

1 **WASHINGTON COUNTY**
2 **PLANNING, CONSERVATION AND PARKS COMMITTEE**
3

4 Public Agency Center
5 West Bend, WI

January 25, 2012
1:32 p.m.

6
7 Present: Michael Bassill, Melvin Ewert, Raymond Heidtke, Michael Miller, Gerald Schulz,
8 Peter Sorce, and John Stern.
9

10 Also present: Administrator Paul Mueller, Deputy Administrator Debora Sielski, Land
11 Resources Manager Phil Gaudet, Assistant Administrator for Golf and Parks Mike Kactro,
12 Landscape Designer Cindy Leinss, GIS Manager Eric Damkot, Office Manager Joanne Wagner,
13 Chairperson Herbert Tennes, Supervisor William Meyers, and County Clerk Administrative
14 Assistant Linda Doro.
15

16 Chairperson Stern called the meeting to order at 1:32 p.m. and read the Affidavit of Posting.
17

18 **UPDATE ON REGISTER OF DEEDS AND REAL PROPERTY LISTER ACTIVITIES**

19 *Appearance: Register of Deeds Sharon Martin and Real Property Lister Brian Braithwaite*
20 Ms. Martin presented an overview of the annual report she will be presenting to the County
21 Board at their February 14, 2012, meeting and provided update on the current activities within
22 the Register of Deeds and Real Property Lister offices.
23

24 **OBJECTING AUTHORITY SUBDIVISION - PRELIMINARY PLAT REVIEW - THE**
25 **GLEN AT BLACKSTONE CREEK, NE-1/4 & SE-1/4, SECTION 21, VILLAGE OF**
26 **GERMANTOWN**

27 Mr. Gaudet presented the preliminary plat map for the subdivision. The property is located off
28 of River Lane to the south of Freistadt Road and north of Mequon Road. A total of 77 lots are
29 proposed and will be served by Village sewer and water. The Village of Germantown is
30 requiring that all the subdivision roads be private. The Washington County Planning & Parks
31 Department has no objections to the preliminary plat. Moved by Miller, seconded by Mr.
32 Heidtke to indicate no objection to the preliminary plat of The Glen at Blackstone Creek in the
33 Village of Germantown. Motion carried.
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35 **CONDITIONAL USE PERMIT - REQUEST FOR TIME EXTENSION FROM**
36 **KEVIN AND DAWN JUECH, SW-1/4, SECTION 5, TOWN OF TRENTON**

37 Mr. Gaudet reported the owners are requesting an extension of a conditional use permit to
38 maintain a topsoil stockpile for their landscape business. The stockpile is approximately 200 feet
39 from a pond that is a part of a tributary stream to the Wallace Creek sub watershed. The
40 stockpile covers approximately 22,000 square feet of area with a portion of that area beyond 300
41 feet from the pond. The Planning, Conservations and Parks Committee approved a conditional
42 use permit for two years on February 10, 2010; however, the owners are now requesting
43 approval of a permit extension for five years. No soil runoff from the stockpile has been
44 observed and the Department has not received any complaints; therefore, the Washington County
45 Planning and Parks Department does not object to the request for a five-year extension. Moved
46 by Mr. Bassill, seconded by Mr. Schulz to approve a five-year extension of the conditional use
47 permit for Kevin and Dawn Juech in Section 5 of the Town Trenton. Motion carried.
48

DIVISION REPORTS*Planning Division - Debora Sielski*

- Farmland Preservation Plan
- County Comprehensive Plan Amendment No. 1
- Comprehensive Plan Update to County Board
- US EPA Brownfields Grant
- Get Moving Washington County
- Park and Open Space Plan
- Activities for Other Planning and Parks Department Divisions
- Other Planning Division Activities

Golf and Parks Division - Mike Kactro and Cindy Leinss

- Clubhouse and Site Projects
- Golf Course Projects
- Golf Course Staffing
- Golf Course Reservations
- Park Projects
- Park Staffing
- Shelter Reservations
- Capital Improvement Plan Projects Update

Moved by Mr. Sorce, seconded by Mr. Ewert to accept the Planning Division and Golf and Parks Division reports. Motion carried.

REVIEW AND ACTION CONCERNING THE CONTINUING WASHINGTON COUNTY ALL TERRAIN VEHICLE PROGRAM

Ms. Leinss presented a draft of a continuing resolution for a grant application, in the amount of \$660, for the trial ATV Terrain Vehicle Trail program to be forwarded to the County Board. Mr. Bassill requested the ATV use on the Eisenbahn Trail be changed from a trial basis to a permanent basis. Chairperson Stern postponed action on the resolution until the next meeting, to allow the County Attorney to change the wording in the resolution from a trial basis to a permanent basis.

PRESENTATION OF NEW GEOGRAPHIC INFORMATION SYSTEMS (GIS) WEBSITE

Mr. Damkot gave a presentation on the new GIS applications available on the Washington County website.

MINUTES

Moved by Mr. Sorce, seconded by Mr. Heidtke to approve the December 14, 2011, as presented. Motion carried.

AGENDA ITEMS FOR FUTURE MEETINGS

- Snowmobile Grant for Bridge Replacement
- County All Terrain Vehicle Program-Permanent Basis

1 **NEXT TENTATIVE MEETING DATE**

2 The Planning, Conservation and Parks Committee will tentatively meet on Wednesday, February
3 15, 2012, at 1:00 p.m.

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5 **ADJOURNMENT**

6 Moved by Mr. Bassill, seconded by Mr. Sorce to adjourn the meeting at 3:15 p.m. Motion
7 carried.

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Brenda J. Jaszewski, County Clerk