

**WASHINGTON COUNTY TRANSPORTATION COMMITTEE  
MEETING MINUTES**

**Washington County Courthouse  
West Bend, WI**

**July 2, 2013  
8:00 AM**

Present: Chairman Dan Goetz, Joseph Gonnering, Mel Ewert, Ken Brandt and Brian Krebs. Also present: Highway Commissioner Tom Wondra, Assistant Highway Commissioner Chris Walter and Accounting Technician Heather Robers.

Chairman Goetz called the meeting to order and read the affidavit of posting.

A motion was made by Mr. Ewert and seconded by Mr. Krebs to approve the minutes of the Transportation Committee meeting held on June 18, 2013. Motion carried.

Commissioner Wondra indicated that the following permits were issued since the last meeting:

1. To WE Energies Gas for new service on CTH Q in the Town of Lisbon.
2. To a property owner to pave an existing access on CTH H in the Town of Wayne.

Commissioner Wondra requested the committee to continue the safety reimbursement and uniform allowance through December 31, 2013. A motion was made by Mr. Gonnering and seconded by Mr. Brandt to continue the safety reimbursement (\$80) and uniform allowance (\$115) through 2013 pending paid receipts and approval of the Highway Commissioner as an eligible expense. Motion carried.

Commissioner Wondra handed out information on the existing mowing policy as outlined by the Routine Maintenance Agreement with Wisconsin Department of Transportation. This policy states that the Highway Department is to provide only one shoulder cut per season. The committee suggested that any concerned citizens be provided contact information for their Legislative Representative to raise awareness with WisDOT. A letter will be drafted to the WisDOT System Operations Manager to apprise him of the concerns of the citizens of Washington County.

Commissioner Wondra communicated information about the Village of Jackson constructing a Park & Ride this summer which will hold 130 vehicles and include motorcycle parking, a bus shelter, and a loading area. There was discussion as to the feasibility of adding the Jackson Park & Ride to the current WCCE schedule for 2014. After reviewing a current survey of existing riders, it was determined that at this time there is not enough interest to add a fourth stop en route to Milwaukee.

Commissioner Wondra informed the committee about requests to accommodate additional Shared Ride Taxi hours during the weekends. Additional hours could help curtail drunk driving while also providing additional transportation to second shift employees and citizens attending social functions. Many factors of extending the hours were discussed including cost, staffing, and the pros and cons of the extension of the service.

A motion was made by Mr. Gonnering and seconded by Mr. Krebs to approve vouchers in the amount of \$1,278,909.45. Motion carried.

Assistant Commissioner Walter reported on the progress of several projects.

- A failing culvert was replaced on CTH H.
- CTH Q between Pilgrim Rd. and STH 145 will be used as a detour from July 8<sup>th</sup> until September as the Department of Transportation will be doing work on STH 100.
- The Village of Jackson will be working on CTH G in the future to put in new water lines between Western and Mill Road.

- Seal coating and paving projects are completed, and mowing will be completed in the coming weeks.
- Assistant Commissioner Walter has met with consultants about the deterioration of a steep embankment by Little Cedar Lake on CTH Z and CTH NN to look into alternatives for repair.

Commissioner Wondra informed the committee about the last Executive Committee meeting and the impact to the Highway Department's budget process and Capital Improvement Plan. Mr. Gonnering felt it was important that the committee attend the next Executive Committee meeting.

Commissioner Wondra apprised the committee about capital outlay requests items that will be discussed on July 23, 2013 and need to be approved on August 20, 2013.

Chairman Goetz reported that there have been many compliments on the recent paving projects.

A motion was made by Mr. Krebs and seconded by Mr. Brandt to adjourn at 10:10 AM. Motion carried.

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Joseph Gonnering, Secretary