

**MINUTES
MEETING
NUTRITION ADVISORY COUNCIL
THURSDAY, AUGUST 23, 2012
PUBLIC AGENCY CENTER, ROOM 1113 B**

THOSE PRESENT: Phyllis Laabs-Darkow, Sue Hafert, Joan Gindt, Rudy Tonz, Ann Lydon, Kristen Hosking.

Excused: Betty Hallen

CALL TO ORDER

The meeting was called to order at 1:02 PM by Chairperson Sue Hafert.

NOTICE OF POSTING

Notice of posting was given by Chairperson Sue Hafert.

APPROVAL OF JUNE 28, 2012 MINUTES

Moved by Phyllis Laabs-Darkow, seconded by Joan Gindt to approve the June 28, 2012, minutes as presented. Motion carried.

REVIEW 2013-2015 COUNTY AGING PLAN

Kristen provided each Council member with a copy of the 2013-2015 County Aging Plan. The group went through and discussed each Section 4 statewide focus areas. Topics included: Development of Home and Community Based Services; Older Americans Act Programs (OAA); Alzheimer's disease; Emergency Preparedness, Evidence-Based prevention programming, Family Caregiving Support and Local focus areas. The Council members agreed with the goals that were discussed in each area.

When discussing OAA programming, it was mentioned to think about the future possibility of needing additional equipment (stoves, refrigerators, etc.) if the number of meal participants continues to increase. It was also mentioned to remember the importance of older adults coming together and socializing at the congregate sites.

The Alzheimer's section was discussed regarding incorporating a functional assessment tool into the Information and Assistance Specialist's assessment process for caregiver services for 50 persons each year. Council members questioned who will get picked for this screening. This will be used when caregivers call looking for help, when Information and Assistance Specialist's complete the functional screen for the Family Care assessment and if anyone calls with concerns about Alzheimer's disease.

The Emergency Preparedness section was also discussed in regards to having a presentation at three (3) senior centers to increase the knowledge of the importance of proper planning. These three (3) presentations will be held in Germantown, Jackson and West Bend.

Council member Ann Lydon also gave the suggestion of using the radio stations and PSA's to get the ADRC information out to the community.

SENIOR DINING DONATIONS AND INTERNAL CONTROLS

Kristen gave each Council member a copy of the policy for the management of Senior Dining Donations. The policy was discussed and the Council was informed of all of the steps the site managers take regarding the daily donations; including two (2) people counting the money and daily bank deposits. Kristen reminded the Council that all meals are provided on a donation basis and nobody is denied a meal due to the inability to donate.

CONGREGATE WELCOME PACKETS

Each Council member received a copy of a sample congregate welcome letter that would be used at their respective site. Council members reviewed the letter and it was agreed that these letters were appropriate to use. Council members also received a copy of the nursing services sheet that will be included in the welcome packet. Kristen encouraged that each site include items that are “site specific” and she encouraged Council members to give any ideas to their site managers.

MEDICARE PART D UPDATE

Kristen provided a brief update on the Medicare Part D open enrollment season. Open enrollment for reviewing Part D plans is October 15th thru December 7th. The ADRC will start taking calls as of October 1st for scheduling individual appointments for persons to go over the plans offered in 2013. There won't be any appointments offered on October 15th, the first day of open enrollment, to allow for any website glitches/slowness. Kristen explained that Jen Fechter will be limiting her community locations to Hartford and Germantown for Part D appointments.

Jen will be offering a new option this year during Medicare open enrollment. She will present three classes covering Medicare Part C and Part D. Appointments for the classes will also be taken thru the ADRC. In addition, Senior Dining sites will receive placemats that include the above Part D information.

SITE SHARING

Rudy shared that West Bend Senior Dining participation has been increasing and they are enjoying their new senior center director.

Phyllis stated that the Meadowbrook Manor meal site is doing very well with attendance. She also stated that the increased need for the meal program may be due to increased food prices at the grocery store.

Sue mentioned that the Germantown Senior Club will be having a Wildlife presentation, other entertainment and a luncheon on Wednesday, October 29. They will also be having a bazaar in October.

DESIGNATION OF FUTURE MEETINGS

The next meeting of the Nutrition Advisory Council will be held on Thursday, October 25, 2012, at 1:00 p.m. in Room 1023 of the Public Agency Center.

ADJOURNMENT

Moved by Ann Lydon, seconded by Rudy Tonz to adjourn the meeting at 2:15 PM. Motion carried.