

**WASHINGTON COUNTY TRANSPORTATION COMMITTEE
MEETING MINUTES**

**Vehicle Maintenance and Storage Facility
West Bend, WI**

**August 23, 2011
8:00 AM**

Present: Chairman Dan Goetz, Kenneth Brandt, Brian Bausch, Joseph Gonnering and Richard Gundrum. Also present: Highway Commissioner Jon Edgren, Assistant to the Highway Commissioner Tom Wondra, Jim Christian and David Butcher from Riteway Bus Company, and Steve Johnson and Joy Tarkowski from Specialized Transportation Services.

Chairman Goetz called the meeting to order and read the affidavit of posting.

A motion was made by Mr. Brandt and seconded by Mr. Gundrum to approve the minutes of the Transportation Committee meeting held on August 16, 2011. Motion carried.

A motion was made by Mr. Bausch and seconded by Mr. Gonnering to purchase the Washington County Sheriff Mobile Command Center for an amount not to exceed \$5,000. The vehicle will be used to replace the current lane closure vehicle. Motion carried.

Joe Steier, Transit Manager, gave a status report on the Shared Ride Taxi and Washington County Commuter Express Bus (WCCE) programs. Various aspects of the transit operations were discussed including ridership, fuel usage, revenues, and expenses. Representatives from Riteway and Specialized Transportation Services were also present for the discussion. Mr. Gonnering questioned if the higher fuel prices would require additional funding before the end of the year. Joe Steier informed Mr. Gonnering that the current projection has Transit breaking even for the year ending December 31, 2011.

Commissioner Edgren presented the committee with the 2012 budget to be presented to the Administrative Coordinator. The following motions were made pertaining to the 2012 budget:

- 1) A motion was made by Mr. Gundrum and seconded by Mr. Gonnering to raise all Shared Ride Taxi fares by \$.25 effective January 1, 2012. Motion Carried.
- 2) A motion was made by Mr. Brandt and seconded by Mr. Bausch to raise all Washington County Commuter Express fares by \$.50 effective January 1, 2012. Motion Carried.
- 3) A motion was made by Mr. Bausch and seconded by Mr. Brandt to approve the 2012 base and requested level budgets to be forwarded to the Administrative Coordinator. Motion Carried.

Commissioner Edgren informed the committee that a public information meeting will be required before the proposed Shared Ride Taxi and Commuter Express fares can be adopted. Commissioner Edgren will send out possible dates to the Transportation Committee in an attempt to hold the public information meeting in September.

A motion was made by Mr. Gonnering and seconded by Mr. Bausch to approve vouchers in the amount of \$23,391.92. Motion carried.

Commissioner Edgren updated the committee on the status of the Administrative Services Committee's hearings to consolidate various work rules and benefits between union and non-unions operations.

Commissioner Edgren updated the committee on the status of the several construction projects:

- 1) CTH N: Beginning negotiations for design with WisDOT and Kapur & Associates
- 2) CTH D Bridge: CTH D is closed west of STH 41. Construction is expected to be complete in November.
- 3) Richfield Park & Ride: Submitted to WisDOT to award contract for completion by end of 2011.
- 4) CTH H: Construction is moving well. Box culverts are being installed along with some grade changes.
- 5) STH 145: WisDOT will begin milling and repaving project soon.

A motion was made by Mr. Gundrum and seconded by Mr. Brandt to adjourn at 9:45 AM. Motion carried.

Kenneth Brandt, Secretary