

1 **WASHINGTON COUNTY**
2 **LIBRARY SERVICES BOARD**

3
4 Courthouse - Government Center
5 West Bend, Wisconsin

October 17, 2013
1:30 p.m.

6
7 Present: Margaret McFadden, Michael Miller, Paul Rice (arrived at 1:31 p.m.), Paul Ustruck, and
8 Darlene Vosen.

9
10 Absent: Kieth Kriewaldt.

11
12 Also Present: County Clerk Brenda J. Jaszewski, Amy Becker, West Bend Community Library; Michael
13 Gelhausen, Jack Russell Public Library; Roberta Olson, Germantown Community Library; Jennifer
14 Einwalter, Slinger Community Library; Steven Baker, Kewaskum Public Library; and Mary G. Lemke,
15 Deputy County Clerk.

16
17 Chairperson Ustruck called the meeting to order and the Affidavit of Posting was read.

18
19 **MINUTES OF AUGUST 15, 2013**

20 Moved by Ms. McFadden, seconded by Ms. Vosen to approve the August 15, 2013, Library Services
21 Board minutes as presented. Motion carried.

22
23 **RESIGNATION OF LIBRARY SERVICES BOARD MEMBER**

24 Chairperson Ustruck informed the committee of the resignation of Library Services Board member
25 Beverly Schroeder and asked the committee if anyone had any recommendations for filling the vacancy.
26 At this time, no Board member has a recommendation for replacement.

27
28 **REVIEW OF CIRCULATION STATISTICS**

29 Moved by Mr. Miller, seconded by Mr. Rice to accept the third quarter 2013 circulation statistics for
30 Washington County Libraries. Motion carried.

31
32 **AUTHORIZE PAYMENT OF 2013 QUARTERLY DISTRIBUTION**

33 Moved by Ms. Vosen, seconded by Ms. McFadden to authorize the quarterly distribution for 2013,
34 based on the third quarter circulation as follows: West Bend - \$135,795, Germantown - \$58,443,
35 Hartford - \$ 39,450, Kewaskum - \$15,440, Slinger - \$ 37,320, for a total amount of \$286,448.
36 Motion carried.

37
38 **AUTHORIZE PAYMENT OF 2013 THIRD QUARTER OUTREACH LIBRARIAN**

39 Moved by Mr. Miller, seconded by Mr. Rice to make payment on the outstanding obligation to the City
40 of West Bend for the third quarter Outreach Services Librarian in the amount of \$7,326.80. Motion
41 carried.

42
43 **REVIEW AND APPROVE REVISIONS TO LIBRARY CONTRACT**

44 Moved by Mr. Miller, seconded by Mr. Price to approve the revisions to the Library Contract, subject to
45 review by the Washington County Attorney. Motion carried.

46
47 **UPDATE ON 2014 COUNTY LIBRARY BUDGET**

48 Ms. Jaszewski reviewed the Library Contract - Exhibit "A" - 2014, with the committee. Mr. Ustruck
49 stated that the Finance Committee tentatively approved the Library Services 2014 budget, and it is being
50 forwarded to the Washington County Board of Supervisors for consideration at the November 7, 2013,
51 County Board meeting.

1 **UPDATE ON PROPOSED OR PENDING LEGISLATION**

2 Mr. Gelhausen stated that there is no pending legislation at this time.

3
4 **SYSTEM UPDATE**

5 Mr. Gelhausen reported that both the Mid-Wisconsin Federated Library System and Lakeshore System
6 are still looking into the possibility of a merger of both Systems into one single System. There will be
7 another meeting held in November.

8
9 **LIBRARY DIRECTORS' REPORTS**

10 Ms. Olson stated that Germantown Library will be celebrating 50 years of library services in
11 Germantown and they will be having a celebration event which will include being in the Christmas
12 parade on Sunday, November 17, 2013.

13
14 Ms. Einwalter informed the Board that on Monday night, the mural in the Slinger Library was unveiled.
15 Chris Graziano, Art teacher at Slinger High School painted the mural. Ms. Einwalter stated that the
16 mural is a tribute to Slinger. The mural is the first step in an update of the library's interior.

17
18 Mr. Baker stated that the Kewaskum Library will be celebrating 100 years of library services. The
19 Library will have an open house on Thursday, November 7, 2013.

20
21 Ms. McFadden informed the Board that the Kewaskum Public Library Foundation, Inc. purchased the house
22 and parcel located next to the library. The closing date was in August, 2013. Hopefully, in the next couple of
23 years they will be able to add to the Kewaskum library.

24
25 Mr. Gelhausen stated that the new roof on the library will be completed soon. It still remains a
26 challenge to provide certain services while the roof is still being replaced, but they are managing. In
27 December there will be legal action against the five builders involved. Mr. Gelhausen stated that it has
28 been two years since the new library has opened and they still have very strong numbers.

29
30 Ms. Becker informed the Board that the Outreach program now has iPad services for individuals.
31 The Library Board is still working on Patron's Park and will be getting bids in early January, 2014, with
32 a scheduled completion date of summer 2014. A large quilt was received from a patron and they will be
33 placing the quilt in the children's area of the library. Fall Fest for the West Bend Library will be on
34 Friday, October 18, 2013. Ms. Becker mentioned that the Big Read program this year was very
35 successful.

36
37 **NEXT MEETING DATE**

38 The next meeting date is tentatively scheduled for Thursday, January 23, 2014, at 1:30 p.m. in Room
39 2024 of the Courthouse Government Center.

40
41 **ADJOURNMENT**

42 Moved by Mr. Miller, seconded by Ms. Vosen to adjourn the meeting at 2:25 p.m. Motion carried.