

1
2
3
4
5
6
7
8
9

**WASHINGTON COUNTY
PUBLIC SAFETY COMMITTEE**

10 Sheriff's Department
11 West Bend, WI

12 July 1, 2013
13 8:30 a.m.

14 Present: Joseph Gonnering, Philip Laubenheimer, Dennis Myers, Gerald Schulz, and Thomas
15 Niebler.

16 Also present: Sheriff Dale Schmidt, Administrative Coordinator Doug Johnson, Captain Steve
17 Gonwa, Captain Shirley Miller, Clerk of Circuit and Juvenile Courts Theresa Russell,
18 Emergency Management Coordinator Rob Schmid, Medical Examiner Bob Posont, Chief
19 Medical Examiner Craig Garbisch, Purchasing Manager Bill Kurer, Supervisor Peter Sorce, and
20 Chief Deputy County Clerk Linda Doro.

21 Chairperson Gonnering called the meeting to order at 8:30 a.m. and read the Affidavit of Posting.

22
23
24
25
26
27
28
29

EVIDENCE/STORAGE BUILDING PROJECT UPDATE

Appearance: County Engineer/Surveyor Scott Schmidt and Purchasing Manager Bill Kurer.

30 Mr. Schmidt reported the final walk through was conducted on June 21, 2013. There are two
31 remaining items on the punch list that need to be completed. Mr. Schmidt reviewed the project
32 costs noting that currently, total encumbered funds to date are \$776,708.82, which includes the
33 contingency fund, and all change orders.

34
35

MINUTES

36 Moved by Mr. Myers, seconded by Mr. Laubenheimer to approve the minutes of June 3, 2013, as
37 presented. Motion carried.

38
39
40
41
42
43
44

VIDEO CONFERENCING UPDATE

45 Ms. Russell distributed a handout for 2013 Video Conference hearings. Total estimated savings
46 for year 2013 is \$27,295.84. Ms. Russell reported the life expectancy of the current video
47 conferencing equipment is ending and she will be working with IS on a plan and timeline to
48 replace the video conference equipment through the budget process.

MORGUE USE FOR A PROCUREMENT SITE

*Appearance: Lori Shinstine, American Tissue Services Foundation (TSF), and Brenda Knighton
and Jessica Schrauth, RTI Donor Services*

Ms. Shinstine, Ms. Knighton and Ms. Schrauth answered the Committee's questions and
concerns regarding using the Washington County morgue as a procurement site for organ
donations. Mr. Posont reported the County Attorney has prepared a uniform contract for both
vendors. Moved by Mr. Myers, seconded by Mr. Niebler to approve the use of the Washington
County Morgue as a procurement site, subject to County Attorney review of the contract.
Motion carried.

MEDICAL EXAMINER'S OFFICE REPORTS

Case/Workload Summary

Mr. Posont reported as of today, the total caseload is 503.

1 Staffing Update

2 Mr. Posont reported there are three deputy medical examiner vacancies.

3
4 Transport Billing Update

5 Mr. Posont reported as of June 26, 2013, the Medical Examiner's office has received \$4,525.00
6 of the \$7,700.00 transport fees that have been invoiced. The outstanding balance of \$3,175.00 is
7 due from families served by Washington County funeral homes.

8
9 Waukesha County Autopsy Count Update

10 Mr. Posont reported as of today, the Medical Examiner's office is awaiting 14 autopsy protocols
11 for 2013.

12
13 Unclaimed Body Update

14 Mr. Posont reported there were two unclaimed bodies held in the morgue for up to three weeks
15 but they were cremated at the County's expense, with burials pending at the County's expense.

16
17 **OUT-OF-STATE TRAVEL REQUEST**

18 Moved by Mr. Myers, seconded by Mr. Schulz to approve the out-of-state travel for two deputies
19 to attend Accident Reconstruction training on September 18, 2013, to September 20, 2013, in
20 East Peoria, Illinois, at a cost not to exceed \$1,200.00. Motion carried.

21
22 Moved by Mr. Myers, seconded by Mr. Niebler to approve the out-of-state travel for one deputy
23 who attended a Law Enforcement Volunteer program in West Des Moines, Iowa on June 4, 2013
24 to June 6, 2013, at a cost of \$669.96. Motion carried.

25
26 **TOWING POLICY - COMMENTS FROM TOW OPERATORS**

27 Sheriff Schmidt reported on the procedures for dispatching towing services and how the calls are
28 distributed to the various towing services within the County. The first priority is to use the
29 towing service the owner or operator of the vehicle requests, if they are available and if the
30 towing service is able to provide the service. The second preference is rotation of various towing
31 services within a geographic area where the accident has occurred. Sheriff Schmidt stated he
32 feels the current system of dispatching for this service is working and the Sheriff's Department
33 will not exclude out of county tow operators. The Public Safety Committee solicited comments
34 from tow operators regarding Washington County Sheriff's Department Towing Policy.
35 Comments were received from: Steven and Collette Klapka, Reliable Truck & Auto, LLC;
36 Homer Schulz, Homer's Towing and Service; Adam Fielden, ASAP Towing & Hauling, Dave
37 Whealon, Whealon Towing & Service; Jeff Roskopf, Roskopf Services & Towing; John
38 Williams, Ralph Williams Service; Andy Williams, Advance Diesel; Dale Flowers, Auto Tech;
39 and Tim Williams, Ackerville Garage and Towing Services.

40
41 The meeting recessed at 10:05 a.m. and reconvened 10:13 a.m.

42
43 **PROPOSED STATE BUDGET IMPACTS ON SHERIFF'S OFFICE**

44 Sheriff Schmidt reported on the residency rule, bail bonds provision, and DNA legislation within
45 the State of Wisconsin 2013-15 Executive Budget.

46
47 **PROPOSED COUNTY PTO DRAFT PLAN IMPACTS ON SHERIFF'S OFFICE**

48 Sheriff Schmidt discussed how the proposed PTO plan will adversely impact the Sheriff's
49 Department especially the Correction and Communication divisions. Sheriff Schmidt expressed

1 his concern with the amount of management's time that is and will be spent on County projects
2 rather than focusing on internal projects within the Sheriff's Department.

3
4 **SHERIFF'S REPORTS**

5 Staffing

6 Sheriff Schmidt reported Administration and Corrections are at full staff. In Communications,
7 there are two officer vacancies and there will be a sergeant vacancy as of July 1. For Patrol,
8 there are four deputies in field training, one deputy vacancy due to a resignation, and a sergeant
9 position to fill.

10
11 Jail Population

12 For the month of May, the average daily adult inmate population was 263.90, the Huber daily
13 average was 134.00, the electronic monitoring daily average was 10.77, and the juvenile daily
14 average was 11.58, with 8.90 of those being borders. For the month of May, there were 388
15 adult jail bookings and 49 juvenile jail bookings.

16
17 Courthouse Security

18 For the month of May, there were 4,266 visitors to the Justice Center.

19
20 Fatalities

21 For the month of June there were no fatalities, for a total of four fatalities in 2013.

22
23 Communications

24 For the month of May there were 1,684 wireless 911 calls, 235 landline 911 calls, and 3,707
25 administrative calls.

26
27 Overtime

28 Sheriff Schmidt reported that through the June 12, 2013, payroll period, a total of 57.33% of the
29 overtime budget has been used.

30
31 **NEXT TENTATIVE MEETING DATE**

32 The Public Safety Committee will tentatively meet on Monday, August 5, 2013, at 8:30 a.m. and
33 Monday, August 26, 2013, at 8:30 a.m. for budget reviews.

34
35 **ADJOURNMENT**

36 Moved by Mr. Schulz, seconded by Mr. Laubenheimer to adjourn the meeting at 11:10 a.m.
37 Motion carried.

38
39
40
41 Brenda J. Jaszewski County Clerk