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**WASHINGTON COUNTY  
PUBLIC SAFETY COMMITTEE**

Sheriff's Department  
West Bend, WI

December 3, 2012  
8:30 a.m.

Present: Joseph Gonnering, Philip Laubenheimer, Dennis Myers, Gerald Schulz, and Thomas Niebler.

Also present: Sheriff Dale Schmidt, Captain Steve Gonwa, Captain Shirley Miller, Clerk of Circuit Courts Theresa Russell, County Board Chairperson Herbert Tennies, Emergency Management Coordinator Rob Schmid, Lieutenant Bruce Theusch, Medical Examiner Bob Posont, Deputy Medical Examiner Craig Garbisch, and Chief Deputy County Clerk Linda Doro.

Chairperson Gonnering called the meeting to order at 8:30 a.m. and read the Affidavit of Posting.

**MINUTES**

Moved by Mr. Laubenheimer, seconded by Mr. Myers to approve the minutes of November 5, 2012, as presented. Motion carried.

**DISTRIBUTION OF THE WASHINGTON COUNTY COMPREHENSIVE  
EMERGENCY MANAGEMENT PLAN AND DISCUSSION OF THE PROPOSED  
TIMELINE FOR REVIEW AND PROMULGATION**

Mr. Schmid distributed the Washington County Comprehensive Emergency Management plan to the Public Safety Committee for their review and consideration. The plan will be brought back to the Public Safety Committee for discussion and action on January 7, 2013, and presented to the County Board for consideration at their meeting on February 12, 2013.

**EMERGENCY MANAGEMENT REPORT ON CURRENT PROGRESS OF VARIOUS  
PROGRAMS/INITIATIVES**

Mr. Schmid reported on the pipeline spill and groundwater contamination in the Town of Jackson, and the hazardous chemical removal at the Niphos Coatings Factory in the Village of Slinger.

**VIDEO CONFERENCING UPDATE**

Ms. Russell distributed a handout for 2012 Video Conference hearings. Total estimated savings for year 2012 is \$56,609.54.

**MEDICAL EXAMINER'S OFFICE REPORTS**

Caseload/Workload Summary

Mr. Posont reviewed the caseloads from January through November for the years 2010, 2011, and 2012, and discussed the increased numbers for several areas. The total case load is up from 709 last year to 799 this year.

Waukesha County Autopsy Update

Mr. Posont reported as of today, there are no autopsy protocols outstanding that go beyond the agreed upon time frame with Waukesha County.

1 2009 Abandoned Skeleton Update

2 Mr. Posont presented an update on the 2009 abandoned skeleton that is in the custody of the  
3 County. The spouse and children refuse to sign a release and Chief Deputy Medical Examiner  
4 Garbisch is in the process of locating another family member to sign off on the remains. There is  
5 an anthropology lab in Ohio that is interested in taking the remains, however, until someone  
6 signs a release, the skeleton remains in the custody of the County.  
7

8 Medical Examiner Car Update

9 Mr. Posont reported the savings to date using the Medical Examiner car instead of reimbursing  
10 staff for mileage is \$698.15.  
11

12 2012 Budget Update

13 Mr. Posont presented a status report the Medical Examiner 2012 budget. As of November 28,  
14 2012, the Medical Examiner Department has expended 91% of its 2012 budget.  
15

16 Staffing Update

17 Mr. Posont report three deputies have resigned. Two new deputies, with medical background,  
18 were hired and are in the process of being trained. The Medical Examiner office will be  
19 receiving an Intern at no cost to the county.  
20

21 **EVIDENCE/STORAGE BUILDING PROJECT UPDATE**

22 *Appearance: County Engineer/Surveyor Scott Schmidt and Purchasing Agent Bill Kurer*

23 Mr. Schmidt presented the construction progress report, projected costs, and project schedule.  
24 The total cost of the project to date is \$791,859.  
25

26 Mr. Schmidt reported Change Order 13, in the amount of \$1,085, which is a reduction in the  
27 Cardinal Construction's contract by \$2,200 for one of the gate latches, but it is an increase to the  
28 County to pay for two gate locks at a cost of \$3,285. Mr. Schmidt reported hard keys are  
29 required for these locks and Cardinal Construction should be responsible for the cost of these  
30 keys based on the specifications; however, Cardinal Construction disagrees. Three keys are  
31 required for each lock for a total cost of \$240 for six keys. After further discussion, it was  
32 Committee consensus that the County should be responsible for the cost of the keys, since  
33 Cardinal Construction provided a deduction, in the amount of \$2,200, for the gate latch.  
34

35 Mr. Schmidt reported, after a dry run of the placement of the vehicles within the building, it has  
36 been determined that the Dive Team vehicle and trailer needs to be placed in a different location  
37 within the building. To accomplish this, a 50 amp service receptacle needs to be relocated. Mr.  
38 Schmidt reported he has requested Cardinal Construction submit a cost for the relocation of the  
39 50 amp service receptacle as a change order. It was Committee consensus that if the cost is  
40 appropriate, Mr. Schmidt should proceed with the change order.  
41

42 Mr. Schmidt reported Washington County will receive occupancy at the end of this year;  
43 however, there will be site work that will need to be addressed in spring. Mr. Schmidt reported  
44 WE Energies is requesting an easement on this site and this request will be presented to the  
45 Administrative Services Committee for review and action at their meeting on December 10,  
46 2012.  
47

1 Mr. Schmidt reported Cardinal Construction's subcontractor was late with a submittal to WE  
2 Energies for supplying gas to this site. This delay is causing WE Energies to add a winter rate up  
3 charge of \$1,250 due to the utility being installed in the winter season. Mr. Schmidt stated he  
4 does not feel Washington County should be responsible for this charge because it was the  
5 responsibility of the subcontractor to submit the request to WE Energies in a timely manner.  
6 There is also a boring charge of \$750 because asphalt has been paved. The total cost to install  
7 gas at this facility is approximately \$2,800, instead of \$750, if it had been installed on time. Mr.  
8 Schmidt reported he has contacted Cardinal Construction stating Washington County will not be  
9 responsible for the additional charge of \$2,050, due to the subcontractor being late with the  
10 submittal to WE Energies. After further discussion, it was the Committee's consensus that the  
11 County should pay the complete invoice in the amount of approximately \$2,800 immediately, so  
12 gas could be installed at the site the week of December 17, 2012. Mr. Schmidt reported he will  
13 continue to work with Cardinal Construction to resolve this issue and will report back to the  
14 Committee.

15  
16 Mr. Schmidt reported he met with Cardinal Construction regarding the concrete issues. There is  
17 additional cracking and puddling of concrete on the site. Cardinal Construction has verbally  
18 agreed to repair/replace the concrete affected in spring. Mr. Schmidt reported he will contact the  
19 County Attorney regarding the concrete issues and will hold funds until this issue is resolved.

#### 20 21 **RMS PROJECT UPDATE**

22 Captain Gonwa reported Patrol and Dispatch staff will be training on the new software for the  
23 next two weeks. Captain Gonwa also reported on inconsistencies with the GEO file and  
24 ProPhoenix's inability to set up the file correctly. He has received assurances from ProPhoenix  
25 that this issue will be resolved, but he will be sending correspondence to ProPhoenix expressing  
26 his dissatisfaction with their work on this project.

#### 27 28 **APPROVAL OF WI-BOTS 2012-2013 SPEED AND ALCOHOL GRANTS AND** 29 **APPROVAL OF TAD GRANT**

30 *Appearance: Sheriff Dale Schmidt*

31 Moved by Mr. Myers, , seconded by Mr. Laubenheimer to approve a resolution authorizing the  
32 Sheriff's Department to apply for a Treatment Alternatives and Diversion Program grant with  
33 continued contractual services of Genesis Behavioral, in the amount of \$92,635, and a \$30,878  
34 County match for the 2013 calendar year; approve a resolution authorizing the Sheriff's  
35 Department to apply for an alcohol enforcement grant from the Wisconsin DOT, Bureau of  
36 Transportation Safety, in the amount of \$30,000, with a local match of \$7,500 being met by  
37 conducting normal traffic enforcement, for the period of October 1, 2012, through September 30,  
38 2013; and approve a resolution authorizing the Sheriff's Department to apply for a speed  
39 enforcement grant from the Wisconsin DOT, Bureau of Transportation Safety, in the amount of  
40 \$30,000, with a local match of \$7,500 being met by conducting normal traffic enforcement, for  
41 the period of October 1, 2012, through September 30, 2013; and forward to the County Board.  
42 Motion carried.

#### 43 44 **APPROVAL OF RE-ORGANIZATION OF SWORN AND COMMUNICATION** 45 **SUPERVISORY STAFF**

46 Discussion on this item is postponed.

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1 **SHERIFF'S REPORTS**

2 Staffing

3 Sheriff Schmidt reported Corrections, Communications, and Administration are at full staff. For  
4 Patrol, a candidate was offered the position but he is not certified. This candidate will need to go  
5 to recruit school, so this position will be not be filled until the second week of January. Sheriff  
6 Schmidt reported a patrol deputy resigned last week and there will be two retirements at the end  
7 of this year.

8  
9 Jail Population

10 For the month of November, the average daily adult inmate population was 229.27, the Huber  
11 daily average was 115.00, the electronic monitoring daily average was 9.93, and the juvenile  
12 daily average was 14.90, with 12.93 of those being borders. For the month of November, there  
13 were 317 jail bookings.

14  
15 Fatalities

16 For the month of November there was one fatality, for a total of 18 fatalities in 2012.

17  
18 Overtime

19 The year-to-date overtime report was presented and Sheriff Schmidt reported that through the  
20 November 14, 2012, payroll period, a total of approximately 76.9% of the overtime budget has  
21 been used.

22  
23 **NEXT TENTATIVE MEETING DATE**

24 The Public Safety Committee will tentatively meet on Monday, January 7, 2013, at 8:30 a.m.

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26 **ADJOURNMENT**

27 Moved by Mr. Schulz, seconded by Mr. Laubenheimer to adjourn the meeting at 10:47 a.m.  
28 Motion carried.

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Brenda J. Jaszewski County Clerk