

**WASHINGTON COUNTY TRANSPORTATION COMMITTEE
MEETING MINUTES**

**Washington County Courthouse
West Bend, WI**

**July 23, 2013
8:00 AM**

Present: Chairman Dan Goetz, Joseph Gonnering, Mel Ewert, Ken Brandt and Brian Krebs. Also present: Highway Commissioner Tom Wondra, and Accounting Technician Heather Robers.

Chairman Goetz called the meeting to order and read the affidavit of posting.

A motion was made by Mr. Brandt and seconded by Mr. Ewert to approve the minutes of the Transportation Committee meeting held on July 2, 2013. Motion carried.

Commissioner Wondra indicated that the following permits were issued since the last meeting:

1. To WE Energies Electric for new service on CTH K in the Town of Erin.
2. To a property owner to extend an existing access culvert on CTH K in the Town of Addison.
3. To Kurt Liesener to close CTH T for the Kirchhayn parade on July 28, 2013.

An application for a permit was filed that requested the placement of a pipe under CTH H to run liquid manure lines through for spreading manure on farmland owned on the north side of CTH H. The open culvert would allow for a dedicated line to monitor for future maintenance and keep the manure hauling traffic off of the road. A motion was made by Mr. Gonnering and seconded by Mr. Brandt to approve the permit to construct the culvert as long as the eleven following conditions are met, motion carried.

1. The applicant will be responsible for installation of and maintenance of the pipe.
2. The applicant will be responsible for all costs associated with any damage to the roadway from installation of the pipe or spillage of manure.
3. The applicant will be responsible for all costs associated with any damage to the environment from any spillage of manure.
4. Once project has started in the right-of-way of CTH H, the applicant shall pursue completion of all work under the permit as expeditiously as possible.
5. No construction materials shall be stored on the pavement or shoulders of CTH H at any time. All materials or equipment shall be stored 30 feet from the traveled way of CTH H or as far from the pavement as possible.
6. Boring/Jacking pits will be outside of shoulder limits. The road crossings shall be done by boring methods. Open cut of the roadway for the road crossing is not allowed.
7. Culvert shall be a minimum of 4 feet or as deep as possible below surface of roadway.
8. End walls shall be installed on the pipe.
9. The applicant will be responsible for all restoration of right-of-way from installation of pipe.
10. A Revocable Occupancy Permit shall be recorded at the Washington County Courthouse referencing the placement of the pipe.
11. A deposit of surety of (\$1,000.00) will be retained for future removal.

Representatives from the Village of Germantown were present for a discussion of a permit application for work in the right of way on CTH Q. The proposed design at the intersection of CTH Q and Riversbend Lane was presented. A motion was made by Mr. Ewert and seconded by Mr. Krebs to approve the permit as presented. Motion carried.

Joe Steier, Transit Manager, gave a status report on the Shared Ride Taxi and Washington County Commuter Express Bus (WCCE) programs. Various aspects of the transit operations were discussed including ridership, fuel usage, revenues, and expenses. Representatives from Specialized Transportation Services and Riteway were also present for the discussion.

Commissioner Wondra described 2014 budget capital outlay requests for Highway and Transit Operations. Each item was discussed as to cost, age and condition, and the benefit of each item to the tax payers and department.

Commissioner Wondra informed the committee about the process of approval for out of state travel requests, and it was decided to add that item to the proposed 2014 budget.

A motion was made by Mr. Gonnering and seconded by Mr. Krebs to approve vouchers in the amount of \$337,694.53. Motion carried.

Commissioner Wondra apprised the committee about work needing to be done on CTH Z and CTH NN. There is an issue with the current curb and gutter as well as guard rail.

Chairman Goetz reported that he received a phone call from the Canadian National Railroad to discuss the closure of the railroad crossing on Fond du Lac Road in the Town of Ackerville.

A motion was made by Mr. Brandt and seconded by Mr. Gonnering to adjourn at 10:42 AM. Motion carried.

Joseph Gonnering, Secretary