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**WASHINGTON COUNTY  
PUBLIC SAFETY COMMITTEE**

Sheriff's Department  
West Bend, Wisconsin

January 9, 2012  
8:30 a.m.

Present: Brian Bausch, Joseph Gonnering, Philip Laubenheimer, Dennis Myers and Gerald Schulz.

Also present: Sheriff Dale Schmidt, Captain Shirley Miller, Captain Steve Gonwa, Lieutenant Bruce Theusch, Clerk of Circuit Courts Theresa Russell, Emergency Management Coordinator Rob Schmid, Chairperson Herbert Tennes, and County Clerk Administrative Assistant Linda Doro.

Chairman Gonnering called the meeting to order at 8:30 a.m. and read the Affidavit of Posting.

**MINUTES**

Moved by Mr. Schulz, seconded by Mr. Myers to approve the minutes of December 5, 2011, as presented. Motion carried.

**VIDEO CONFERENCING UPDATE**

Ms. Russell distributed a handout for 2011 Video Conference hearings. Total estimated savings for year 2011 is \$90,262.88. Ms. Russell reported that the Sheriff's Department is now contracting for prisoner transports, so the video conference estimated savings in 2012 will be impacted. In the future, the Clerk of Courts will only be recording mileage accrued and not deputy hours associated with transports.

**MEDICAL EXAMINER TRANSITION - RECRUITMENT TIMELINE AND REVIEW OF POSITION DESCRIPTION**

*Appearance: Administrative Coordinator Doug Johnson, County Attorney Kim Nass, and Medical Examiner Kelly McAndrews*

Mr. Johnson reported Ms. McAndrews is leaving her position as Medical Examiner at the end of January 2012. The closing date for receiving applications of the Medical Examiner position is Tuesday, January 10, 2012. Mr. Johnson reported he is presently screening candidates, and is hoping to conclude this process by the end of this week. Mr. Johnson is proposing to bring three candidates for the Public Safety Committee to interview on Monday, January 23, 2012.

Ms. Nass reviewed the medical examiner position description that was updated to reference the duties outlined in the Wisconsin State Statutes and Administrative Code. Moved by Mr. Bausch, seconded by Mr. Myers to approve the updated medical examiner position description. Motion carried.

**2011 BUDGET STATUS - CLERK OF COURTS**

Ms. Russell reported it appears the Clerk of Courts' budget is on track for 2011, but the department is still receiving invoices from the court-appointed attorneys, guardian ad litem, and psychological expenses.

**EVIDENCE/STORAGE BUILDING PROJECT**

*Appearance: County Engineer Scott Schmidt and Purchasing Agent Bill Kurer*

Mr. Schmidt presented a tentative project schedule and outline, and a preliminary sketch of the proposed project. Request for Proposals were available on November 18, 2011, sealed proposals were due to the Purchasing Department by 2:00 p.m. on December 9, 2011, two interviews were conducted by the evaluation team on December 20, 2011, and the award was given to Foundation Architects in Milwaukee. This contract is being forwarded to the County Attorney for review and approval.

**RECORDS MANAGEMENT SYSTEM (RMS) PROJECT**

Captain Gonwa presented an update on the Records Management Systems project. The contract with Pro Phoenix was signed on December 30, 2011. Approximately \$55,000 has been spent on infrastructure requirements, and additional funds will be spent on air cards and signal boosters. Sheriff Schmidt reported Lieutenant Bruce Theusch will be in charge of patrol operations, while Captain Gonwa is overseeing the RMS project.

**TAD REPORT**

Sheriff Schmidt reported on the TAD 2007-2010 evaluation report that was prepared by the University of Wisconsin Population Health Institute. The report provides good information for the department to use to evaluate the continuance of the TAD program. The report shows TAD projects have positive impacts on individual offenders, communities, and local service systems. The results reveal that the TAD program effectively diverts non-violent offenders with substance abuse treatment needs from incarceration and reduces criminal justice system costs.

**SUPREME COURT - PROPOSED REVISED RULES FOR COURTS**

Sheriff Schmidt reported on the repeal and recreation of Wisconsin Supreme Court Rules 70.38-70.39 relating to court security and facilities. A separate chapter will recognize the importance of security policy and procedure development, implementation and monitoring as a function of the judiciary while also recognizing the cooperative relationship between the state and counties in the construction and maintenance of Wisconsin's courthouses. These revised rules are not mandates, but are recommendations, and Washington County is already complying with most of these recommendations. There is a public hearing scheduled for January 11, 2012, in Madison on these rule changes.

**HUBER INMATES**

Sheriff Schmidt presented an update on the death of a Huber inmate, who passed away in the jail several weeks ago. Sheriff Schmidt is still working on the reports for both the internal investigation and criminal investigation into this death.

**SHERIFF'S REPORTS**

Sheriff Schmidt presented a summary comparison between 2010 and 2011 on jail, court security, transports, fatalities and communications statistics.

**Staffing**

Sheriff Schmidt reported Corrections, Communications and Administration/Front office are currently at full staff. There is one vacancy in Patrol and one deputy off for non-work related injuries.

1 Jail Population

2 Sheriff Schmidt reported for the month of December, the average daily adult inmate population was  
3 245.81, the Huber daily average was 117, the electronic monitoring daily average was 5.30, and the  
4 juvenile daily average was 13.29, with 10.68 of those being borders.

5  
6 Sheriff Schmidt reported for the year 2011, the average daily adult inmate population was 232.96,  
7 the Huber daily average was 121.92, the electronic monitoring daily average was 6.26, and the  
8 juvenile daily average was 10.68, with 7.83 of those being borders.

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10 Courthouse Security

11 For the month of December, there were 4,445 visitors to the Justice Center. For the year 2011,  
12 there were 59,215 visitors to the Justice Center.

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14 Communications

15 For the month of December, Dispatch received 1,644 wireless 911 calls, 269 landline 911 calls, and  
16 3,199 administrative calls. For the year 2011, Dispatch received 19,924 wireless 911 calls, 2,740  
17 landline 911 calls, and 40,519 administrative calls.

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19 Fatalities

20 There were three fatalities in December, for total of 12 fatalities in 2011.

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22 **NEXT MEETING DATES**

23 The Public Safety Committee will tentatively meet on Monday, January 23, 2012, at 8:30 a.m. and  
24 Monday, February 13, 2012, at 8:30 a.m.

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26 **SURVEILLANCE ROBOT DEMONSTRATION**

27 Sheriff Schmidt stated one of the most frequent and difficult situations to handle safely is when a  
28 subject has possessed or threatened to use a firearm, is inside a structure, and refuses to  
29 communicate. A tactical robot with surveillance camera would provide valuable information from  
30 the inside of the structure. Armed and barricaded situations could be handled with less risk. Also,  
31 the level of force used will be more appropriate reducing our liability. Sheriff Schmidt reported that  
32 of the 65 SWAT team callouts since 1990, 15 would have easily used the robot. Sheriff Schmidt  
33 reported the Mini-Caliber Surveillance Robot, at a cost of \$20,000, was received on December 22,  
34 2011, from ICOR Technologies, Ottawa, Canada.

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36 **ADJOURNMENT**

37 Moved by Mr. Bausch, seconded by Mr. Laubenheimer to adjourn the meeting at 10:25 a.m.  
38 Motion carried.

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Brenda J. Jaszewski, County Clerk