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**WASHINGTON COUNTY  
PUBLIC SAFETY COMMITTEE**

Sheriff's Department  
West Bend, WI

January 7, 2013  
8:30 a.m.

Present: Joseph Gonnering, Philip Laubenheimer, Dennis Myers, and Gerald Schulz.

Absent: Thomas Niebler.

Also present: Sheriff Dale Schmidt, Captain Shirley Miller, Clerk of Circuit Courts Theresa Russell, County Board Chairperson Herbert Tennes, Emergency Management Coordinator Rob Schmid, Lieutenant Bruce Theusch, Medical Examiner Bob Posont, and County Clerk Brenda Jaszewski.

Chairperson Gonnering called the meeting to order at 8:30 a.m. and read the Affidavit of Posting.

**EVIDENCE/STORAGE BUILDING PROJECT UPDATE**

*Appearance: County Engineer/Surveyor Scott Schmidt and Purchasing Agent Bill Kurer*

Mr. Schmidt reviewed the project costs noting that currently, there is \$19,603.11 remaining in contingency, and total expenditures to date are \$791,244.49, which is almost \$9,000 under budget. The building is nearing completion and Mr. Schmidt does not foresee any additional major change order requests.

The current concern is the ice damming that is occurring due to the gutters and downspouts not yet having been installed. The venting in the back of the building is just below a large section of ice on the roof and the back door of the building cannot be used due to the ice. Mr. Schmidt has expressed his concerns to Cardinal Construction and has instructed them that the gutters and downspouts must be installed later this week when the weather is expected to warm.

Mr. Schmidt stated the concrete issues have not yet been resolved and Cardinal Construction indicated they could proceed with using an epoxy adhesive for repairs, at no cost to Washington County, or they could begin removing the damaged concrete at \$14.00 per square foot at our cost. Removing and replacing the concrete would cost approximately \$8,400 and Mr. Schmidt suggests meeting in the very near future with Cardinal Construction owner Rick Cardinal to resolve this issue since the problems are due to poor workmanship when pouring the concrete. An additional issue to be discussed with Rick Cardinal is the \$2,793.12 cost for the natural gas service. The County should be responsible for approximately \$700 and Cardinal Construction should pay the balance since this additional cost was due to their subcontractor's delays.

Mr. Schmidt met with Payne & Dolan in mid December for the asphalt issue and stated that the materials used were the correct size and per our specifications. Payne & Dolan indicated that they will warranty the work for at least one year and will be back in spring to review the asphalt issues. Mr. Schmidt is confident that Payne & Dolan will remedy the asphalt situation in the spring. Mr. Schmidt is working with WE-Energies on the electrical transformer, which was installed when a portion of the fence was open. The fence contractor will be back this week and Mr. Schmidt is working with Facility Management to have it straightened after it was damaged by the Parks Department during snow plowing. Additionally, Mr. Schmidt is currently negotiating with Craig Eide for the cost of the interior sanitary catch basin.

1 The Committee reviewed the diagram of the proposed interior fencing. The recommendation is  
2 for both internal permanent fencing and portable fencing units, which will allow the Sheriff's  
3 Department to secure specific vehicles depending upon where they are located within the building.  
4 The budget for the interior fencing is \$2,400 and the cost estimate for both the permanent and  
5 portable fencing is approximately \$8,600.

6  
7 Moved by Mr. Myers, seconded by Mr. Laubenheimer to proceed with installation of the interior  
8 permanent fencing as presented, and obtain pricing on the portable interior fencing for  
9 consideration at a future meeting. Motion carried.

10  
11 Mr. Schmidt met with the site foreman last week and is hopeful the building will be mostly  
12 complete for obtaining occupancy on approximately January 18, 2013, which is a month behind  
13 schedule. The Committee consensus is to request a meeting with Rick Cardinal and the County  
14 Attorney as soon as practical to resolve the outstanding issues and concerns as discussed.

#### 15 16 **MINUTES**

17 Moved by Mr. Schulz, seconded by Mr. Laubenheimer to approve the minutes of December 3,  
18 2012, as presented. Motion carried.

#### 19 20 **RESOLUTION - APPROVAL OF COUNTY EMERGENCY RESPONSE PLAN**

21 Moved by Mr. Laubenheimer, seconded by Mr. Myers to approve the draft resolution for the  
22 County Emergency Response Plan as presented, and forward to the County Board. Motion  
23 carried.

#### 24 25 **VIDEO CONFERENCING UPDATE**

26 Ms. Russell distributed a report on the 2012 Video Conference hearings. Total estimated savings  
27 for the year is \$57,865.48.

#### 28 29 **STAFFING UPDATE**

30 Ms. Russell reported two Senior Court Assistants have retired and she has replaced one and is  
31 interviewing this afternoon for the second.

#### 32 33 **MEDICAL EXAMINER'S OFFICE REPORTS**

##### 34 Caseload/Workload Summary

35 Mr. Posont reviewed the caseloads from January through December for the years 2010, 2011, and  
36 2012, and discussed the increased numbers for several areas. The total case load is up from 770  
37 last year to 909 this year.

##### 38 39 Waukesha County Autopsy Update

40 Mr. Posont reported as of today, there are 2 autopsy protocols outstanding that go beyond the  
41 agreed upon time frame with Waukesha County.

##### 42 43 Staffing Update

44 Mr. Posont reported the Deputy Medical Examiner who was out on medical leave has now  
45 returned to work. The two new Deputy Medical Examiners are now taking phone referrals, with  
46 supervision, and training is continuing. Mr. Posont will meet with Human Resources tomorrow  
47 for an interview for the remaining Deputy Medical Examiner position.

1 **SHERIFF'S REPORTS**

2 Staffing

3 Sheriff Schmidt reported there is one corrections officer vacancy and they are currently reviewing  
4 the applications. Communications and Administration is at full staff. There are three vacancies in  
5 Patrol.

6

7 Jail Population

8 For the month of December, the average daily adult inmate population was 238.58, the Huber  
9 daily average was 128, the electronic monitoring daily average was 8.03, and the juvenile daily  
10 average was 10.43, with 7.53 of those being borders. The 2012 adult daily average was 244.39  
11 and for 2011 it was 232.96.

12

13 For the month of December, there were 307 adult jail bookings and 42 juvenile jail bookings. In  
14 2012, there were a total of 4,286 adult and 588 juvenile jail bookings, compared to 4,213 adult and  
15 498 juvenile jail bookings in 2011.

16

17 Courthouse Security

18 For the month of December, there were 3,861 visitors to the Courthouse, for a 2012 total of  
19 57,220.

20

21 Fatalities

22 For the month of December, there was one fatality, for a total of 19 fatalities in 2012, compared to  
23 a total of 12 for 2011.

24

25 Communications

26 For the month of December there were 2,002 wireless 911 calls, 282 landline 911 calls, and 3,854  
27 administrative calls.

28

29 Overtime

30 The year-to-date overtime report was presented and Sheriff Schmidt reported that through the  
31 December 12, 2012, payroll period, a total of approximately 100.39% of the overtime budget has  
32 been used; however, we will receive revenues in the amount of \$114,437 to offset some overtime  
33 costs.

34

35 **RMS PROJECT UPDATE**

36 Captain Miller reported we remain on track for the "go live" date and training continues this week  
37 for staff and supervisors.

38

39 **NEXT TENTATIVE MEETING DATE**

40 The Public Safety Committee will tentatively meet on Monday, February 11, 2013, at 8:30 a.m.

41

42 **ADJOURNMENT**

43 Moved by Mr. Laubenheimer, seconded by Mr. Schulz to adjourn the meeting at 10:26 a.m.  
44 Motion carried.

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Brenda J. Jaszewski County Clerk