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**WASHINGTON COUNTY
PUBLIC SAFETY COMMITTEE**

Sheriff's Department
West Bend, WI

August 20, 2012
8:30 a.m.

Present: Joseph Gonnering, Philip Laubenheimer, Dennis Myers, Gerald Schulz, and Thomas Niebler.

Also present: Sheriff Dale Schmidt, Captain Steve Gonwa, Captain Shirley Miller, Chairperson Herbert Tennies, Clerk of Circuit Courts Theresa Russell, District Attorney Mark Bensen, District Attorney Office Supervisor Jane Koepke, Emergency Management Coordinator Rob Schmid, Lieutenant Bruce Theusch, Medical Examiner Bob Posont, Sheriff Accounting Supervisor Jennifer Rindt, and Chief Deputy County Clerk Linda Doro.

Chairperson Gonnering called the meeting to order at 8:30 a.m. and read the Affidavit of Posting.

MINUTES

Moved by Mr. Laubenheimer, seconded by Mr. Schulz to approve the August 6, 2012, minutes as presented. Motion carried.

EMERGENCY MANAGEMENT 2013 BUDGET REVIEW

Emergency Management Coordinator Rob Schmid presented the 2013 Emergency Management budget.

The 2013 Emergency Management base level budget is \$55,425, and the requested level budget is \$55,380. There are no user fees changes, out-of-state travel, or outlay requests for 2013.

Moved by Mr. Myers, seconded by Mr. Niebler to approve the 2013 Emergency Management budget with a net levy in the amount of \$55,380, and forward to Administration. Motion carried.

CLERK OF COURTS 2013 BUDGET REVIEW

Clerk of Circuit Court Theresa Russell presented the 2013 Clerk of Courts budget.

The 2013 Clerk of Courts base level budget is \$1,802,644, and the requested level budget is \$1,830,424. There are no user fees changes for 2013.

2013 Outlay

1. Digital Scanner \$17,000

2013 Out-of-State Travel

The out-of-state travel requests for 2013 are as follows: Clerk of Circuit Court to attend the National Center for State Courts Conference or National Association for Court Management, location to be determined, at a cost of \$1,600, which includes a car rental, and Family Court Commissioner to attend the Association of Family Conciliation Courts Annual Conference in Los Angeles, CA at a cost of \$1,620.

Decision Items

The 2013 Clerk of Court budget is \$27,780 over the base level due to an outlay request for a digital scanner, at a cost not to exceed \$17,000, and wages for part-time staff for one year in the amount of \$10,780 for a conversion project in the Clerk of Courts to convert microfiche/film into a digital format.

1 Moved by Mr. Laubenheimer, seconded by Mr. Myers to approve the 2013 Clerk of Courts budget with
2 a net levy in the amount of \$1,830,424, including outlay and out-of-state travel as presented, and
3 forward to Administration. Motion carried.
4

5 **DISTRICT ATTORNEY 2013 BUDGET REVIEW**

6 District Attorney Mark Bensen presented the 2013 District Attorney budget.
7

8 The 2013 District Attorney base level budget is \$483,062, and the requested level budget is \$496,930.
9 There are no user fee changes, outlay, or out-of-state travel requests for 2013.
10

11 **Decision Items**

12 The 2013 District Attorney budget is \$13,868 over the base level of \$483,062 due to a decrease of
13 approximately \$11,500 in revenues for State Victim Witness program, and an increase of \$9,000 in the
14 Health Insurance account due to an employee switch from single coverage to family coverage.
15

16 Moved by Mr. Laubenheimer, seconded by Mr. Myers to approve the 2013 District Attorney budget
17 with a net levy in the amount of \$496,930, and forward to Administration. Motion carried.
18

19 **MEDICAL EXAMINER 2013 BUDGET REVIEW**

20 Medical Examiner Bob Posont presented the 2013 Medical Examiner budget.
21

22 The 2013 Medical Examiner base level budget is \$277,365, and the requested level budget is \$277,365.
23 There are no user fee changes, out-of-state travel, or outlay requests for 2013.
24

25 Moved by Mr. Myers, seconded by Mr. Niebler to approve the 2013 Medical Examiner budget with a
26 net levy in the amount of \$277,365, and forward to Administration. Motion carried.
27

28 The meeting recessed at 9:45 a.m. and reconvened at 9:50 a.m.
29

30 **SHERIFF'S DEPARTMENT 2013 BUDGET REVIEW**

31 Sheriff Schmidt presented the 2013 Sheriff's Department budget.
32

33 The 2013 Sheriff's Department base level budget is \$15,060,910, and the requested level budget is
34 \$15,060,910. There are no user fee changes for 2013.
35

36 The net expense change from the 2012 budget to the proposed 2013 budget is \$243,884 less than the
37 2012 budget.
38

39 **2013 Outlay**

40	1. Digital Camera & Accessories - One (1)	\$ 2,500
41	2. Dive Team Side Scanning Sonar Unit - One (1)	2,800
42	3. Dive Team Dry Suite - One (1)	2,300
43	4. Ballistic Vests - Swat - Four (4) at \$2,100 each	8,400
44	5. Tasers - Two (2) at \$1,100 each	2,200
45	6. Ballistic Shield - One (1)	2,500
46	7. Sniper Rifle Rebuild - One (1)	3,000
47	8. Thermal Imaging Camera - One (1)	3,000
48	9. Squad Cars - Nine (9) - seven (7) marked impala squads	
49	at \$20,906 each and two (2) Tahoes at \$30,076 each	206,494

1	10. Canine Squad Insert - One (1)	2,250
2	11. Utility Vehicle - One (1)	13,000
3	12. EXACOM Digital Logging Recorder System - One (1)	34,000
4	Total	\$282,444

5

6 Sheriff Schmidt requested approval, as part of the 2013 budget, to use approximately \$27,468 in Jail
7 Assessment funds for the Video Surveillance System Enhancement project in the Jail.

8

9 **2013 Out-of-State Travel**

10 One person to attend Canine Recertification in Elkhart, IN at a cost of \$455.

11

12 Sheriff Schmidt pointed out that the Radio Tower Revenue and Rental accounts have been incorporated
13 in the Radio section of the 2013 budget documents. These accounts are not calculated in the County
14 levy and the Public Safety Committee recommends they not be used for operating expenses in this
15 budget. The revenues are set aside for the maintenance of the radio system.

16

17 Moved by Mr. Myers, seconded by Mr. Laubenheimer to approve the 2013 Sheriff's Department budget
18 with a net levy in the amount of \$15,060,910, including outlay, out-of-state travel, and Jail Assessment
19 funds in the amount of approximately \$27,468 for the Video Surveillance System Enhancement project,
20 and forward to Administration. Motion carried.

21

22 **NEXT TENTATIVE MEETING DATE**

23 The Public Safety Committee will tentatively meet on August 29, 2012, at 8:30 a.m.

24

25 **ADJOURNMENT**

26 Moved by Mr. Laubenheimer, seconded by Mr. Niebler to adjourn the meeting at 11:35 a.m. Motion
27 carried.

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Brenda J. Jaszewski, County Clerk