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**WASHINGTON COUNTY
PUBLIC SAFETY COMMITTEE**

Sheriff's Department
West Bend, WI

August 26, 2013
8:30 a.m.

Present: Joseph Gonnering, Philip Laubenheimer, Gerald Schulz, and Thomas Niebler (arrived at 8:45 a.m.). Excused: Dennis Myers.

Also present: Sheriff Dale Schmidt, Captain Steve Gonwa, Captain Shirley Miller, Clerk of Circuit and Juvenile Courts Theresa Russell, County Board Chairperson Herbert Tennes, County Clerk Brenda Jaszewski, District Attorney Mark Bensen, District Attorney Office Supervisor Jane Koepke, Emergency Management Coordinator Rob Schmid, Medical Examiner Bob Posont, Sheriff Accounting Supervisor Jennifer Rindt, and Chief Deputy County Clerk Linda Doro.

Chairperson Gonnering called the meeting to order at 8:30 a.m. and read the Affidavit of Posting.

EMERGENCY MANAGEMENT 2014 BUDGET REVIEW

Emergency Management Coordinator Rob Schmid presented the 2014 Emergency Management budget.

Supervisor Niebler arrived at 8:45 a.m.

The 2014 Emergency Management base level budget is \$55,420 and the requested level budget is \$54,801. There are no changes in user fees, no out-of-state travel, and no outlay requests for 2014.

Moved by Mr. Laubenheimer, seconded by Mr. Schulz to approve the 2014 Emergency Management budget with a net levy in the amount of \$54,801, and forward to the Finance Committee. Motion carried.

DISTRICT ATTORNEY 2014 BUDGET REVIEW

District Attorney Mark Bensen and Office Supervisor Jane Koepke presented the 2014 District Attorney budget.

The 2014 District Attorney base level budget is \$498,990, and the requested level budget is \$516,905. There are no changes in user fees, no out-of-state travel, and no outlay requests for 2014.

Decision Item

1. Reduce a position in the District Attorney's office by one-third to a 2/3 position \$18,000

Moved by Mr. Schulz, seconded by Mr. Laubenheimer to approve the 2014 District Attorney budget with a net levy in the amount of \$516,905, and forward to Administration. Motion carried.

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CLERK OF COURTS 2014 BUDGET REVIEW

Clerk of Circuit and Juvenile Courts Theresa Russell presented the 2014 Clerk of Courts budget.

The 2014 Clerk of Courts base level budget is \$1,838,157, and the requested level budget is \$1,853,740. There are no changes in user fees, and no outlay requests for 2014.

2014 Out-of-State Travel

The out-of-state travel requests for 2014 are as follows: The Clerk of Circuit and Juvenile Courts to attend training at the National Center for State Courts in Williamsburg, VA, or the National Association for Court Management Conference, location to be determined, at a cost of \$2,000, including a rental car, and Family Court Commissioner to attend the Association of Family and Conciliation Courts Annual Conference in Toronto, Canada, at a cost of \$1,620.

Decision Item

- 1. Courthouse Security \$15,583

Moved by Mr. Laubheimer, seconded by Mr. Niebler to approve the 2014 Clerk of Courts budget with a net levy in the amount of \$1,853,740, including out-of-state travel and car rental, and forward to Administration. Motion carried.

MEDICAL EXAMINER 2014 BUDGET REVIEW

Medical Examiner Bob Posont presented the 2014 Medical Examiner budget.

The 2014 Medical Examiner base level budget is \$282,808, and the requested level budget is \$277,365. There are no out-of-state travel or outlay requests for 2014.

2014 User Fees

The 2014 User Fee schedule was presented with the following changes: Cremation Permit from \$200 to \$225, Signing Death Certificate from \$70 to \$100, and adding the Transport Fee in the amount of \$250. Mr. Posont presented a letter from Mr. Gregory Ledesma of Berndt-Ledesma Funeral Home, supporting the Medical Examiner's 2014 user fee increase requests.

Moved by Mr. Laubheimer, seconded by Mr. Niebler to add a line item in the proposed 2014 Medical Examiner's budget, in the amount of \$5,000, for Unclaimed Decedents. Motion carried.

Moved by Mr. Schulz, seconded by Mr. Laubheimer to approve the 2014 Medical Examiner budget with a net levy, in the amount of \$282,365, including user fees, and forward to Administration. Motion carried.

SHERIFF'S DEPARTMENT 2014 BUDGET REVIEW

Sheriff Schmidt, Captain Steve Gonwa, Captain Shirley Miller, and Accounting Supervisor Jennifer Rindt presented the 2014 Sheriff's Department budget.

The 2014 Sheriff's Department base level budget is \$14,958,415, and the requested level budget is \$15,221,550. There are no out-of-state travel requests for 2014.

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2014 User Fees

The 2014 User Fee schedule was presented with the following changes: Booking and Warrant fees from \$25 to \$30, elimination of the Alarms fees, and instituting a Transfer of Inmates to another jail fee in the amount of \$50.

2014 Outlay

1. Floor & Wall Gym Matting	\$15,400
2. Cyanosafe Fuming Chamber	6,200
3. Squad Cars - Nine (9) Impala	188,154
4. Squad Car - One (1) Ford Interceptor Sedan	<u>25,082</u>
Total	\$234,836

2014 Jail Assessment Requests

1. Security Control System Upgrade	\$22,667
2. Security Network Upgrade	11,427
3. Security Camera Project	24,622
4. Morse Watchman (Guard Tour) Upgrades	<u>16,167</u>
Total	\$74,883

Decision Items

1. Floor & Wall Gym Matting	\$ 15,400
2. Cyanosafe Fuming Chamber	6,200
3. Squads	213,236
4. Jail & Patrol Overtime	<u>28,299</u>
Total	\$ 263,135

Moved by Mr. Laubenheimer, seconded by Mr. Schulz to approve the 2014 Sheriff's Department budget with a net levy, in the amount of \$15,221,550, including outlay, user fee changes, and jail assessment requests as presented, and forward to Administration. Motion carried.

NEXT TENTATIVE MEETING DATE

The Public Safety Committee will tentatively meet on Monday, September 9, 2013, at 8:30 a.m., and Monday, October 7, 2013, after the Finance Committee budget review.

ADJOURNMENT

Moved by Mr. Schulz, seconded by Mr. Laubenheimer to adjourn the meeting at 11:19 a.m. Motion carried.

Brenda J. Jaszewski, County Clerk