

1  
2  
3  
4  
5  
6  
7  
8  
9

**WASHINGTON COUNTY  
PUBLIC SAFETY COMMITTEE**

10  
11  
12  
13  
14

Sheriff's Department  
West Bend, WI

March 5, 2012  
8:30 a.m.

15  
16

Present: Brian Bausch, Joseph Gonnering, Philip Laubenheimer, Dennis Myers, and Gerald Schulz.

17  
18  
19  
20

Also present: Sheriff Dale Schmidt, Chairperson Herbert Tennes, Administrative Coordinator Doug Johnson, Captain Steve Gonwa, Clerk of Circuit Court Theresa Russell, Deputy Finance Director Paul Labonte, Emergency Management Coordinator Rob Schmid, Medical Examiner Bob Posont, Lieutenant Bruce Theusch, and Chief Deputy County Clerk Linda Doro.

21  
22

Chairperson Gonnering called the meeting to order at 8:30 a.m. and read the Affidavit of Posting.

23  
24

**MINUTES**

25  
26  
27

Moved by Mr. Laubenheimer, seconded by Mr. Myers to approve the February 13, 2012, minutes as presented. Motion carried.

28  
29

**EVIDENCE/STORAGE BUILDING PROJECT**

30  
31  
32

*Appearance: County Engineer Scott Schmidt, Foundation Architect Craig Eide, Purchasing Agent Bill Kurer, and Facilities Manager Dave Loomans*

33  
34  
35  
36  
37  
38  
39  
40  
41  
42

Mr. Schmidt presented a progress report of the hill removal. Mr. Schmidt reported the preliminary costs for the evidence/storage building is \$802,490. The size of the building has been downsized from 9,500 square feet to approximately 7,400 square feet to reduce the estimated cost of the project to within the budgeted amount of \$800,000, which includes a \$16,000 contingency fund. If all the contingency funds are not used, the project will be within budget or the extra \$2,490 could be eliminated by further refining the design or savings through competitive bidding. Mr. Eide of Foundation Architects presented the design of the building and the site specifics. Mr. Schmidt reported the final plans and a more definitive cost will be presented to the Public Safety Committee for their approval at the April meeting.

43  
44

**CLERK OF COURTS VIDEO CONFERENCING UPDATE**

45  
46  
47

Ms. Russell distributed a handout for 2012 Video Conference hearings. Total estimated savings for year 2012 is \$8,460.80.

48  
49

**MEDICAL EXAMINER OFFICE REPORTS**

50  
51

Unclaimed Bodies Update

Mr. Posont reported for the month of February, there were a total of two unclaimed bodies; however, both have been claimed at no cost to the County.

Basic Caseload Summary

Mr. Posont reported for the month of February, there was one traffic death on STH 41, three scene cases during the same day shift, five welfare check deaths, and six autopsies.

Waukesha Autopsy Protocol Update

Mr. Posont reported as of today, there are approximately 80 autopsy protocols still outstanding, however the Waukesha County Medical Examiner is committed to completing these protocols in a timely fashion.

1 Staffing Without Chief Deputy Medical Examiner

2 Mr. Posont reported the Medical Examiner staff is managing the workload in the absence of the  
3 Chief Deputy Medical Examiner, who will be returning from medical leave on April 4, 2012.

4  
5 Staff Training

6 Mr. Posont discussed the training he is conducting for the Medical Examiner's staff.  
7

8 **CONSIDERATION OF ORGAN DONOR CONTRACT**

9 Mr. Posont recommended the County not sign an exclusive contract with a private organ  
10 recovery company, even though the Medical Examiner's department would be paid \$75 for each  
11 tissue donation. Mr. Posont stated his reasons for his recommendation is as follows: 1) to avoid  
12 giving families of victims the impression that the Medical Examiner's office is promoting organ  
13 donations for the sake of earning the \$75 fee, 2) to avoid appearing to endorse one procurement  
14 business over another, and 3), the \$75 fee may not cover the time and expense of the county  
15 Attorney's office negotiating and monitoring such a contract. Mr. Posont reported the Medical  
16 Examiner's office is required to notify a procurement agency that donor organs are available, and  
17 his staff does explain donation options to the victim's family. Mr. Posont is proposing to set up a  
18 system in which his staff would randomly rotate the notification to each private agency. There  
19 would not be favoritism and the office would not be endorsing a particular agency. The Public  
20 Safety Committee concurred with Mr. Posont's recommendation to not sign an exclusive contract  
21 with a private organ recovery company.  
22

23 **OUT-OF-STATE TRAVEL REQUEST - FORENSIC SPECIALTIES IN MEDICO**  
24 **LEGAL DEATH INVESTIGATIONS**

25 Moved by Mr. Bausch, seconded by Mr. Myers to authorize the Medical Examiner to attend the  
26 Forensic Specialties in Medico Legal Death Investigations training on May 21-25, 2012, in New  
27 York, at no direct cost to the County, and forward to the Finance Committee. Motion carried.  
28

29 **RECORDS MANAGEMENT SYSTEM PROJECT**

30 Captain Gonwa reported the software has been installed on all the County servers and system  
31 administrator training starts tomorrow and continues into next week.  
32

33 **OUT OF STATE TRAINING REQUEST - K-9 RECERTIFICATION**

34 Moved by Mr. Laubenheimer, seconded by Mr. Schulz to approve the out-of-state travel for  
35 Deputy Killey to attend the recertification for K-9 training May 6-8, 2012, in Indiana, at a cost  
36 not to exceed \$600. Motion carried.  
37

38 **NON-LAPSE ACCOUNTS - GENERAL DISCUSSION**

39 Mr. Labonte explained that with regard to non-lapse accounts, the County is now required to  
40 implement GASB 54 which is related to how fund balances are presented. Committees are now  
41 seeing accounts that previously were carried forward on the balance sheet. Many of these  
42 accounts are from donations, some of which may be restricted or fees that are collected for a  
43 specific purpose. Sheriff Schmidt explained that in prior years, the Public Safety Committee did  
44 not see the Radio Project (Tower Rent), Patrol-Dive Team Donations; Patrol-Defibrillator  
45 Donations accounts in the year-end non-lapse request, but this year, these three accounts were  
46 included in the Sheriff's Department 2011 non-lapse request due to GASB 54. Sheriff Schmidt  
47 explained the purpose of these accounts and how the funds will be utilized.  
48

1 **TRADE-IN OF SURPLUS FIREARMS AND ACCESSORIES - INFORMATION**

2 Sheriff Schmidt presented a list of surplus firearms and accessories to be traded in and the items  
3 to be purchased from the trade. If accepted, KEEPRS will collect the items in trade on or about  
4 Tuesday, March 6, 2012, from the Washington County Sheriff's Department, and will forward  
5 the items to be purchased as soon as possible.

6  
7 **SHERIFF'S REPORTS**

8 Staffing

9 Sheriff Schmidt reported Corrections has one vacancy and interviews are scheduled for March  
10 12, 2012. Communications has one vacancy and interviews have been conducted. Patrol has  
11 one vacancy, and one deputy still off for non-worked related injuries. The  
12 Administration/Front office is currently at full staff.

13  
14 Jail Population

15 Sheriff Schmidt reported for the month of February, the average daily adult inmate population  
16 was 257.48, the Huber daily average was 126, the electronic monitoring daily average was 8.41,  
17 and the juvenile daily average was 10.48, with 7.69 of those being borders.

18  
19 Courthouse Security

20 For the month of February, there were 4,862 visitors to the Justice Center.

21  
22 Fatalities

23 Sheriff Schmidt reported for the month of February, there were two fatalities.

24  
25 Communications

26 Sheriff Schmidt reported for the month of February, Dispatch received 1,586 wireless 911 calls,  
27 244 landline 911 calls, and 3,093 administrative calls.

28  
29 Transport Summary

30 Sheriff Schmidt reported for the month of February, the transportation cost per inmate through  
31 the contracted transport services was \$115.79

32  
33 **NEXT MEETING DATE**

34 The Public Safety Committee will tentatively meet on Monday, April 2, 2012, at 8:30 a.m.

35  
36 **ADJOURNMENT**

37 Moved by Mr. Laubenheimer, seconded by Mr. Bausch to adjourn the meeting at 10:48 a.m.  
38 Motion carried.

39  
40  
41  
42 Brenda J. Jaszewski, County Clerk