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**WASHINGTON COUNTY
PLANNING, CONSERVATION AND PARKS COMMITTEE**

Public Agency Center
West Bend, WI

February 26, 2014
1:25 p.m.

Present: Melvin Ewert, Raymond Heidtke, Michael Miller, Michael Parsons, Gerald Schulz, Peter Sorce, and Todd White.

Also present: Ross Bishop, Supervisors Jeffrey Geib and Dennis Myers, County Manager Joshua Schoemann, Deputy Administrator Debora Sielski, County Conservationist Paul Sebo, Land Resources Manager Phil Gaudet, Assistant Administrator for Golf and Parks Mike Kactro, GIS Manager Eric Damkot, Accounting Supervisor Kelly Cisar, Office Manager Joanne Wagner, Landscape Designer Cindy Leinss, and County Clerk Assistant Gina Duck.

Chairperson Miller called the meeting to order and read the Affidavit of Posting.

PLANNING AND PARKS DEPARTMENT ADMINISTRATOR RECRUITMENT

Mr. Schoemann reviewed the timeline, recruitment committee, and proposed Planning, Conservation, and Parks Committee involvement for the recruitment of the next Planning and Parks Department Administrator.

**OBJECTING AUTHORITY SUBDIVISION REVIEW
SILVER FOX SUBDIVISION, SE-1/4, SEC. 16, VILLAGE OF KEWASKUM -
PRELIMINARY PLAT - REVIEW**

Mr. Gaudet presented the preliminary plat map for the subdivision. The property is located at Silver Fox Drive North and Eagles Nest Drive. A total of five lots are proposed and will be served by Village of Kewaskum sewer, water, and stormwater. No Shoreland, Wetland or Floodplain zoning exists on the parcels. The Washington County Planning & Parks Department has no objections to the preliminary plat.

Moved by Mr. Ewert, seconded by Mr. Parsons to indicate no objection to the final plat of Silver Fox Subdivision in the Village of Kewaskum, with the contingency that surrounding property and condo owners be provided notification of the proposed project, and the Committee's comments regarding notification of these individuals be submitted by the Planning and Parks Department to the State Department of Administration. Motion carried.

**PRESENTATION AND POSSIBLE CONSIDERATION OF GOLF CART FLEET
REPLACEMENT**

Mr. Schoemann presented the need for the Planning and Parks Department to purchase six golf carts for the Washington County Golf Course, and listed options for the Committee to help facilitate this purchase.

Moved by Mr. White, seconded by Mr. Parsons to allow the Planning and Parks Department to make a transfer between budget centers, not to exceed \$27,500, for the purchase of six (6) golf

1 carts for the Washington County Golf Course, and report this transfer to the Finance Committee.
2 Motion carried.

3
4 **PARK PROJECTS UPDATE - Cindy Leinss**

- 5 • Capital Improvement Plan
- 6 • Other Park Work
- 7 • Snowmobile

8
9 **DIVISION REPORTS**

10 GIS Division - Eric Damkot

- 11 • Parcel Mapping Update
- 12 • Wisconsin Land Information Association Honors
- 13 • Pictometry Update
- 14 • Review of Other Division Activities and Projects

15
16 Land Use Division - Phil Gaudet

- 17 • Permit Activity
- 18 • Rock River Watershed Floodplain Study
- 19 • Private Onsite Wastewater Treatment System (POWTS) Inventory
- 20 • POWTS Sanitary Permit Scanning Project

21
22 Moved by Mr. Sorce, seconded by Mr. White to accept the GIS and Land Use Division reports.
23 Motion carried.

24
25 **MINUTES**

26 Moved by Mr. Ewert, seconded by Mr. Schulz to approve the January 22, 2014, and February 11,
27 2014, minutes as presented. Motion carried.

28
29 **DISCUSS INCREASING THE PARKING FINES AT ACKERMAN'S GROVE COUNTY
30 PARK AND HENSCHKE HILLSIDE LAKE ACCESS FOR ILLEGAL PARKING**

31 Ms. Sielski reported on parking spots, launch fees, and illegal parking problems at Ackerman's
32 Grove County Park and Henschke Hillside Lake Access. The current illegal parking fine of
33 \$10.00 is issued by the Washington County Sheriff's Department, which is much less than the
34 fines issued in county parks by sheriff's departments in surrounding counties.

35
36 Moved by Mr. Parsons, seconded by Mr. Sorce to forward to the Public Safety Committee a
37 recommendation to increase the illegal parking fine from \$10.00 to \$100.00. Motion carried,
38 with Mr. Ewert voting no.

39
40 **UPDATE ON AMENDMENT 2014-1 TO A MULTI-JURISDICTIONAL
41 COMPREHENSIVE PLAN FOR WASHINGTON COUNTY 2035**

42 Ms. Sielski informed the Committee of an upcoming public hearing, and provided an overview
43 of the changes in the Plan regarding secondary environmental corridors and the restrictions
44 preventing some of the County's secondary environmental corridors from being removed from
45 the Plan.

46

1 **NEXT MEETING DATE**

2 The Land Conservation and Planning, Conservation, and Parks Committees will tentatively meet
3 on Monday, March 24, 2014, at 8:10 a.m., and Wednesday, March 26, 2014, at 1:00 p.m. in
4 Room 3224 of the Public Agency Center.

5

6 **ADJOURNMENT**

7 Moved by Mr. Sorce, seconded by Mr. Heidtke to adjourn the Planning, Conservation and Parks
8 Committee meeting at 2:55 p.m. Motion carried.

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Brenda J. Jaszewski, County Clerk