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**WASHINGTON COUNTY  
LIBRARY SERVICES BOARD**

Courthouse - Government Center  
West Bend, Wisconsin

January 12, 2012  
1:30 p.m.

Present: Kieth Kriewaldt (arrived at 1:32 p.m.), Margaret McFadden, Paul Rice, Paul Ustruck, and Darlene Vosen.

Excused: Carol Puerling, Beverly Schroeder.

Also Present: County Clerk Brenda J. Jaszewski, Sue Cantrell, West Bend Community Library; Michael Gelhausen, Hartford Public Library; Roberta Olson, Germantown Community Library; Jennifer Einwalter, Slinger Community Library; Mary G. Lemke, Chief Deputy Clerk; and Timmerly Tamborino, County Clerk Assistant.

Chairperson Ustruck called the meeting to order and the Affidavit of Posting was read.

**MINUTES OF OCTOBER 13, 2011**

Moved by Ms. McFadden, seconded by Ms. Vosen to approve the October 13, 2011, Library Services Board minutes as presented. Motion carried.

Mr. Kriewaldt arrived at 1:32 p.m.

**REVIEW OF QUARTERLY CIRCULATION STATISTICS**

The committee reviewed the fourth quarter 2011 Circulation for Washington County Library Services.

Moved by Ms. McFadden, seconded by Ms. Vosen to accept the fourth quarter 2011 circulation statistics for Washington County Library Services Board. Motion carried.

**AUTHORIZE PAYMENT OF 2012 QUARTERLY DISTRIBUTION**

Moved by Ms. Vosen, seconded by Mr. Kriewaldt to approve the first quarter distribution for 2012, based on the fourth quarter, 2011 circulation.

**1st Quarter Distribution**

West Bend	\$129,386
Germantown	\$ 65,540
Hartford	\$ 32,602
Kewaskum	\$ 16,077
Slinger	<u>\$ 41,281</u>
<b>Total</b>	<b>\$284,886</b>

Motion carried.

**AUTHORIZE PAYMENT OF ANY OTHER 2011 INVOICES**

Moved by Mr. Rice, seconded by Ms. Vosen to make payment on the outstanding obligation for the 5% Reserve Fund Distribution for 2011, in the amount of \$59,757. Motion carried. Moved by Ms. Vosen, seconded by Mr. Kriewaldt to make payment on the outstanding obligation to the City of West Bend for the fourth quarter Outreach Services Librarian in the amount of \$7,326.80, Motion carried. Moved by

1 Mr. Rice, seconded by Ms. Vosen to make payment on the outstanding obligation for the 2011 Van  
2 Lease and Maintenance Fees in the amount of \$1,786.37. Motion carried. Moved by Ms. Vosen,  
3 seconded by Ms. McFadden to make payment on the outstanding obligation to WACCOOL for the  
4 TEACH data lines for the period July through December, 2011, in the amount of \$3,000. Motion  
5 carried.

#### 6 7 **DISCUSSION AND ACTION ON 2012 INTER-COUNTY LIBRARY PAYMENTS**

8 Ms. Jaszewski reviewed the request for reimbursement of 856 circulations to Town of Germantown  
9 residents from the Frank L. Weyenberg Library. She contacted the Library Director and requested the  
10 addresses for the patrons they show live in the Town of Germantown. After reviewing the addresses  
11 with the County's Real Property Lister, it was discovered that 14 of the 15 are in the Village of  
12 Germantown, which are not eligible for reimbursement, and one is in the Town of Jackson. After  
13 further discussion, the Board decided to deny the request of the 856 circulations of the Frank L.  
14 Weyenberg Library for Town of Germantown, in the amount of \$1,892.75 and make payment for all  
15 other inter-county library requests.

16  
17 Ms. Jaszewski informed the committee that all payments will be sent out prior to the statutory deadline  
18 of March 1, 2012.

19  
20 Moved by Ms. Vosen, seconded by Ms. McFadden to approve payments for the Inter-County Library  
21 Reimbursements with the exception of \$1,892.75 for Frank L. Weyenberg Library. Motion carried.

#### 22 23 **EDUCATION EFFORTS FOR COUNTY RESIDENTS ON INTER-COUNTY LIBRARY 24 PAYMENTS**

25 Mr. Ustruck reported that he contacted the Town of Erin and they will place something in their  
26 upcoming newsletter regarding the Inter-County Library payments. He contacted an individual at the  
27 Village of Richfield and was informed that now would not be a good time to go in front of the Village  
28 Board. He will contact the Village of Richfield again in spring and stated he will continue his campaign  
29 to inform Washington County residents of Inter-County Library payments made by Washington County  
30 to out of county libraries.

#### 31 32 **UPDATE ON PROPOSED OR PENDING LEGISLATION**

33 Mr. Gelhausen stated that there is pending legislation to rename departments at the state level relating to  
34 Libraries (Division of Libraries and Technology).

#### 35 36 **SYSTEM UPDATE**

37 Mr. Gelhausen informed the Committee that the President of the Mid Wisconsin Federated Library  
38 System Board has retired.

#### 39 40 **LIBRARY DIRECTORS' REPORTS**

41 Ms. Cantrell reported the proposed park at the West Bend Library was approved.

42  
43 Ms. Einwalter reported that they are in the process of redesigning Slinger Library's website.

44  
45 Mr. Gelhausen reported that the opening of the Jack Russell Library, which was held on October 17,  
46 2011, went very well and the library has been extremely busy.

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48 Ms. Olson stated the Germantown Community Library has also been very busy.

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**NEXT MEETING DATE**

The next meeting date is tentatively scheduled for Thursday, April 19, 2012, at 1:30 p.m. in Room 2024 of the Government Center.

**ADJOURNMENT**

Moved by Ms. Vosen, seconded by Ms. McFadden to adjourn the meeting at 2:33 p.m. Motion carried.

Brenda J. Jaszewski, County Clerk