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**WASHINGTON COUNTY  
PUBLIC SAFETY COMMITTEE**

Sheriff's Department  
West Bend, WI

March 3, 2014  
8:30 a.m.

Present: Joseph Gonnering, Philip Laubenheimer, Dennis Myers, Thomas Niebler (arrived at 8:34 a.m.), and Gerald Schulz.

Also present: Sheriff Dale Schmidt, County Manager Joshua Schoemann, Captain Shirley Miller, Captain Steve Gonwa, Emergency Management Coordinator Rob Schmid, Interim Medical Examiner Craig Garbisch, and County Clerk Brenda Jaszewski.

Chairperson Gonnering called the meeting to order at 8:30 a.m. and read the Affidavit of Posting.

**MINUTES**

Moved by Mr. Myers, seconded by Mr. Laubenheimer to approve the Public Safety Committee minutes of February 3, and 10, 2014, as presented. Motion carried.

**VIDEO CONFERENCE UPDATE**

No report.

**UPDATE ON RECENT EXERCISE GRANT APPLICATION**

Mr. Schmid reported that Washington County applied for the Training Exercise grant in the amount of \$19,250 and was only awarded \$4,528. A scaled back training exercise will take place with these funds.

**MEDICAL EXAMINER CASE/WORKLOAD REPORT**

Mr. Garbisch reported that through February 28, 2014, there were 111 cases, which compares to 187 cases through the same time last year. This year, there have been 51 telephone referrals and 34 scene responses. A total of 15 autopsies are reported for 2014, and currently, there are six cases pending from 2013.

Mr. Niebler arrived at 8:34 a.m.

**MEDICAL EXAMINER STAFFING UPDATE**

Mr. Garbisch stated that one new part-time Deputy Medical Examiner has been hired and is currently in training. The part-time Deputy Medical Examiner who will be retiring has agreed to stay an additional month and will be leaving the end of March instead of the end of February.

**UPDATE ON MEDICAL EXAMINER POSITION**

Mr. Schoemann is requesting a closed session to discuss the Medical Examiner position. The Committee will tentatively meet for a closed session on Friday, March 7, 2014, at 8:00 a.m. at the Courthouse – Government Center.

1 **SHERIFF'S REPORTS**

2 Staffing

3 There is one vacancy in Corrections and if approved by the County Board, the three new  
4 Corrections Officer positions will need to be filled. Communications is at full staff. There is  
5 one vacancy in Patrol due to a resignation and two vacancies due to promotions. Background  
6 checks have been completed and it is expected the Civil Service Commission will meet  
7 sometime this month. Administration has one vacant Office Assistant position, which will be  
8 filled due to workload.

9

10 Jail Population

11 For the month of February, the average daily adult inmate population was 253.82, the Huber  
12 daily average was 135, the electronic monitoring daily average was 13.64, and the juvenile daily  
13 average was 7.04, with 4.5 of those being borders. For the month of February, there were 302  
14 adult jail bookings and 30 juvenile jail bookings.

15

16 Fatalities

17 For the month of February, there were no fatalities, for a total of one for 2014.

18

19 Courthouse Security

20 February figures are not yet available. For the month of January, there were 4,727 visitors to the  
21 Justice Center.

22

23 Communications

24 For the month of February, there were 1,471 wireless 911 calls, 165 landline 911 calls, and 2,987  
25 administrative calls, for a 2014 total of 4,623 calls.

26

27 Overtime

28 Sheriff Schmidt reported that through the February 19, 2014, payroll period, a total of 9.88% of  
29 the overtime budget has been expended.

30

31 **NEXT TENTATIVE MEETING DATE**

32 The Public Safety Committee will tentatively meet on Friday, March, 7, 2014, at 8:00 a.m., and  
33 on Monday, April 7, 2014, at 8:30 a.m.

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35 **ADJOURNMENT**

36 Moved by Mr. Laubenheimer, seconded by Mr. Myers to adjourn the meeting at 8:59 a.m.  
37 Motion carried.

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Brenda J. Jaszewski County Clerk