2012 vehicle purchases are currently in service and six vehicles are for sale on the Wisconsin Surplus Online Auction. Representatives from Riteway and Specialized Transportation Services were also present for the discussion.

Commissioner Edgren presented the committee with a request from the Town of Lisbon to place signage on CTH Q within the Washington County right-of-way for a 9-11 Memorial. A motion was made by Mr. Gonnering and seconded by Mr. Brandt to approve two signs in the CTH Q right-of-way with the Town of Lisbon to maintain the signs and Washington County Highway Department to maintain the posts. Motion carried.

Tom Wondra, Assistant Highway Commissioner, presented the committee with a memo detailing changes to the 2013 Highway and Transit budget from the original draft handed out on July 31, 2012. The complete 2013 budget was available for review.

- A motion was made by Mr. Gonnering and seconded by Mr. Ewert to approve the 2013 user fees as set forth in the budget packet with no increase over the prior year. Motion carried.
- A motion was made by Mr. Brandt and seconded by Mr. Ewert to approve the out of state travel request for the Transportation Development Association 2013 Fly-In up to \$1,300 subject to future Transportation Committee approval. Motion carried.
- A motion was made by Mr. Ewert and seconded by Mr. Krebs to approve the 2013 base and requested level budget as submitted and to forward to the Administrative Coordinator. Motion carried.

A motion was made by Mr. Brandt and seconded by Mr. Ewert to approve vouchers in the amount of \$393,382.71. Motion carried.

Commissioner Edgren updated the committee on tree trimming operations along CTH NN/Z.

Commissioner Edgren informed the committee that he was notified of a pending operator retirement in October, so he'll begin moving forward on the process to fill the vacant shop opening and task assignments.

Commissioner Edgren advised the committee that bids for beam guard upgrades throughout Washington County are due on August 24, 2012, and he'll begin an RFP process for the CTH NN & G Roundabout.

A motion was made by Mr. Krebs and seconded by Mr. Ewert to adjourn at 10:35 AM. Motion carried.

Joseph Gonnering, Secretary