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**WASHINGTON COUNTY
LIBRARY SERVICES BOARD**

Courthouse - Government Center
West Bend, Wisconsin

April 18, 2013
1:30 p.m.

Present: Kieth Kriewaldt, Margaret McFadden, Michael Miller, Paul Rice, Paul Ustruck, and Darlene Vosen.

Excused: Beverly Schroeder.

Also Present: County Clerk Brenda J. Jaszewski, Brad Ney, West Bend Community Library; Michael Gelhausen, Hartford Public Library; Roberta Olson, Germantown Community Library; Jennifer Einwalter, Slinger Community Library, Steven Baker, Kewaskum Library; and Mary G. Lemke, Deputy County Clerk.

Chairperson Ustruck called the meeting to order and the Affidavit of Posting was read.

MINUTES OF JANUARY 24, 2013

Moved by Mr. Miller, seconded by Ms. McFadden to approve the January 24, 2013, Library Services Board minutes as presented. Motion carried.

REVIEW OF QUARTERLY CIRCULATION STATISTICS

The committee reviewed the first quarter 2013 Circulation for Washington County Library Services.

Moved by Mr. Rice, seconded by Ms. Vosen to accept the first quarter 2013 circulation statistics for Washington County Library Services Board. Motion carried.

AUTHORIZE PAYMENT OF 2013 QUARTERLY DISTRIBUTION

Moved by Mr. Rice, seconded by Ms. Vosen to approve the second quarter distribution for 2013, based on the first quarter, 2013 circulation.

2nd Quarter Distribution

West Bend	\$136,252
Germantown	\$ 57,900
Hartford	\$ 43,146
Kewaskum	\$ 15,371
Slinger	<u>\$ 33,779</u>
Total	\$286,448

Motion carried.

AUTHORIZE PAYMENT OF 2013 FIRST QUARTER OUTREACH LIBRARIAN

Moved by Ms. Vosen, seconded by Mr. Kriewaldt to make payment on the outstanding obligation to the City of West Bend for the first quarter Outreach Services Librarian in the amount of \$7,326.80. Motion carried.

AUTHORIZE PAYMENT OF ANY OTHER INVOICES

Moved by Ms. McFadden, seconded by Ms. Vosen to make payment on the outstanding obligation for the 2013 Maintenance Reimbursement for Washington County Public Libraries in the amount of \$21,787.62. Motion carried.

REPORT ON COUNTY OUTREACH PROGRAM

Ms. Larson introduced herself to the Library Board as the Washington County Outreach Librarian and stated that she has been in this position since 2004. Ms. Larson provided the Board with an update on the Outreach Program.

Ms. Larson wanted to discuss a budget consideration for 2014; she would like a remote access notebook and mobile service to provide a direct link to the SHARE database and estimated the possible cost would be \$1,200-\$1,500. This would be a scanner, modem, laptop, and wireless service which will be a monthly expense.

The committee suggested Ms. Larson obtain definite budget numbers and bring back a formal proposal to this committee.

UPDATE ON 2013 LIBRARY BUDGET

No report.

UPDATE ON PROPOSED OR PENDING LEGISLATION

Mr. Gelhausen stated that there is no pending legislation at this time.

SYSTEM UPDATE

Mr. Stoffel gave an update on the contract negotiations between Lakeshores Library System and the Mid-Wisconsin Federated Library System. A new contract is needed to define the specific obligations and costs of each system. While there were several issues addressed by the Lakeshores Library System. Mr. Stoffel is confident that a new contract will be negotiated that meets the needs of both systems.

LIBRARY DIRECTORS' REPORTS

Mr. Ney informed the Board they have hired a new director for the West Bend Community Memorial Library. Amy Becker accepted the job this week, and she will be starting May 13, 2013.

Ms. Olson reported that everything is going well and everyone is very busy.

Ms. Einwalter informed the Board that this week is National Library Week and because of this, the Slinger Library is holding a contest which people can guess the weight of the book cart.

Ms. Einwalter also mentioned that there will be an Antique & Collectible Appraisal Event with Mark Moran on Saturday, April 27 starting at 9 a.m. Appraisals are by appointment only. Mr. Moran is an author and frequent guest expert on PBS's Antiques Road Show. Mr. Moran's appearance is being sponsored by the Friends of the Slinger Community Library and Mid-Wisconsin Federated Library System.

1 Mr. Gelhausen stated the library is now at full staff. Mr. Gelhausen informed the Board that the
2 Library is having condensation problems on the second floor. The city has been working with the
3 various contractors trying to seek a resolution, however, if none is found, they may end up in
4 litigation. Mr. Gelhausen stated that the Library Board is working on a 5-year long range plan for
5 City Council approval. It was mentioned that the Jack Russell Library was awarded a gold medal
6 for the Interior Design of the building.

7 Mr. Baker stated that the Kewaskum Library is celebrating 100 years of service to Kewaskum.
8 Mr. Baker mentioned that the local Women's Club started the library and is still around so they
9 will be working closely with the club sometime in fall to plan some type of celebration.

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11 **NEXT MEETING DATE**

12 The next meeting date is tentatively scheduled for Thursday, August 15, 2013, at 1:30 p.m. in
13 Room 2024 of the Courthouse Government Center.

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15 **ADJOURNMENT**

16 Moved by Mr. Kriewaldt, seconded by Ms. Vosen to adjourn the meeting at 2:26 p.m. Motion
17 carried.

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Brenda J. Jaszewski, County Clerk