

1 **RADIO COMMUNICATIONS SYSTEMS COMMITTEE**

2
3 Sheriff's Office
4 West Bend, Wisconsin

July 8, 2013
1:00 p.m.

5
6 Present: Rick Gundrum, Brian Krebs, Dennis Myers, Thomas Niebler, Herbert Tennes

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8 Also present: Sheriff Schmidt, Captain Gonwa, County Attorney, County Purchasing Agent, County
9 Emergency Manager, John Schrader, Chief Dean Schmidt, and Chief Paul Fahey

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11 Excused: Daniel Goetz

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13 County Board Chair Tennes called the meeting to order at 1:00 p.m. and read the affidavit of posting

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15 **MINUTES**

16 Minutes for April 19, 2013 – Moved by Supervisor Myers and second by Supervisor Gundrum to approve
17 the minutes of April 19, 2013. Motion carried.

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19 **PRESENTATION OF WORK PLAN - TUSA CONSULTING**

20 Todd Mechler introduced the team members from Tusa who were present: Jack Hart, Greg Brockman, and
21 Nick Tusa. Jack Forrest will be the Project Engineer, but was not present today.

22
23 Mr. Mechler gave a brief history of Tusa Consulting and their qualifications. Next he reviewed RFP
24 requirements.

- 25 • Task I - This will include user interviews of all 23 municipalities using the new radio system if they
26 wish; evaluation of existing system configuration, Identifying potential system improvements and
27 submitting an interview summary Report.

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29 He reviewed potential issues as possibly being: system/radio programming; talk out/talk in
30 imbalance; excessive simulcast time delay interference; coverage over reach; co-channel interface
31 and electrical interference.

- 32
33 • Task II - This will cover an enhanced system coverage design; system improvements with
34 justifications and conceptual report and recommendations
 - 35 ○ Conceptual Solutions - This is a preview of potential system changes and enhancements to
36 improve the system deficiencies.
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38 • Task III - Deliverables: Interview summaries; coverage modeling; enhancement specifications;
39 concept solutions; evaluation recommendations report; proposed solution cost estimates and
40 acceptance test plan requirements

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42 Tusa representatives will be meeting with all of the municipality representatives for a 45 minute review of
43 existing coverage issues, problems, etc. They would like to meet with patrol officers, supervisors and
44 dispatch representatives. They are requesting each municipality complete a survey as soon as possible.
45 They invited all municipalities present to sign up and schedule a meeting with Tusa.

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47 Interview timelines will depend on setting up and meeting with each of the 23 municipalities.
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1 **NEXT MEETING DATE**

2 The next meeting date was not set at this time. A discussion was held regarding upcoming meetings. It
3 was agreed the next meeting will be within 4-6 weeks to allow time for the municipal meetings.

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5 **ADJOURNMENT**

6 Moved by Supervisor Gundrum second by Supervisor Krebs to adjourn at 1:38 p.m. Motion carried.

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Dale K. Schmidt