

1  
2  
3  
4  
5  
6  
7  
8  
9  
10  
11  
12  
13  
14  
15  
16  
17  
18  
19  
20  
21  
22  
23  
24  
25  
26  
27  
28  
29  
30  
31  
32  
33  
34  
35  
36  
37  
38  
39  
40  
41  
42  
43  
44  
45  
46  
47  
48

**WASHINGTON COUNTY  
PUBLIC SAFETY COMMITTEE**

Sheriff's Department  
West Bend, WI

November 5, 2012  
8:30 a.m.

Present: Joseph Gonnering, Philip Laubenheimer, Dennis Myers, Gerald Schulz, and Thomas Niebler.

Also present: Sheriff Dale Schmidt, Captain Steve Gonwa, Captain Shirley Miller, Administrative Coordinator Dug Johnson, Clerk of Circuit Courts Theresa Russell, County Board Chairperson Herbert Tennes, Emergency Management Coordinator Rob Schmid, Lieutenant Bruce Theusch, Medical Examiner Bob Posont, Purchasing Agent Bill Kurer, and Chief Deputy County Clerk Linda Doro.

Chairperson Gonnering called the meeting to order at 8:30 a.m. and read the Affidavit of Posting.

**EVIDENCE/STORAGE BUILDING PROJECT UPDATE**

*Appearance: County Engineer/Surveyor Scott Schmidt*

Mr. Schmidt presented the construction progress report, projected costs, and project schedule. The total cost of the project to date is \$791,859.

Mr. Schmidt reported there is a 1/8" crack in the concrete of the impound lot. This crack appeared approximately two days after the concrete was set. Mr. Gonnering questioned if this was a problem with underlying material that was not prepared correctly. Mr. Schmidt reported the curing compound spray machine broke down the night the concrete was poured, so they were unable to spray down the curing compound on top of the concrete, which helps to keep the water moisture in the concrete. Currently, the proposed plan is to grind out the crack and put Polyurethane in the crack. Mr. Schmidt reported he will continue to work with the architect and Cardinal Construction to resolve this issue and will report back to the Committee.

Mr. Schmidt reported Cardinal Construction was late in contacting WE Energies regarding installing electricity and gas to the site, so electricity will not be available until mid-December and gas may not be available until the end of December. Mr. Schmidt reported he has contacted WE Energies to try to get those dates moved up.

**MINUTES**

Moved by Mr. Laubenheimer, seconded by Mr. Myers to approve the minutes of October 1, 2012, as presented. Motion carried.

**VIDEO CONFERENCING UPDATE**

Ms. Russell distributed a handout for 2012 Video Conference hearings. Total estimated savings for year 2012 is \$54,680.20.

**WI-FI UPDATE**

Ms. Russell reported Wi-Fi went live in the Justice Center on November 1, 2012. The Wi-Fi will be available to attorneys, court reporters, judges, social workers, and litigants.

**MEDICAL EXAMINER'S OFFICE REPORTS**Caseload Summary Update

Mr. Posont reviewed the caseloads from January through October for the years 2010, 2011, and 2012, and discussed the increased numbers for several areas. The total case load is up from 641 last year to 721 this year.

Waukesha Autopsy Results Update

Mr. Posont reported as of today, there are approximately 17 autopsy protocols outstanding.

Review Fee Schedule

Mr. Posont presented a proposed revised fee schedule for 2013. The revised fee schedule includes increasing the Cremation Permit fee from \$195 to \$200, Disinterment fee from \$65 to \$70, Signing Death Certificate fee from \$65 to \$70, Morgue Storage per Day fee from \$40 to \$45, Photo printing fee of \$1.25 per print, and \$2.50 per page, a CD copy fee of \$5, and a Transport fee of \$175 per transport. Moved by Mr. Myers, seconded by Mr. Niebler to approve the 2013 Medical Examiner Fee Schedule as presented. Motion carried.

**AWARD CONTRACT FOR UNCLAIMED/INDIGENT BID(S)***Appearance: Buyer Roy Hartmann*

Mr. Posont presented the bid results for the burial of unclaimed/indigent decedents' contract. One bid was received from PineLawn Memorial Park. PineLawn Memorial Park submitted a bid of \$689.50 for each burial, which includes \$300 for burial of ashes complete, \$25 for interment of ashes complete, \$289.50 for marker and installation to identify burial/interment plot, \$25 for opening and closing of burial hole, \$50 for a vault, if necessary. The term of the contract is for three years, and the contract may be extended up to an additional two years, if the appropriation of funds is available and agreed upon by both parties.

Moved by Mr. Schulz, seconded by Mr. Laubenheimer to award the burial of unclaimed/indigent decedent contract to PineLawn Memorial Park as presented for three years. Motion carried.

**RMS PROJECT UPDATE**

Mr. Gonwa reported training sessions were completed early October. Trainers are preparing procedures for training staff on the new software that will start the first week of December, and follow up training is scheduled in January.

The meeting recessed at 9:52 a.m. and reconvened at 9:57 a.m.

**DISCUSSION ON RE-ORGANIZATION OF SWORN AND COMMUNICATION SUPERVISORY STAFF**

Sheriff Schmidt presented a proposal to reorganize the sworn and communication supervisory staff. He is proposing an additional sergeant in the Patrol division on first shift, and an additional sergeant in the Communications division on first shift. Sheriff Schmidt will bring a formal proposal, justification, and costs at a future meeting.

**SHERIFF'S REPORTS**Staffing

Sheriff Schmidt reported Corrections, Communications, and Administration are at full staff. For Patrol, a candidate was offered the position but he is not certified. This candidate will need to go

1 to recruit school, so this position will be not be filled until the second week of January. Sheriff  
2 Schmidt reported a patrol deputy resigned last week and there will be two retirements at the end  
3 of this year.

#### 4 Jail Population

5 For the month of October, the average daily adult inmate population was 239.26, the Huber daily  
6 average was 130, the electronic monitoring daily average was 11.94, and the juvenile daily  
7 average was 17.07, with 14.03 of those being borders. For the month of October, there were 255  
8 jail bookings.

#### 9 Courthouse Security

10 For the month of October, there were 5,613 visitors to the Justice Center.

#### 11 Fatalities

12 For the month of October there was one fatality, for a total of 16 fatalities in 2012.

#### 13 Communications

14 For the month of September, Dispatch received 1,681 wireless calls, 215 landline calls, and  
15 3,413 administrative calls, and for the month of October, Dispatch received 1,610 wireless calls,  
16 209 landline calls, and 3,437 administrative calls.

#### 17 Transport Summary

18 Sheriff Schmidt reported for the month of September, the average transport cost per inmate was  
19 \$115.30, and for the month of October, the average transport cost per inmate was \$117.10  
20 utilizing mostly Wisconsin Lock and Load.

#### 21 Overtime

22 The year-to-date overtime report was presented and Sheriff Schmidt reported that through the  
23 October 17, 2012, payroll period, a total of approximately 67% of the overtime budget has been  
24 used.

#### 25 **NEXT TENTATIVE MEETING DATE**

26 The Public Safety Committee will tentatively meet on Monday, December 3, 2012, at 8:30 a.m.

#### 27 **ADJOURNMENT**

28 Moved by Mr. Niebler, seconded by Mr. Laubenheimer to adjourn the meeting at 10:40 a.m.  
29 Motion carried.

30  
31  
32  
33  
34  
35  
36  
37  
38  
39  
40  
41  
Brenda J. Jaszewski, County Clerk