

1
2
3
4
5
6
7
8
9

**WASHINGTON COUNTY
PUBLIC SAFETY COMMITTEE**

10 Sheriff's Department
11 West Bend, WI

12 June 4, 2012
13 8:30 a.m.

14 Present: Joseph Gonnering, Philip Laubenheimer, Dennis Myers, Thomas Niebler, and Gerald
15 Schulz.

16 Also present: Sheriff Dale Schmidt, Chairperson Herbert Tennes, Administrative Coordinator
17 Doug Johnson, Captain Steve Gonwa, Captain Shirley Miller, Clerk of Circuit Court Office
18 Supervisor Carol Schraufnagel, Deputy Finance Director Paul Labonte, Facilities Manager Dave
19 Loomans, Lieutenant Bruce Theusch, Medical Examiner Bob Posont, Purchasing Agent Bill
20 Kurer, Supervisors Leslie Borman, Donald Kriefall, and Marilyn Merten, and Chief Deputy
21 County Clerk Linda Doro.

22 Chairperson Gonnering called the meeting to order at 8:30 a.m. and read the Affidavit of Posting.

23 **MINUTES**

24 Moved by Mr. Schulz, seconded by Mr. Laubenheimer to approve the May 7, 2012, minutes as
25 presented. Motion carried.

26 **EVIDENCE/STORAGE BUILDING PROJECT UPDATE**

27 *Appearance: County Engineer/Surveyor Scott Schmidt and Foundation Architect Craig Eide*

28 Mr. Schmidt presented a progress report of the hill removal. Mr. Eide reported 12 bids were
29 received for the proposed 9,000 square foot Evidence/Storage Building, which has a budget of
30 \$800,000. Cardinal Construction submitted the lowest base bid in the amount of \$569,190. Staff
31 recommends including bid alternate #1, #2 and #6, which are the connection to the sanitary
32 sewer, finishing of the restroom, and an expansion of the impound lot to extend to the west end
33 of the building. Cardinal Construction is the low bidder of the base bid and three alternates in
34 the amount is \$607,080. The inclusion of estimated contingencies, fees and reimbursable,
35 Information Systems and Facility work, and Owner purchases adjusts the cost of the project to
36 \$724,284. Mr. Schmidt presented cost estimates from Cardinal Construction for a potential
37 expansion of the building that includes an additional 26' bay, paving, design work, and the
38 moving of the existing security gate that would bring the total budget cost to \$798,784. The
39 Committee requested confirmed costs before considering the potential expansion. Moved by Mr.
40 Myers, seconded by Mr. Laubenheimer to award the Evidence/Storage Building contract to
41 Cardinal Construction in the amount of \$607,080, which includes the base bid and three
42 alternates as presented. Motion carried.

43 The Public Safety Committee will meet on Monday, June 11, 2012, at 8:30 a.m. to consider a
potential expansion to the Evidence /Storage Building project.

CLERK OF COURTS VIDEO CONFERENCING UPDATE

Ms. Schraufnagel distributed a handout for 2012 Video Conference hearings. Total estimated savings for year 2012 is \$29,251.20.

MEDICAL EXAMINER OFFICE REPORTSWaukesha Autopsy Protocol Update

Mr. Posont reported as of today, there are approximately 15 autopsy protocols still outstanding.

Caseload Summary Update

Mr. Posont presented a statistics summary comparison between January-May 2011, and January-May 2012.

Deputy Pay

Mr. Posont presented his concerns regarding the pay plan for the deputy medical examiners, specifically with the issue of not being paid for being on call, and the increased workload.

Vehicle Use/Funding

Mr. Posont reported mileage reimbursement has increased significantly, due to the increased workload in the Medical Examiner's office, so he is considering purchasing a used vehicle in 2013 to offset the increased mileage costs.

Laptop Purchase/Use Update

Mr. Posont reported the laptops are in and being utilized by staff.

Bids for Unclaimed Decedents Update

Mr. Posont reported he is working with the Purchasing Department to prepare a bid for the final disposition of unclaimed decedents.

RECORDS MANAGEMENT SYSTEM PROJECT

Captain Gonwa reported staff continues with the record management data entry and will attend system administrative training on Tuesday and Wednesday of this week.

SALE OF OLD TRAILERS - APPROVAL

Sheriff Schmidt reported he will be posting two of the Department's old trailers to an on-line auction for disposal.

OUT OF STATE TRAVEL - ACCIDENT RECONSTRUCTION TRAINING

Moved by Mr. Myers, seconded by Mr. Laubenheimer to approve the out-of-state travel for two members of the Sheriff's Department's Reconstruction Team to attend Accident Reconstruction training on June 19, 2012, to June 21, 2012, in East Peoria, Illinois, at a cost not to exceed \$1,000. Motion carried.

1 **SHERIFF'S REPORTS**

2 Staffing

3 Sheriff Schmidt reported there is one vacancy in both Corrections and Patrol. The deputy that
4 has been off for non-worked related injuries is tentatively scheduled to return to work at the end
5 of June.

6
7 Jail Population

8 Sheriff Schmidt reported for the month of May , the average daily adult inmate population was
9 234.45, the Huber daily average was 120, the electronic monitoring daily average was 8.23, and
10 the juvenile daily average was 18.97, with 15 of those being borders.

11
12 Courthouse Security

13 For the month of May, there were 5,194 visitors to the Justice Center.

14
15 Fatalities

16 Sheriff Schmidt reported for the month of May, there were no fatalities.

17
18 Communications

19 Sheriff Schmidt reported for the month of May, Dispatch received 1,846 wireless 911 calls,
20 252 landline 911 calls and 3,586 administrative calls.

21
22 **NEXT MEETING DATE**

23 The Public Safety Committee will tentatively meet on Monday, June 11, 2012, at 8:30 a.m.
24 Monday, July 2, 2012, at 8:30 a.m.

25
26 **TOUR**

27 The Public Safety Committee, along with Supervisors Borman, Kriefall, Merten, and Parsons,
28 toured the Sheriff and Jail facilities.

29
30 **ADJOURNMENT**

31 Moved by Mr. Niebler, seconded by Mr. Schulz to adjourn the meeting at 12 Noon. Motion
32 carried.

33
34
35
36

Brenda J. Jaszewski, County Clerk