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**WASHINGTON COUNTY
PLANNING, CONSERVATION, AND PARKS COMMITTEE**

Public Agency Center
West Bend, WI

May 1, 2013
3:10 p.m.

Present: Melvin Ewert, Raymond Heidtke, Michael Miller, Michael Parsons, Gerald Schulz, Peter Sorce, and Todd White.

Also present: Administrator Paul Mueller, Deputy Administrator Debora Sielski, Assistant Administrator for Golf and Parks Mike Kactro, Landscape Designer Cindy Leinss, Chairperson Herbert Tennies, County Attorney Kim Nass, Office Manager Joanne Wagner, County Clerk Brenda Jaszewski, Supervisor Marilyn Merten, and Chief Deputy County Clerk Linda Doro.

Chairperson Miller called the meeting to order at 3:10 p.m. and read the Affidavit of Posting.

CLOSED SESSION

Moved by Mr. Sorce, seconded by Mr. Parsons to convene into closed session at 3:11 p.m. pursuant to §19.85(1)(g), Wis. Stats., for the purposes of conferring with legal counsel regarding potential litigation involving damage to vegetation at the Washington County Golf Course. Motion carried unanimously by roll call vote.

OPEN SESSION

Moved by Mr. Heidtke, seconded by Mr. Sorce to return to open session at 3:48 p.m. Motion carried unanimously by roll call vote.

ACTION ON ITEM DISCUSSED IN CLOSED SESSION

Moved by Mr. White, seconded by Mr. Parsons to accept the proposed settlement offer as discussed in closed session and the recommendation to not actively participate in the class action lawsuit. Motion carried.

REVIEW PROPOSED CAPITAL IMPROVEMENT PLAN (CIP) UPDATE 2014-2019

Mr. Mueller presented the proposed Capital Improvement Plan (CIP) projects and costs for 2014-2019. For 2014, the projects include a heated flush toilet restroom and site work at Heritage Trails County Park in the amount of \$200,000, and Golf Course debt reduction in the amount of \$200,000.

Moved by Mr. Ewert, seconded by Mr. Heidtke to approve the 2014 CIP projects and the 2014-2019 CIP Plan program as presented. Motion carried with Mr. Parsons and Mr. White voting no.

The meeting recessed at 4:16 p.m. and reconvened at 4:21 p.m.

DIVISION REPORTS

Planning Division - Debora Sielski

- Aquatic Invasive Species (AIS) Strategic Plan
- Farmland Preservation Plan (FPP)

- 1 • EDWC Toolbox Committee/Brownfields Grant
- 2 • County Comprehensive Plan Amendment
- 3 • Hazard Mitigation Plan for Washington County
- 4 • On-line Park Survey
- 5 • Other Activities

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7 *Golf and Parks Division - Mike Kactro and Cindy Leins*

- 8 • Clubhouse and Site Projects
- 9 • Golf Course Projects
- 10 • Golf Course Staffing
- 11 • Golf Course Reservations
- 12 • Park Projects
- 13 • Park Staffing
- 14 • Shelter Reservations
- 15 • Capital Improvement Plan Projects Update

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17 Moved by Mr. Schulz, seconded by Mr. White to accept the Planning Division and Golf and
18 Parks Division reports. Motion carried.

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20 **ADJOURNMENT**

21 Moved by Mr. White, seconded by Mr. Heidtke to adjourn the meeting at 4:57 p.m. Motion
22 carried.

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Brenda J. Jaszewski, County Clerk