

1 **WASHINGTON COUNTY**
2 **LIBRARY SERVICES BOARD**

3
4 Courthouse - Government Center
5 West Bend, Wisconsin

January 23, 2014
1:30 p.m.

6
7 Present: Michael Miller, Paul Rice, Paul Ustruck, and Darlene Vosen.

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9 Excused: Kieth Kriewaldt, and Margaret McFadden.

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11 Also Present: County Clerk Brenda J. Jaszewski, County Board Chairperson Herbert J. Tennies,
12 Amy Becker, West Bend Community Library; Michael Gelhausen, Jack Russell Memorial Library;
13 Roberta Olson, Germantown Community Library; Jennifer Einwalter, Slinger Community Library; and
14 Mary G. Lemke, Deputy County Clerk.

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16 Chairperson Ustruck called the meeting to order and the Affidavit of Posting was read.

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18 **MINUTES OF OCTOBER 17, 2013**

19 Moved by Mr. Miller, seconded by Mr. Rice to approve the October 17, 2013, Library Services Board
20 minutes as presented. Motion carried.

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22 **REVIEW AND APPROVAL OF 2013 FOURTH QUARTER CIRCULATION STATISTICS**

23 Moved by Ms. Vosen, seconded by Mr. Rice to accept the fourth quarter 2013 circulation statistics for
24 Washington County Libraries. Motion carried.

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26 **AUTHORIZE PAYMENT OF 2013 5% RESERVE FUND**

27 Moved by Ms. Vosen, seconded by Mr. Miller to authorize payment of 2013 - 5% Reserve Fund as
28 follows: West Bend - \$28,433, Germantown - \$12,238, Hartford - \$8,591, Kewaskum - \$3,326, Slinger
29 - \$7,718, for a total amount of \$60,306. Motion carried.

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31 **AUTHORIZE PAYMENT OF 2014 FIRST QUARTER CIRCULATION DISTRIBUTION**

32 Moved by Ms. Vosen, seconded by Mr. Rice to authorize the first quarter distribution for 2014, based on
33 the fourth quarter circulation as follows: West Bend - \$132,803, Germantown - \$54,945,
34 Hartford - \$41,666, Kewaskum - \$17,632, Slinger - \$39,479, for a total amount of \$286,525.
35 Motion carried.

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37 **AUTHORIZE PAYMENT OF 2013 FOURTH QUARTER OUTREACH SERVICES**
38 **LIBRARIAN**

39 Moved by Mr. Rice, seconded by Ms. Vosen to make payment on the outstanding obligation to the City
40 of West Bend for the 2013 fourth quarter Outreach Services Librarian in the amount of \$7,326.80.
41 Motion carried.

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43 **AUTHORIZE PAYMENT OF 2013 OUTREACH VAN, FUEL, LEASE, & MAINTENANCE**

44 Moved by Mr. Miller, seconded by Ms. Vosen to authorize payment of the 2013 Outreach Van, Fuel,
45 Lease, & Maintenance invoice in the amount of \$1,905.45. Motion carried.

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47 **AUTHORIZE PAYMENT OF 2013 JULY- DECEMBER TEACH DATA LINES**

48 Moved by Mr. Rice, seconded by Ms. Vosen to make payment on the TEACH data lines for the period
49 July through December, 2013, in the amount of \$3,000.00. Motion carried

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UPDATE ON PROPOSED OR PENDING LEGISLATION

Mr. Gelhausen reported on Senate Bill 397, relating to payments to public libraries in counties containing consolidated libraries. It was noted this legislation will have no affect on Washington County.

Mr. Gelhausen stated that Library Legislative Day will be held Tuesday, February 11, 2014, in Madison.

LIBRARY DIRECTORS' REPORTS

Ms. Becker stated that Patron's Park will be receiving bids in February, 2014, with a scheduled completion date of summer 2014. Beginning in January, the West Bend Community Memorial Library is participating in a state-wide initiative to encourage early literacy. The Library will also have a brand new AWE learning computer, some educational toys, and a new program launching, called "1000 Books Before Kindergarten".

Ms. Olson stated that Germantown Library celebrated 50 years of library services in Germantown and the celebration event, which included the Christmas parade, went very well. Ms. Olson will be sharing a DVD presentation at the next Library Services meeting.

Ms. Einwalter stated that The Friends of Slinger Library are hosting their annual casino night on Saturday, February 8, 2014. The mural that was unveiled in October, 2013, was the first step in an update of the library's interior and the second phase will be starting soon. Money Smart week will be held April 6 through April 12, 2014, and there will be free shredding services. The Lego Club has been well received by the public.

Mr. Gelhausen stated that the new roof on the Jack Russell Memorial Library will be completed soon. Changes to the Big Read program are being considered for this year. The Library participates in weekly activities in the community to attract patrons.

SYSTEM UPDATE

Mr. Gelhausen reported that Mid-Wisconsin Federated Library System met in November, 2013 and it has been decided they will no longer pursue the possibility of a merger with the Lakeshores System.

NEXT MEETING DATE

The next meeting date is tentatively scheduled for Thursday, April 17, 2014, at 1:30 p.m. in Room 2024 of the Courthouse Government Center.

ADJOURNMENT

Moved by Mr. Miller, seconded by Ms. Vosen to adjourn the meeting at 2:10 p.m. Motion carried.