

1
2 **WASHINGTON COUNTY**
3 **PLANNING, CONSERVATION AND PARKS COMMITTEE**

4 Public Agency Center
5 West Bend, WI

February 15, 2012
1:24 p.m.

6
7 Present: Michael Bassill, Melvin Ewert, Raymond Heidtke, Michael Miller, Gerald Schulz,
8 Peter Sorce, and John Stern.

9
10 Also present: Administrator Paul Mueller, Deputy Administrator Debora Sielski, Land
11 Resources Manager Phil Gaudet, Chairperson Herbert Tennes, County Conservationist Paul
12 Sebo, County Engineer Scott Schmidt, GIS Manager Eric Damkot, Landscape Designer Cindy
13 Leinss, Accounting Supervisor Kelly Cisar, Office Manager Joanne Wagner, Supervisor Marilyn
14 Merten, Supervisor William Meyers, and County Clerk Administrative Assistant Linda Doro.

15
16 Chairperson Stern called the meeting to order at 1:24 p.m. and read the Affidavit of Posting.

17
18 **REQUEST TO NON-LAPSE 2011 FUNDS TO 2012 - REGISTER OF DEEDS**

19 *Appearance: Register of Deeds Sharon Martin*

20 Moved by Mr. Ewert, seconded by Mr. Schulz to approve non-lapsing \$90,603.34 of the 2011
21 Social Security Redaction account in the Register of Deeds budget to 2012. Motion carried.

22
23 **PUBLIC HEARING**

24 **Kurt and Maureen Konkol, SW-1/4, Section 23, Town of Hartford - Conditional Use**
25 **Permit for excavating, filling or grading in a Shoreland Zoning District (New Residence &**
26 **Driveway - greater than 15,000 square feet within 300 feet of a navigable waterbody).**

27 *Appearance: Kurt Konkol, Karen Konkol, and Ryan Speiser.*

28 Ms. Doro read the Notice of Public Hearing. Mr. Gaudet presented a plat map indicating the
29 location of the parcel owned by Kurt and Maureen Konkol. The owners are requesting approval
30 of a conditional use permit to tear down an existing home and reconstruct a new home on Pike
31 Lake. The project area is in a Washington County Shoreland Zoning District and a conditional
32 use permit is needed because the filling, grading, and excavating will exceed 15,000 square feet
33 within 300 feet of the ordinary highwater mark. A total of 21,706 square feet of the lot will be
34 filled, graded or excavated in association with the new home and driveway. The new home and
35 patio will be 65.8 feet from Pike Lake. The required minimum setback to the lake is 61.5 feet
36 based on averaging. The impervious area proposed is 29% of the lot area and 45% is the
37 maximum amount of impervious area allowed for a Class 3 waterbody. The required vegetative
38 screening of the house from the lake will still be met by the use of existing vegetation and
39 proposed plantings. Mr. Gaudet stated staff does not object to the conditional use permit request.
40 All existing and proposed drainage shall be contained on the lot. Erosion control measures shall
41 be installed before any filling, grading or excavating is started and maintained until permanent
42 vegetation is established for the entire lot. Mr. Stern opened up the public hearing and comments
43 were received from Kurt Konkol and Ryan Speiser. Mr. Stern closed the public hearing. Moved
44 by Mr. Miller, seconded by Mr. Ewert to approve the conditional use permit for excavating,
45 filling or grading in a shoreland zoning district for Kurt and Maureen Konkol. Motion carried.

46

DIVISION REPORTS

Land Use Division – Phil Gaudet

- Permit Activity
- Federal Emergency Management Agency (FEMA) Map Modernization
- Staffing
- Private Onsite Wastewater Treatment System (POWTS) Inventory
- POWTS Poster
- Division Website

Geographic Information Systems (GIS) Division - Eric Damkot

- Sheriff Department ProPhoenix Project
- Floodplain Mapping Initiatives
- Parcel Mapping Update
- Review of other Division Activities and Projects

Administration Division - Joanne Wagner and Scott Schmidt

- Office Activities Update
- Engineering Assistance Update

Moved by Mr. Sorce, seconded by Mr. Heidtke to accept the Land Use, GIS, and Administration Division reports. Motion carried.

RECONSIDERATION - HERITAGE TRAILS COUNTY PARK DEVELOPMENT SCHEDULED IN CAPITAL IMPROVEMENT PLAN

Mr. Mueller reviewed the 2013-2016 Capital Improvement projects (CIP) for Heritage Trails County Park. The Committee and staff discussed moving the Heritage Trails County Park Development projects further out in the CIP schedule. Moved by Mr. Bassill, seconded by Mr. Stern to postpone the Heritage Trails County Park Development projects in the CIP plan to 2016. Motion defeated. Voting aye: Mr. Bassill and Mr. Stern. Voting no: Mr. Ewert, Mr. Heidtke, Mr. Miller, Mr. Schulz and Mr. Sorce.

MINUTES

Moved by Mr. Miller, seconded by Mr. Schulz to approve the January 25, 2012, as presented. Motion carried.

2011 TRANSFER AND NON-LAPSE REQUESTS

Moved by Mr. Miller, seconded by Mr. Heidtke to approve the transfer of \$3,500 from the 2011 Parks-Salary and Wages account to the 2011 Land Use Sanitation-Other Expenses account, and the non-lapse of the 2011 accounts listed below to 2012. Motion carried.

NON-LAPSE TO 2012

<u>Account Name</u>	<u>Amount</u>
Parks-Repair and Maintenance	3,405.00
Parks-Other Purchased Services	805.00
Parks-Park Conservation Easement	229,836.00
Parks-Yahr Plantings	1,665.50
Parks-AG/ADA Trail and Sidewalk	6,283.67
Parks-2011 Arboretum	74,919.84
Parks-Spaeth Property	24,000.00

1	Parks-Park Development	31,023.46
2	Planning-Office Supplies	397.00
3	Planning-Other Professional Services	8,000.00
4	Planning-Printing	5,000.00
5	Planning-Postage	2,000.00
6	GIS-Land Record Fee Expense	53,193.00
7	GIS-Record Fee Revenue	53,193.00
8	GIS-Internet Record Fee Expense	5,000.00
9	GIS-Internet Record Fee Revenue	5,000.00
10	GIS-Land Record Fees	Balance
11	GIS-Internet Record Fees	<u>Balance</u>
12	Total of Department's Non-Lapses	\$387,335.47

13

14 **SNOWMOBILE BRIDGE PROJECT - CONCEPTUAL APPROVAL**

15 *Appearance: Jerome Zier, Washington County Snowmobile Club*

16 Ms. Leinss reported the Washington County Snowmobile Club has asked the County to apply for
 17 grant funding to replace a bridge that was removed by the City of West Bend at the Quass Creek
 18 site. Currently, the Snowmobile Club has an agreement with the City of West Bend to use a new
 19 bridge through 2013, and this agreement can be renewed yearly, if both parties agree. However,
 20 the Snowmobile Club has located a property owner east of the City, who owns land both north
 21 and south of the Milwaukee River that is willing to provide a long term easement, and allow
 22 construction of a bridge across the Milwaukee River.

23

24 Ms. Leinss reported this land is located in floodplain and wetland zoning districts and will
 25 require many permits for the construction of the bridge. The cost of the project is estimated at
 26 \$250,000 and would be fully funded by the grant. Staff would have to initiate the grant
 27 application in mid April, but in order to receive the grant award; the permits need to be obtained.
 28 The permits cannot be obtained unless the engineering work for the bridge is completed at an
 29 estimated cost of \$35,000. If the Department is not able to obtain the permits, the County would
 30 be liable for the engineering costs.

31

32 Mr. Mueller expressed his concern with the proposal and stated that the only way he can see
 33 Washington County applying for this grant would be if the Snowmobile Club obtains long-term
 34 agreements from all property owners located on both sides of the Milwaukee River. Moved by
 35 Mr. Bassill, seconded by Mr. Heidtke to deny the Washington County Snowmobile Club's
 36 request for Washington County to apply for grant funding to replace a snowmobile bridge.
 37 Motion carried.

38

39 **GRANT RESOLUTION FOR THE ALL TERRAIN VEHICLE PROGRAM,
 40 INCLUDING REMOVAL OF THE WORD "TRIAL"**

41 Moved by Mr. Miller, seconded by Mr. Bassill to approve ATV use on the Eisenbahn Trail a on
 42 a permanent basis and a continuing resolution authorizing the participation in any and all state
 43 funded ATV programs without the need for annual County Board action, and forward to the
 44 County Board. Motion carried.

45

46 **UPDATE REGARDING THE FARMLAND PRESERVATION PLAN CERTIFICATION**

47 Ms. Sielski reported on the compromise reached with the DATCP regarding the Agricultural and
 48 Rural Land Use category and development of Farmland Preservation areas.

49

1 **NEXT TENTATIVE MEETING DATE**

2 The Planning, Conservation and Parks Committee will tentatively meet on Wednesday, March
3 28, 2012, at 1:00 p.m.

4

5 **ADJOURNMENT**

6 Moved by Mr. Heidtke, seconded by Mr. Schulz to adjourn the meeting at 3:10 p.m. Motion
7 carried.

8

9

10

Brenda J. Jaszewski, County Clerk