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**WASHINGTON COUNTY
LIBRARY SERVICES BOARD**

Courthouse - Government Center
West Bend, Wisconsin

January 24, 2013
1:30 p.m.

Present: Michael Miller, Paul Rice, Beverly Schroeder, Paul Ustruck, and Darlene Vosen.

Also Present: County Clerk Brenda J. Jaszewski, Brad Ney, West Bend Community Library; Michael Gelhausen, Hartford Public Library; Roberta Olson, Germantown Community Library; Patty Peters, Assistant Director Slinger Community Library; and Mary G. Lemke, Deputy County Clerk.

Excused: Kieth Kriewaldt, and Margaret McFadden.

Chairperson Ustruck called the meeting to order and the Affidavit of Posting was read.

MINUTES OF OCTOBER 18, 2012

Moved by Mr. Miller, seconded by Ms. Schroeder to approve the October 18, 2012, Library Services Board minutes as presented. Motion carried.

Mr. Ustruck informed everyone that the 2013 Library Budget has passed as recommended.

REVIEW OF QUARTERLY CIRCULATION STATISTICS

The committee reviewed the fourth quarter 2012 Circulation for Washington County Library Services.

Moved by Mr. Rice, seconded by Ms. Vosen to accept the fourth quarter 2012 circulation statistics for Washington County Library Services Board. Motion carried.

AUTHORIZE PAYMENT OF 2013 QUARTERLY DISTRIBUTION

Moved by Mr. Rice, seconded by Ms. Vosen to approve the first quarter distribution for 2013, based on the fourth quarter, 2012 circulation.

1st Quarter Distribution

West Bend	\$132,535
Germantown	\$ 59,873
Hartford	\$ 40,103
Kewaskum	\$ 16,869
Slinger	<u>\$ 37,068</u>
Total	\$286,448

Motion carried.

AUTHORIZE PAYMENT OF 2012 INVOICES

Moved by Mr. Rice, seconded by Ms. Vosen to make payment on the outstanding obligation for the 5% Reserve Fund Distribution for 2012, in the amount of \$54,974. Motion carried. Moved by

Mr. Rice, seconded by Ms. Vosen to make payment on the outstanding obligation to the City of West Bend for the fourth quarter Outreach Services Librarian in the amount of \$7,326.80. Motion carried.

Moved by Ms. Vosen, seconded by Ms. Schroeder to make payment on the outstanding obligation for the 2012 Van Lease and Maintenance Fees in the amount of \$1,851.65. Motion carried. Moved by

1 Mr. Rice, seconded by Ms. Vosen to make payment on the outstanding obligation for the TEACH data
2 lines for the period July through December, 2012, in the amount of \$3,000.00. Motion carried.

3
4 **CORRESPONDENCE FOR LEGISLATORS REGARDING INTER-COUNTY LIBRARY**
5 **PAYMENTS**

6 Mr. Ustruck distributed a draft letter to the Committee that he and Ms. Jaszewski worked on for the
7 Legislators, regarding the Inter-County library payments. Mr. Ustruck will distribute this to the
8 Legislators on Monday, January 28, 2013, at the Executive Committee.

9
10 **UPDATE ON PROPOSED OR PENDING LEGISLATION**

11 Mr. Gelhausen stated that there is no pending legislation at this time.

12
13 **SYSTEM UPDATE**

14 Mr. Gelhausen reported the Wisconsin Federated Library System Board is looking at a proposal for
15 consolidation with the Lakeshores System; however, the Library Directors have several concerns with
16 the proposed agreement.

17
18 **LIBRARY DIRECTORS' REPORTS**

19 Mr. Ney stated the Board is in the process of hiring a permanent Library Director. The ad went out a
20 month ago and the cut off for looking at applications is after February 11, 2013.

21
22 Ms. Olson reported that everything is going well and everyone is keeping very busy.

23
24 Ms. Peters introduced herself as the Assistant Director for Slinger. Ms. Peters stated that on February 9,
25 2013, Friends of the Slinger Library Annual Casino Night will be held and all are welcome. On
26 February 23, 2013, they will be holding an All You Can Eat Continental Breakfast.

27
28 Mr. Gelhausen stated that last year was the best year ever regarding circulations, and he hopes this year
29 will be just as good. Mr. Gelhausen mentioned that they have quite a few events at the library, which
30 include quilting and teen craft projects.

31
32 **NEXT MEETING DATE**

33 The next meeting date is tentatively scheduled for Thursday, April 18, 2013, at 1:30 p.m. in Room 2024
34 of the Courthouse Government Center.

35
36 **ADJOURNMENT**

37 Moved by Mr. Miller, seconded by Ms. Schroeder to adjourn the meeting at 2:26 p.m. Motion carried.

38
39
40 Brenda J. Jaszewski, County Clerk