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**WASHINGTON COUNTY  
PUBLIC SAFETY COMMITTEE**

Sheriff's Department  
West Bend, Wisconsin

December 5, 2011  
8:30 a.m.

Present: Brian Bausch, Joseph Gonnering, Philip Laubenheimer, Dennis Myers and Gerald Schulz.

Also present: Sheriff Dale Schmidt, Captain Shirley Miller, Clerk of Circuit Courts Theresa Russell, Emergency Management Coordinator Rob Schmid, Chairperson Herbert Tennies, Administrative Coordinator Doug Johnson, and County Clerk Administrative Assistant Linda Doro.

Chairman Gonnering called the meeting to order at 8:30 a.m. and read the Affidavit of Posting.

**MINUTES**

Moved by Mr. Myers, seconded by Mr. Bausch to approve the minutes of November 7, 2011, as presented. Motion carried.

**REQUESTED LISTING OF OFFICE OF EMERGENCY MANAGEMENT TRAILERS**

Mr. Schmid presented a list of the Office of Emergency trailers that shows the name, make and model, owner or operation, and location.

**NCSC HUMAN RESOURCES CLASS**

Ms. Russell reported on the NCSC Managing Human Resources class she attended in November 2011.

**COLLECTIONS WORK GROUP**

Ms. Russell reported she has offered her services to other department heads regarding collections methods and the best collection practices for their departments.

**VIDEO CONFERENCING UPDATE**

Ms. Russell distributed a handout for 2011 Video Conference hearings. Total estimated savings to date is \$80,619.04.

**EVIDENCE/STORAGE BUILDING PROJECT**

*Appearance: County Engineer Scott Schmidt and Purchasing Agent Bill Kurer*

Mr. Schmidt reported he has accepted the position of Owner's Representative for the Evidence/Storage Building project. Mr. Schmidt presented a tentative project schedule and outline, and a preliminary sketch of the proposed project. Request for Proposals were available on November 18, 2011, sealed proposals are due to the Purchasing Department by 2:00 p.m. on December 9, 2011, interviews will be conducted by the evaluation team on December 20, 2011, and an award decision will be presented on or before December 22, 2011. The preliminary concept plans, recommendations, and budget estimate will be submitted by February 29, 2012, for the Public Safety Committee to approve at their March meeting. The final plans, scope of work, and budget estimate will be completed by March 28, 2012, for the Public Safety Committee to approve at their April 2012 meeting. Construction is proposed to start approximately April 24, 2012, and completed by approximately October 1, 2012.

**1 RECORDS MANAGEMENT SYSTEM (RMS) PROJECT**

2 Sheriff Schmidt presented a progress report on the RMS project. The RMS budget is \$700,000, and  
3 staff is in the process of negotiating a contract with Pro Phoenix, who is based out of New Jersey  
4 and has a strong presence in southeast Wisconsin. The project would cover all of the in-house  
5 software throughout the department and includes the pieces that go into the mobile computers in the  
6 squad cars. Sheriff Schmidt discussed acquiring a maintenance agreement with New World for the  
7 mobile computers during the interim of the RMS project.

**8 NATIONAL INMATE SURVEY REPORT**

9 Captain Miller reported on the National Inmate Survey (NIS) that the Washington County Jail was  
10 involved with in October. The NIS study was mandated by Congress under the Prison Rape  
11 Elimination Act of 2003 to assist Congress and the Department of Justice to understand sexual  
12 victimization in the United States' jails and prisons. Approximately 70 Washington County inmates  
13 participated in the study.  
14

**15 MOTORCYCLE NOISE ENFORCEMENT UPDATE**

16 Sheriff Schmidt reported from May 1, 2011, to November 30, 2011, Patrol stopped 158  
17 motorcycles, 42 passenger cars, and 14 pickups for noise enforcement and gave 36 citations and 178  
18 notices or warnings.  
19

**20 2011 BUDGET STATUS - SHERIFF**

21 Sheriff Schmidt presented an update on the 2011 Sheriff Department's expenditures and revenues as  
22 of November 30, 2011. Sheriff Schmidt estimated there will be surplus funds returned to the  
23 General Fund for 2011.  
24

**25 SHERIFF'S REPORTS****26 Staffing**

27 Sheriff Schmidt reported Corrections, Communications, and Administration/Front office are  
28 currently at full staff. There is one vacancy in Patrol and one deputy still off for non-worked related  
29 injuries.  
30

**31 Jail Population**

32 Sheriff Schmidt reported for the month of November, the average daily adult inmate population was  
33 267.57, the Huber daily average was 142, the electronic monitoring daily average was 6.4, and the  
34 juvenile daily average was 13.74, with 11.10 of those being borders. As of today, the total daily  
35 adult inmate population is 245, there are six on electronic monitoring, and there are 13 juveniles.  
36

**37 Courthouse Security**

38 No report.  
39

**40 Communications**

41 For the month of November, Dispatch received 1,758 wireless 911 calls, 190 landline 911 calls, and  
42 3,308 administrative calls.  
43

**44 Fatalities**

45 Sheriff Schmidt reported for the month of November, there was one fatality.  
46  
47

1 Patrol Workload

2 Sheriff Schmidt reported from May through October 2011, the Patrol Division dedicated 43.75  
3 hours of ATV patrol on the Eisenbahn Trail.

4

5 Sheriff Schmidt presented a Canine Activity report for November. There were 11 total deployments  
6 and four K9 alerts. The Canine Division assisted the West Bend Police department on a traffic stop  
7 where a vehicle operator fled the scene on foot and was apprehended moments later and arrested for  
8 OWI. Canine alert to the vehicle yielded a discovery of Marijuana and Marijuana pipe. The Canine  
9 Division assisted with school searches at West Bend Spartan Suns Alternative School, Badger  
10 Middle School, and Kewaskum High School.

11

12 **NEXT MEETING DATE**

13 The Public Safety Committee will tentatively meet on Monday, January 9, 2012, at 8:30 a.m.

14

15 **ADJOURNMENT**

16 Moved by Mr. Myers, seconded by Mr. Bausch to adjourn the meeting at 10:11 a.m. Motion  
17 carried.

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Brenda J. Jaszewski, County Clerk