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**WASHINGTON COUNTY  
PLANNING, CONSERVATION, AND PARKS COMMITTEE**

Public Agency Center  
West Bend, WI

March 26, 2013  
1:14 p.m.

Present: Melvin Ewert, Raymond Heidtke, Michael Miller, Michael Parsons, Gerald Schulz, and Peter Sorce. Excused: Todd White.

Also present: Administrator Paul Mueller, Deputy Administrator Debora Sielski, Assistant Administrator for Golf and Parks Mike Kactro, Administrative Coordinator Doug Johnson, County Board Chairperson Herbert Tennes, County Conservationist Paul Sebo, GIS Manager Eric Damkot, Land Resources Manager Phil Gaudet, Accounting Supervisor Kelly Cisar, Office Manager Joanne Wagner, Register of Deeds Sharon Martin, Supervisor Ralph Hensel, and Chief Deputy County Clerk Linda Doro.

Chairperson Miller called the meeting to order at 1:14 p.m. and read the Affidavit of Posting.

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**RECORDING FEE INCREASE IN GOVERNOR'S PROPOSED BUDGET**

Ms. Martin reported in the Governor's budget bill, there are proposed changes to the recording fees collected by County Registers of Deeds. Under current law, counties collect a flat \$25 fee for recording or filing most instruments with the Register of Deeds. In addition to the \$25 recording fee, counties may also temporarily collect an additional \$5 for the purpose of redacting Social Security numbers from certain electronic format records. Counties must cease collecting the \$5 fee as soon as they have completed redacting Social Security numbers or by January 1, 2015, whichever comes first. The Governor's budget bill makes the \$5 fee permanent and raises the recording fee to a flat \$30. The budget allocates the \$5 fee to the Department of Administration toward the creation of a statewide digital parcel map.

Washington County has already completed the redaction work, stopped collecting the redaction fee, and currently charges \$25 to record a document. The budget bill would require Washington County to restore the \$30 recording fee and immediately begin submitting \$5 to the State for the purpose of creating the statewide parcel map. Ms. Martin's concern is that additional \$5 has to be forwarded into this new program starting in July 1, 2013, instead January 1, 2015, when the other 69 counties have to start supporting this new program. Ms. Martin reported she has contacted our legislators to propose an amendment to the State budget that would allow Washington County to retain the additional \$5 for 18 months.

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**MINUTES**

Moved by Mr. Sorce, seconded by Mr. Heidtke to approve the February 13, 2013, Planning, Conservation, and Parks Committee minutes as presented. Motion carried.

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**DISCUSSION OF BOAT LAUNCH FEES**

Mr. Hensel requested the PCPC consider changing its policy on the boat launch fees for Ackerman's Grove County Park on Little Cedar Lake and Henschke Hillside County Lake Access on Silver Lake. Currently, the policy allows a boater to launch at one site and then use

1 that same permit to launch at the other site. Mr. Hensel reported he has a cottage on Silver Lake  
2 and keeping Aquatic Invasive Species (AIS) out of Silver and Little Cedar Lakes is very  
3 important to all of the lake residents of Silver Lake and Little Cedar Lake. He is proposing the  
4 PCPC department limit Little Cedar Lake and Silver Lake boaters to one permit, per day, per  
5 lake. Mr. Hensel is also recommending the PCPC department discontinue the annual pass that is  
6 available in hopes that both these steps would assist in the control of aquatic invasive species in  
7 Little Cedar Lake and Silver Lake. The Silver Lake PDR and Association spent time and money  
8 to eradicate AIS in Silver Lake and supports this proposal. Ms. Sielski discussed securing grant  
9 funding to invest in boat cleaning equipment at these two lake launches. This issue will be  
10 brought back for further discussion, along with a presentation by AIS Coordinator Paul Klein.

## 11 12 **DIVISION REPORTS**

### 13 Geographic Information Systems (GIS) Division - Eric Damkot

- 14 • Parcel Mapping Update
- 15 • Land Information Initiatives Included in Proposed State Budget
- 16 • Review of Other Division Activities and Projects

17 Moved by Mr. Schulz, seconded by Mr. Parsons to accept the GIS Division report. Motion  
18 carried.

## 19 20 **CLOSED SESSION**

21 Moved by Mr. Sorce, seconded by Mr. Heidtke to convene into closed session in accordance  
22 with Wisconsin Statutes Section 19.85(1) (c) to consider employment promotion, compensation  
23 or performance evaluation data of any public employee over which the governmental body has  
24 jurisdiction exercises responsibility; "namely to conduct annual evaluation for the Planning and  
25 Parks Department Administrator." Motion carried unanimously by roll call vote.

## 26 27 **OPEN SESSION**

28 Moved by Mr. Sorce, seconded by Mr. Heidtke to return to open session. Motion carried  
29 unanimously by roll call vote.

## 30 31 **ADJOURNMENT**

32 Moved by Mr. Sorce, seconded by Mr. Heidtke to adjourn the meeting at 2:53 p.m. Motion  
33 carried.

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Brenda J. Jaszewski, County Clerk