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**WASHINGTON COUNTY
SAMARITAN COMMITTEE**

Samaritan Health Center
West Bend, WI

January 9, 2014
7:00 a.m.

Present: Michael Bassill, Dawn Eyre, Jeffrey Geib, Daniel Stoffel, and Michael Weston.

Also Present: Campus Administrator Matt Furno, County Board Chairperson Herbert Tennes, County Manager Joshua Schoemann, Accountant Jeff Werner, Supervisor Dennis Myers, and Chief Deputy County Clerk Linda Doro.

Chairperson Stoffel called the meeting to order at 7:00 a.m. and read the Affidavit of Posting.

MINUTES

Moved by Ms. Eyre, seconded by Mr. Geib to approve the December 5, 2013, minutes as presented. Motion carried.

ACCOUNTS RECEIVABLE MONTHLY REPORT

Mr. Werner reported on a two page handout presenting a break-out of payer sources, collection amounts due, and aging of accounts.

2013 NON-LAPSING REQUEST FOR CERTIFICATION OF COMMUNITY-BASED RESIDENTIAL FACILITIES ADMINISTRATOR

Mr. Furno is requesting approval to non-lapse \$2,000 from the 2013 Samaritan budget to 2014 to pay for the Community-Based Residential certification of the Fields' House Manager. Housing, meals, and transportation were budgeted in 2014.

Moved by Mr. Geib, seconded by Mr. Weston to approve the non-lapse of \$2,000 from the 2013 Samaritan budget to 2014 to fund the Community-Based Residential certification of the Fields House Manager, and forward to the Finance Committee. Motion carried.

SKILLED NURSING HOME EVICTION STATUS

Mr. Furno presented an update on the eviction notice status of a resident whose family has refused to reimburse Samaritan for expenses incurred. He continues to work with the County Attorney's office to resolve this issue and it is expected that legal action or a settlement may occur in March of 2014.

2014 FOOD SERVICE CONTRACT STATUS REPORT

Mr. Furno reported the contract with Loaves & Fishes has been extended for one month and he is working with the Human Resources and County Attorney Departments to convert the contracted Food Service employee to a County employee. A Washington County Job Description Questionnaire for this person is being drafted. Mr. Furno indicated he is trying to remain budget neutral with the possible conversion of this contracted position to a county position.

2014 DIETICIAN CONTRACT STATUS REPORT

Mr. Furno reported the contracted dietician requested a \$4 hourly increase for 2014, however, he was able to negotiate a \$1 hourly increase for 2014. The one-year contract becomes effective February 1, 2014.

2014 CLEAR PATH SERVICE CONTRACT STATUS REPORT

Mr. Furno reported he is negotiating a maintenance contract for the Clear Path System equipment. The contract includes a warranty on all the equipment and monitoring of the equipment 24 hours per day, seven days per week, 365 days per year. The cost of the maintenance contract is estimated between \$5,400 to \$6,600 per year, depending on the maintenance program selected. The County Attorney is currently reviewing the contract.

2014 HOUSEKEEPING and 2015 LAUNDRY CONTRACT STATUS REPORT

Mr. Furno reported BSG, Inc. is offering a seven year contract merging housekeeping and laundry services at a reduction of \$32,744 per year or approximately \$229,208 in savings to Washington County for the seven year contract period. The Samaritan can cancel this contract with a written 120 day notice without cause and BSG, Inc. can cancel after a 12 month written notice prior to October 1 of each contract year. The contract will be updated and reviewed by the County Attorney.

CAMPUS ADMINISTRATOR REPORT

Mr. Furno reported there is Novo Virus at the Samaritan and admissions are stopped until 24 or 48 hours after the last symptom.

Mr. Furno reported he has been informed that he is the recorded Nursing Home Administrator for Cedar Crossing Subacute Unit, so he and Kathie Braun will tour the facility sometime in January.

Mr. Furno reported two insurance claims for damage, due to the weather, have been filed for the Samaritan Health Center and the Fields.

NEXT TENTATIVE MEETING DATE

The Samaritan Committee will tentatively meet on Thursday, February 6, 2014, at 7:00 a.m. in the Samaritan second floor conference room.

ADJOURNMENT

Moved by Mr. Geib, seconded by Ms. Eyre to adjourn the meeting at 8:12 a.m. Motion carried.

Brenda J. Jaszewski, County Clerk