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**WASHINGTON COUNTY  
LIBRARY SERVICES BOARD**

Courthouse - Government Center  
West Bend, Wisconsin

October 18, 2012  
1:30 p.m.

Present: Margaret McFadden, Michael Miller, Beverly Schroeder, Paul Ustruck, and Darlene Vosen.

Excused: Kieth Kriewaldt, and Paul Rice.

Also Present: Brenda J. Jaszewski, County Clerk; Sue Cantrell, and Brad Ney, West Bend Community Library; Roberta Olson, Germantown Community Library; Jennifer Einwalter, Slinger Community Library; and Mary G. Lemke, Deputy County Clerk.

Mr. Ustruck called the meeting to order at 1:30 p.m. and the Affidavit of Posting was read.

**APPROVE MINUTES OF AUGUST 9, 2012**

Moved by Mr. Miller, seconded by Ms. Vosen to approve the August 9, 2012, Library Services Board minutes as presented. Motion carried.

Mr. Ustruck stated that both the Executive and Finance Committee tentatively approved the Library Services 2013 budget and it is now being forwarded to the Washington County Board of Supervisors.

**REVIEW OF CIRCULATION STATISTICS**

Presented and reviewed was the third quarter 2012 circulation statistics for Washington County Library Services.

Moved by Ms. Vosen, seconded by Ms. Schroeder to accept the third quarter 2012 circulation statistics for Washington County Library Services Board. Motion carried.

**AUTHORIZE PAYMENT OF QUARTERLY EXPENSES**

Moved by Ms. Vosen, seconded by Ms. McFadden to approve the fourth quarter distribution for 2012, based on the third quarter, 2012 circulation.

**3rd Quarter Distribution**

West Bend	\$130,002
Germantown	\$ 61,552
Hartford	\$ 39,457
Kewaskum	\$ 16,574
Slinger	<u>\$ 37,301</u>
<b>Total</b>	<b>\$284,886</b>

Motion carried.

1 **AUTHORIZE PAYMENT OF ANY OTHER INVOICES**

2 Moved by Ms. Vosen, seconded by Ms. Schroeder to make payment on the outstanding  
3 obligation to the City of West Bend for the third quarter Outreach Services Librarian in the  
4 amount of \$7,326.80, Motion carried

5  
6 **REPORT ON REIMBURSEMENT REQUEST FOR INTER-COUNTY PAYMENTS  
7 FROM OSCAR GRADY PUBLIC LIBRARY AND HARTLAND PUBLIC LIBRARY**

8 Ms. Jaszewski discussed her findings on the Inter-County payments from Oscar Grady Public  
9 Library and Hartland Public Library and since both requests are valid, she will make those  
10 payments in 2013.

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12 **SYSTEM UPDATE**

13 Ms. Schroeder stated Sue Cantrell was hired as the new director for Mid-Wisconsin Federated  
14 Library System and will begin on November 5, 2012. Ms. Schroeder stated that discussions are  
15 ongoing regarding merging Lakeshore (Racine and Walworth County) and Mid-Wisconsin  
16 Federated Library Systems.

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18 **LIBRARY DIRECTORS' REPORTS**

19 Ms. Cantrell reported that she is the new director for Mid-Wisconsin Federated Library System  
20 and her last day at the West Bend Community Library will be November 2, 2012.

21  
22 Ms. Cantrell introduced Brad Ney to the Board. Mr. Ney will be the interim director for the  
23 West Bend Community Library until the position of director is filled, which will take possibly  
24 three months.

25  
26 Ms Einwalter reported that right now, the Slinger Library has a Lego Builders showcase.

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28 Ms. Olson reported that November 10, 2012, the Friends of the Library will be doing another  
29 holiday annual book and basket sale.

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31 **NEXT MEETING DATE**

32 The next meeting date is tentatively scheduled for Thursday, January 24, 2013, at 1:30 p.m. in  
33 Room 2024 of the Government Center, located in the Courthouse.

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35 **ADJOURNMENT**

36 Moved by Ms. Schroeder, seconded by Ms. McFadden to adjourn the meeting at 1:57 p.m.  
37 Motion carried.

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41  
42 Brenda J. Jaszewski, County Clerk