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**WASHINGTON COUNTY
SAMARITAN COMMITTEE**

Samaritan Health Center
West Bend, WI

April 3, 2014
7:00 a.m.

Present: Michael Bassill, Dawn Eyre, Daniel Stoffel, and Michael Weston. Excused: Jeffrey Geib.

Also Present: Campus Administrator Matt Furno, County Board Chairperson Herbert Tennies,
County Clerk Brenda Jaszewski, and Samaritan Accountant Jeff Werner.

Chairperson Stoffel called the meeting to order at 7:00 a.m. and read the Affidavit of Posting.

MINUTES

Moved by Mr. Bassill, seconded by Mr. Weston to approve the March 6, 2014, minutes as presented.
Motion carried.

ACCOUNTS RECEIVABLE MONTHLY REPORT

Mr. Werner presented and reviewed the accounts receivables through February, 2014, for the Skilled
Nursing Facility, RCAC, and the CBRF.

WISCONSIN STATE DEBT COLLECTION INITIATIVE

Mr. Werner updated the Committee on the program that the Samaritan has begun using for debt
collection, through the State of Wisconsin, Department of Revenue. If debt is not paid within 30 days
of the Samaritan sending the Notice of Intent to Refer Debt to the Department of Revenue letter, the
Department of Revenue has several different methods for collection action. Using this program,
Washington County would receive 100% of any outstanding debt collected by the Department of
Revenue. Mr. Werner informed the Committee that currently, all of the outstanding debt that could
be obtained through this program is balances owed by former residents who are no longer at the
facility.

**DISCUSSION AND ACTION ON PRE-EMPLOYMENT PHYSICAL, DRUG SCREENING,
COMMUNICABLE DISEASES SCREENING, AND 50 POUNDS REQUIREMENT FOR
SOME POSTIONS**

Mr. Furno is recommending this Committee approve the pre-employment screening for the Samaritan
Campus and if approved, it will be presented to the Administrative Services Committee for their
consideration.

Moved by Ms. Eyre, seconded by Mr. Weston, to approve the Pre-Employment Screening for
Samaritan Campus, this includes: A seven panel drug screening; a history and physical; and a
functional test for designated positions, with implementation of the screening per the Human
Resources Department policies and procedures. Motion carried.

CAMPUS ADMINISTRATOR'S REPORT

Department of Health and Human Services - Bureau of Quality Assurance 2014 Annual Survey for
the Samaritan Health Center Results

1 Mr. Furno reported that the results from the recertification survey conducted March 3 through 10,
2 2014, indicate that the Samaritan Health Center was in compliance with the requirements for Long
3 Term Care Facilities, and the three level E items that were identified have been corrected.

4
5 Service Agreements: ECS American Data; Roeschen's Healthcare, LLC as Omnicare of Milwaukee
6 Pharmacy; and, WIPFLI Medicare Cost Report

7 Mr. Furno stated that the County Attorney's office will be providing him with information on which
8 contracts would be considered a service contract that he alone has the authority to sign, and which
9 contracts would require the County Board Chairperson and County Clerk to sign. It was reported that
10 recently, Mr. Furno has signed professional service agreements with ECS American Data and
11 WIPFLI.

12
13 The Seasons Hospice Hosted at Samaritan Campus - Workshop for Social Workers

14 Mr. Furno reported that on March 24, 2014, approximately 50 Social Workers attended the half-day
15 Seasons Hospice Workshop, hosted by the Samaritan. The Social Workers in attendance will receive
16 education credit for their attendance at this session.

17
18 Mary Thiemer's Retirement Party

19 Mr. Furno reported on the retirement party for Mary Thiemer and noted that Ms. Thiemer is now
20 doing volunteer work at the Samaritan.

21
22 **NEXT TENTATIVE MEETING DATE**

23 The next Samaritan Committee meeting is tentatively scheduled for Wednesday, May 7, 2014, at 7:00
24 a.m. in the Samaritan second floor conference room.

25
26 **ADJOURNMENT**

27 Moved by Mr. Weston, seconded by Ms. Eyre to adjourn the meeting at 7:49 a.m. Motion carried.
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31 Brenda J. Jaszewski, County Clerk
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