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**WASHINGTON COUNTY
PUBLIC SAFETY COMMITTEE**

Courthouse-Government Center
West Bend, WI

November 11, 2013
8:30 a.m.

Present: Joseph Gonnering, Philip Laubenheimer, Thomas Niebler, and Gerald Schulz. Excused:
Dennis Myers.

Also present: County Board Chairperson Herbert Tennes, Administrative Coordinator Doug Johnson, Captain Steve Gonwa, Chief Deputy Medical Examiner Craig Garbisch, County Clerk Brenda Jaszewski, Finance Director/Interim Human Resources Director Susan Haag, Interim Human Resources Division Manager/Employee Benefits Manager Michelle Hoey, Human Resources Employee Benefits Specialist Mary Lynn Christian and Chief Deputy County Clerk Linda Doro.

Chairperson Gonnering called the meeting to order at 8:30 a.m. and read the Affidavit of Posting.

REVIEW JOB DESCRIPTION FOR MEDICAL EXAMINER AND DEFINE DUTIES FOR MEDICAL EXAMINER'S OFFICE

Mr. Johnson and the Public Safety Committee reviewed and updated the job description and duties of the Medical Examiner. It was noted that during the interview process, the expectations of the level of service and duties will be provided to the candidates.

DISCUSS TIMELINE FOR RECRUITMENT OF MEDICAL EXAMINER

Mr. Johnson reported that a search team consisting of himself, Captain Steve Gonwa, Deputy District Attorney Stephanie Hanson, and Deputy County Attorney Christine Ohlis will review the applications, conduct the first interviews, and submit a list of candidates to the Public Safety Committee for interviews. The recommended candidate will be presented to the County Board for consideration at either the January or February County Board meeting.

NEXT TENTATIVE MEETING DATE

The Public Safety Committee will tentatively meet on Monday, December 2, 2013, at 8:30 a.m.

ADJOURNMENT

Moved by Mr. Laubenheimer, seconded by Mr. Niebler to adjourn the meeting at 9:30 a.m.
Motion carried.

Brenda J. Jaszewski County Clerk