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**WASHINGTON COUNTY
PUBLIC SAFETY COMMITTEE**

10 Sheriff's Department
11 West Bend, WI

12 August 29, 2012
13 8:30 a.m.

14 Present: Joseph Gonnering, Dennis Myers, Gerald Schulz, and Thomas Niebler. Excused: Philip
15 Laubenheimer.

16 Also present: Sheriff Dale Schmidt, Administrative Coordinator Doug Johnson, Chairperson Herbert
17 Tennes, Lieutenant Bruce Theusch, Captain Shirley Miller, Emergency Management Coordinator Rob
18 Schmid, Captain Steve Gonwa, Purchasing Agent Bill Kurer, County Clerk Brenda Jaszewski, Medical
19 Examiner Bob Posont, Deputy Medical Examiner Craig Garbisch, Radio Systems Administrator John
20 Schrader, and Supervisor Mel Ewert.

21 Chairperson Gonnering called the meeting to order at 8:30 a.m. and read the Affidavit of Posting.

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EVIDENCE/STORAGE BUILDING PROJECT UPDATE

28 *Appearance: County Engineer/Surveyor Scott Schmidt*

29 The contract with Cardinal Construction for the construction of the building is now signed and Mr. Schmidt
30 stated the building has been ordered. The seeding of the grounds is now complete. Change order #7 was
31 presented, which is to delay the completion date from November 1, 2012 to December 21, 2012 due to the
32 delay in signing the contract with Cardinal Construction. Mr. Schmidt presented change order #6, which is
33 to use W6x9 galvanized I beam DOT post for the guard rail system in lieu of the 6" pipe, which will result in
34 a cost savings of \$2,300. The total cost of the project to date is \$794,559, excluding the credit for the change
35 order above that has not yet been approved by the Chairperson and Sheriff.

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DISCUSSION ON TOWING SERVICES

39 Captain Gonwa reported on the procedures for dispatching towing services and how the calls are distributed
40 to the various services within the County. The Sheriff's Department does not specifically endorse, or
41 prohibit, the use of any individual towing service or operator for use by the department. The first priority is
42 to use the towing service the owner or operator of the vehicle requests if they are available and if the towing
43 service is able to provide the service. A report of the various towing services and distribution of calls was
44 provided through a PowerPoint presentation. Sheriff Schmidt stated he has informed the dispatch operators
45 to utilize a wide number of towing operators and feels the current system of dispatching for this service is
46 adequately working.

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REQUEST TO USE JAIL ASSESSMENT FUNDS FOR HUBER DORM LIGHT DIMMERS

49 *Appearance: Facility Manager David Loomans*

50 Moved by Mr. Myers, seconded by Mr. Niebler to approve the use of Jail Assessment funds for six dimmers
in the Huber area of the Jail, in the amount of \$12,500. Motion carried.

MEDICAL EXAMINER'S OFFICE REPORTS

Case Summary Update

Mr. Posont reviewed the caseloads from January through August for the years 2010, 2011, and 2012 and
stated that the 2012 caseload through August of this year is 560.

Staffing Update

Mr. Posont introduced Craig Garbisch, the Chief Deputy Medical Examiner and stated the office is currently
fully staffed.

1 Unclaimed/Indigent Contract Update

2 Mr. Posont reported he is working on the specifications for dividing the contract between the cremation and
3 disposition of unclaimed/indigent decedents when finished, it will be let for bid through Purchasing. The bid
4 specifications will provide for a one year contract, but will include the opportunity for an alternate bid with a
5 three year contract.

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7 Mutual Aid Agreement & Multi-Agency Training Agreement

8 Mr. Posont has contacted Dodge and Fond du Lac counties regarding a potential mutual aid agreement to
9 share costs and resources relating to the Medical Examiner's office. The goal is to get such an agreement in
10 place, which would also include training, which is similar to the mutual aid agreements in place for
11 emergency services. The Committee supports the effort of Mr. Posont to pursue mutual aid agreements with
12 surrounding counties.

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14 **RECORDS MANAGEMENT SYSTEM (RMS) PROJECT UPDATE**

15 Captain Gonwa reported that staff has confirmed addresses of all multi-units in Washington County and this
16 data is now in the system. Mr. Gonwa is negotiating with Pro Phoenix because they began the one year free
17 service when the system was installed and he feels it should begin when we actually begin using the system.
18 The initial "go live" date was November 1, 2012, and Mr. Gonwa stated it will probably be February 1,
19 2013. Although the static entry elements are approximately 90% complete, over 200 individuals will require
20 training and this will take time, which makes February a realistic "go live" date.

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22 **DISCUSSION ON PAY PLAN EFFECTS ON SHERIFF'S OFFICE**

23 Sheriff Schmidt distributed a Sheriff's staff pay plan comparison between the current plan and the proposed
24 pay plan for top level staff. He would like to inform this Committee about how the plan would impact the
25 Sheriff's Department. Corrections and Communications will have the largest number of people negatively
26 affected by the new pay plan. Sheriff Schmidt expressed concern regarding the possibility of individuals
27 having their wages reduced instead of frozen and he addressed some incorrect comments that were made by
28 Supervisors at the last County Board meeting during the pay plan presentation by Charlie Carlson. Sheriff
29 Schmidt compared duties of County jail staff and State Corrections staff and discussed the impact that wage
30 reductions would have on the department.

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32 **RADIO SYSTEM PROJECT STATUS**

33 Sheriff Schmidt stated that the Radio Committee solicited feedback from the municipalities regarding the
34 new radio system. Many of the letters received expressed dissatisfaction with the system regarding coverage
35 in buildings and certain areas within their municipalities. Sheriff Schmidt stated that the current system is
36 meeting County specifications and explained the role of the County as it relates to the equipment and service
37 provided to municipalities. The letters from the municipalities have been provided to Harris and RCC and
38 their responses will be reported to the Radio Committee for discussion.

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40 **SHERIFF'S REPORTS**

41 No Report

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43 **NEXT TENTATIVE MEETING DATE**

44 The Public Safety Committee will tentatively meet on Monday, October 1, 2012, at 10:30 a.m.

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46 **ADJOURNMENT**

47 Moved by Mr. Schulz, seconded by Mr. Niebler to adjourn the meeting at 10:23 a.m. Motion carried.