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**WASHINGTON COUNTY  
PLANNING, CONSERVATION, AND PARKS COMMITTEE**

Public Agency Center  
West Bend, WI

May 22, 2013  
1:37 p.m.

Present: Melvin Ewert, Raymond Heidtke, Michael Miller, Michael Parsons, Gerald Schulz, Peter Sorce, and Todd White.

Also present: Administrator Paul Mueller, Deputy Administrator Debora Sielski, Assistant Administrator for Golf and Parks Mike Kactro, Land Resources Manager Phil Gaudet, County Engineer/Surveyor Scott Schmidt, GIS Manager Eric Damkot, Landscape Designer Cindy Leinss, County Conservationist Paul Sebo, Office Manager Joanne Wagner, Accounting Supervisor Kelly Cisar, Chairperson Herbert Tennies, and County Clerk Assistant Gina Duck.

Chairperson Miller called the meeting to order at 1:37 p.m. and read the Affidavit of Posting.

**PUBLIC HEARING**

Ms. Duck read the notice of public hearing for all five amendments. Mr. Gaudet explained the location and details of the requested amendments for each property. Mr. Miller opened the public hearings, and comments were received from Victoria Milkus and Paul Kolosso. Mr. Miller closed the public hearings.

Moved by Mr. White, seconded by Mr. Heidtke to approve the amendments to the Shoreland/Wetland/Floodplain Zoning District Map as listed below:

**The Petition of: Washington County Planning and Parks Department. To amend the Shoreland/Wetland/Floodplain Zoning District Maps of Washington County as follows:**

- 1. That the map designation of a Shoreland Zoning District be amended on the Shoreland/Wetland/Floodplain Zoning District Map to a Non-Shoreland Zoning District. Part of the NE ¼, Section 25, Town of Hartford.**
- 2. That the map designation of an Intermittent Zoning District be amended on the Shoreland/Wetland/Floodplain Zoning District Map to a Non-Intermittent Zoning District. Part of the SE ¼, Section 4, Town of Polk.**
- 3. That the map designation of an Intermittent Zoning District be amended on the Shoreland/Wetland/Floodplain Zoning District Map to a Non-Intermittent Zoning District. Part of the SW ¼, Section 20, Town of Polk.**
- 4. That the map designation of a Shoreland Zoning District be amended on the Shoreland/Wetland/Floodplain Zoning District Map to a Non-Shoreland Zoning District. Property located in the East ½ of the NW ¼, Section 35, Town of Trenton.**

1 **5. That the map designation of a Non-Navigable Agricultural Area District be amended on**  
2 **the Shoreland/Wetland/Floodplain Zoning District Map to a Shoreland Zoning District.**  
3 **Part of the SW ¼, Section 1, Town of Wayne.**  
4

5 Motion carried.  
6

7 **PARKS INTERNET SURVEY**

8 Ms. Sielski presented and reviewed the draft Park Internet Survey and its proposed changes. As  
9 requested by Mr. White, Ms. Sielski will amend question #6 by placing the paragraph currently  
10 listed after the question, before the question.  
11

12 Moved by Mr. Sorce, seconded by Mr. Ewert to approve the Park Internet Survey as amended.  
13 Motion carried.  
14

15 **DIVISION REPORTS**

16 Administration Division - Joanne Wagner and Scott Schmidt

- 17 • Office Activities Update
- 18 • Engineering Assistance Update
- 19

20 Land Use Division - Phil Gaudet

- 21 • Permit Activity
- 22 • Milwaukee River Floodplain Watershed Discovery Meeting
- 23 • Permit Application Reviews
- 24 • Training
- 25 • Federal Emergency Management Agency (FEMA) Map Modernization
- 26 • Private Onsite Wastewater Treatment System (POWTS) Inventory
- 27 • Private Onsite Wastewater Treatment System (POWTS) Software Program
- 28

29 Geographic Information Systems Division - Eric Damkot

- 30 • Land Information Initiatives in Proposed State Budget and Related Amendments
- 31 • Address Update Application
- 32 • Review of Other Division Activities and Projects
- 33

34 Moved by Mr. Sorce, seconded by Mr. Parsons to accept the Administration, Land Use and  
35 Geographic Information Systems Division reports. Motion carried.  
36

37 **MINUTES**

38 Moved by Mr. Ewert, seconded by Mr. Heidtke to approve the May 1, 2013, minutes as  
39 presented. Motion carried.  
40

41 **DISCUSSION AND MOTION REQUESTED REGARDING THE SNOWMOBILE**  
42 **BRIDGE GRANT FOR NEXT SPRING**

43 *Appearance: Kettle Moraine Trail Blazers Snowmobile Club Representative Dale Moser*  
44 Ms. Leinss distributed and discussed information regarding a proposed snowmobile bridge,  
45 desired project grant, and application process. Committee approval to apply for the grant is  
46 necessary before Ms. Leinss can invest the time and Kettle Moraine Trail Blazers Snowmobile

1 Club's proposed financial contributions toward the surveys, studies, and permit applications  
2 needed to prepare for the grant application.

3  
4 Moved by Mr. Ewert, seconded by Mr. Parsons to authorize an application for the snowmobile  
5 bridge grant, and forward to the County Board for approval. Motion carried.

6  
7 **DISCUSSION AND SCHEDULING OF THE COUNTY SUMMER PARK TOUR**  
8 The County Summer Park Tour is scheduled for Thursday, August 1, 2013 from 8:30 a.m. to  
9 approximately 4:00 p.m., meeting at the Public Agency Center, with a stop at the office mid-day  
10 for those that can attend only the morning or afternoon segment of the tour.

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12 **ADJOURNMENT**

13 Moved by Mr. Sorce, seconded by Mr. Heidtke to adjourn the meeting at 2:44 p.m. Motion  
14 carried.

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Brenda J. Jaszewski, County Clerk