

1 **RADIO COMMUNICATIONS SYSTEMS COMMITTEE**

2  
3 Sheriff's Office  
4 West Bend, Wisconsin

November 19, 2012  
1:00 p.m.

5  
6 Present: Daniel Goetz, Rick Gundrum, Brian Krebs, Dennis Myers, Thomas Niebler, Herbert Tennes

7  
8 Also present: Sheriff Schmidt, Captain Gonwa, County Attorney, County Purchaser, County Emergency  
9 Manager, John Schrader, Brian Blacketer – Harris Corp., Chief Groves, 2<sup>nd</sup> Asst. Chief Fahey, Chief Vest,  
10 and Lt. MacFarlan, County Purchasing Agent

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12 County Board Chair Tennes called the meeting to order at 1:03 p.m. and read the affidavit of posting

13  
14 **MINUTES**

15 Minutes for October 23, 2012 – Moved by Supervisor Myers and second by Supervisor Gundrum to  
16 approve the minutes of October 23, 2012. Motion carried.

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18 **REPORT ON STATUS OF PUNCH LIST**

19 The Sheriff directed everyone to a hand-out of the punch list. John Schrader discussed that GenComm has  
20 reprogrammed end user radios with latest firmware and mobiles for P25 conventional encryption and  
21 replace mobile radios in the field that are Rev E or earlier on all but about 15 units in municipalities. These  
22 will be done as soon as they are available. They are currently working on the system documentation as  
23 defined in the State of Work.

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25 **TARGETED DATE FOR PROJECT CLOSEOUT**

26 Harris anticipates everything to be completed by December 18, 2012. Therefore the contract cannot be  
27 closed out until all units have been updated and all system documentation received.

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29 **RADIO COMMITTEE STATUS**

30 Chairman Tennes indicated the contract will be completed by the end of the year. Any monies left over  
31 will go back into the Capitol Improvement Fund. The next step for this Committee is to close out the  
32 current project, return any monies left back to the Capitol Improvement Fund and then request money back  
33 to improve and enhance the current system.

34  
35 Chairman Tennes also indicated the Committee could dissolve and have the Public Safety Committee take  
36 on any future responsibilities for the Radio System. Otherwise the current Committee could seek to stay as  
37 a Radio System Committee and proceed with further steps. It was agreed that everyone present on the  
38 Committee agreed to stay and continue on the steps to improving the Radio System until such time as only  
39 general maintenance is needed.

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41 **CONSIDER ISSUES RAISED BY SUPERVISORS AT OCTOBER 23, 2012 COUNTY BOARD**  
42 **MEETING**

43 The Sheriff had handouts which included a letter from Harris Corp. and the Radio Communications  
44 Systems Committee minutes from April 13, 2010. He also had a listing of Issues Raised at the October 23,  
45 2012 Board Meeting. County Attorney Nass went through the list. There was some discussion as to how  
46 decisions were made to contract with Harris and RCC. This was explained, as was each point brought up  
47 by the County Board at their October meeting.

48  
49 **CAPITAL IMPROVEMENT PROPOSAL – STUDY AND SYSTEM ENHANCEMENTS**

50 A final handout by the Sheriff listed the option to have a third-party audit of the Washington County Radio  
51 System. There was some discussion and it was agreed by all present that there should be a request to get a

1 consultant to review the current system for improvements. Everyone also agreed to get an independent  
2 third party consultant to have a “fresh” look at the system. It was stated that this is a Harris System and the  
3 County will need someone who is familiar with this type of system as the smallest change will affect every  
4 aspect of the existing system. At this point, the Committee will wait until the current contract is closed  
5 with Harris. At that time the Committee will meet one more time to review final billing statement and ass  
6 for an allocation of funds for an independent consultant review.

7  
8 Supervisor Gundrum made a motion to forward a recommendation to the Executive Committee to hire a  
9 third-party Consultant to review and address the current issues with the system that are outside of the scope  
10 of the current contract; and the Committee will remain as the Radio Communications Systems Committee  
11 until improvements and enhancements are considered and until maintenance is all that is left to consider for  
12 this system. Motion seconded by Supervisor Krebs. Upon vote, motion was passed. It was agreed this  
13 should be completed and submitted shortly after the completion of all aspects of the current contract and to  
14 the Executive Committee before their January 22, 2013 meeting.

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16 **NEXT MEETING DATE**

17 The next meeting date will be determined after Harris completes their updates to units and submits the  
18 documentation of the system to the Sheriff’s Office. Chairman Tennes will inform the Committee of the  
19 next meeting date.

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21 **ADJOURNMENT**

22 Moved by Supervisor Myers, second by Supervisor Gundrum to adjourn at 1:59 p.m. Motion carried.  
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25 Dale K. Schmidt  
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