

WASHINGTON COUNTY L.E.P.C. MEETING MINUTES
February 18, 2014

Chairperson Paul Sebo called the meeting to order at 10:01 a.m. at the Washington Co. Sheriff's Dept. EOC/Training Room.

Affidavit of posting was read.

Roll call was taken with the following in attendance: Brian Dederich, Darryl Pree, Rob Schmid, Paul Sebo, Steve Smith, John Spartz, Judy Steinert and Linda Walter

Guests in attendance: Chris Goldbach – Gehl Foods, Inc.
Matt Hughes – Broan Nutone LLC
Pamela May – Alliance Group, Inc.
Russ Pickhard - Alliance Group, Inc.

Excused: Paul Stephans

LEPC members not in attendance: Jim Creegan, Ron Krauss, Phil Laubenheimer and Dale Schmidt

Brian Dederich moved to approve the minutes of the November 19, 2013 meeting as written. Seconded by Darryl Pree. Motion carried.

LEPC Membership:

Election of Vice Chairperson

John Spartz moved to nominate Steve Smith to serve another two year term as Vice Chair of the LEPC. Seconded by Linda Walter. Motion carried and Steve stated that he was willing to accept the nomination. A motion was then made to cast a unanimous ballot to elect Steve Smith as LEPC Vice Chair. Motion carried.

Election of Secretary

Linda Walter moved to nominate Judy Steinert to serve a two year term as Secretary of the LEPC. Seconded by Darryl Pree. Motion carried and Judy accepted the nomination. A motion was then made to cast a unanimous ballot to elect Judy Steinert as LEPC Secretary. Motion carried.

Thanks to Judy and Steve for their willingness to serve.

Four plan committee members (Darryl Pree, Steve Smith, John Spartz and Paul Stephans) were appointed for 2014 by Chairperson Sebo.

LEPC Planning Committee reports by Rob Schmid and Judy Steinert:

Alliance Group, Inc. – Germantown	Updated Off Site Plan
Steve Smith moved to approve the plan update. Seconded by John Spartz. Motion carried.	
Broan Nutone LLC – Hartford	Updated Off Site Plan
Darryl Pree moved to approve the plan update. Seconded by Steve Smith. Motion carried.	
Gehl Foods, Inc. – Germantown	Updated Off Site Plan
John Spartz moved to approve the plan update. Seconded by Darryl Pree. Motion carried.	

Discuss planning considerations related to proposed new or existing Off-Site planning facilities in Washington County:

The 2013 Tier II reporting period is from 1/1/14 thru 3/1/14. As of today's date, 59 of 131 facilities have reported – 45%. Two of those facilities have exceeded the TPQ and will need new off site plans developed. Barton Solvents, West Bend has filed an EPN and will be put on the schedule for plan development later this year. Nova Kem, Germantown has not yet filed an EPN. Steve reported that the proposed development plans he has seen regarding the new Airgas facility in Germantown show no compressed gas cylinder distribution – just a larger version of their existing safety products distribution center.

WEM approval report for the following facilities:

Allenton Sanitary Dist. – Allenton	Dec. 10, 2013
Engelhardt, John & Sons – Kewaskum	Dec. 17, 2013

Other Off Site Plans Potentially Affecting Washington County:

None received this quarter.

Spills:

12/4/13 – GFD notified WCOEM of a spill of 3-4 5 gal. pails of latex paint from a truck onto the road/ditch area of Mequon Rd. and River La. Some of the paint was running into a pond on the golf course - FD attempting to contain any more spread. GFD instructed to call the DNR for guidance on how to handle the situation. DNR advised to flush with copious amounts of water to clean and flush the area.

12/4/13 – DNR spill report from Cambridge Major Laboratories in Germantown reporting a 500 gal. wastewater (cooling water) spill. The cause was overfilling the wastewater tank.

12/17/13 – DNR spill report of an overturned manure hauler at the intersection of Jay Rd. and Camp Awana Rd. in the Town of Farmington. Approx. 5000 gals. spilled – mostly on the roadway. Clean up by the company included a vac truck and skid steer. WCSO was on scene and reported the spill.

1/21/14 – DNR spill report of an 80 gal. diesel spill at a Hartford gas station. A Klemm Tank Line semi was making a fuel delivery and ruptured one of its saddle tanks after hitting a snow bank. Driver and gas station staff attempted to contain the spill and called Veolia to respond to begin clean up. Later in the day, Veolia contacted Hartford DPW and FD for assistance in flushing some storm sewers in the area to assist with the clean up.

1/31/14 - DNR spill report from Cambridge Major Laboratories in Germantown reporting an unknown amount of probable high VOC content wastewater spill due to a broken pipe under the floor. Contractor will be brought in to assess how much wastewater released and determine the VOC content.

Hazmat Equipment/Computer Grant:

Status Report – The 2014 application materials have not yet been distributed by the state.

Review and Possible Action – Rules of Operation/By Laws:

- Posting of Legal Notice – This has been completed and is posted in Rob Schmid's Office.
- Publish Annual EPCRA Notice – The notice was published in the West Bend Daily News on 2/5/14.
- Update LEPC By Laws – Committee reviewed and no changes noted. All Pages, update footer information.
- Establish/Update Procedures for Review of Hazmat Response Expenditures – approved in the bylaws with no change.
- Designation of LEPC Inspector – approved in the bylaws with no change. Rob sent a letter to the state on 2/4/14 requesting that they continue to be the Washington County LEPC Inspector on an as needed basis.
- Procedures for Establishing 311 & 312 Files – approved in the bylaws with no change.
- Procedures for establishing 304 files – approved in the bylaws with no change.
- Procedures for receiving and processing public request for information – approved in the bylaws with no change.

Linda Walter moved to approve the annual review/update. Seconded by John Spartz. Motion carried.

Conferences/Training:

WAHMR (Wisconsin Association of Hazardous Materials Responders), WI Dells on February 6-7, 2014. Rob and 3 members of the hazmat team attended.

Governor's Conference on Emergency Management & Homeland Security, Appleton on March 19-20, 2014.

Tornado/Severe Weather Awareness Week is April 21-25, 2014 – Spotter Training will be held at the Richfield Fire Dept. on a date TBD (two sessions).

Hazmat Refresher classes: Hartford FD – 3/19 and 3/26

Jackson FD – 4/3 and 4/10

Hazmat Team Update:

The team has reelected John Spartz to be the Team Coordinator and reelected Elida Erovick the Team Secretary.

The team committee has set the meeting and drill schedule for 2014.

John and the team committee are working with the Boltonville FD, the Washington Co. Fire Chiefs Assoc and the State of WI to contract with the state as a Type III Hazmat Team within the SE WI Hazmat Taskforce System.

Clean Sweep Program Update:

Paul Sebo announced that the spring Clean Sweep collection will be held at the Washington County Slinger Highway Shop in Slinger on Saturday, May 10th. A flyer with further details and registration information was handed out.

Unfinished Business

Rob informed the committee that he has received reports from deputies in the past few weeks confirming the fact that "oil trains" are passing through Washington Co. These are

trains consisting entirely of oil tank cars transporting crude oil from the Bakken region in North Dakota to refineries in different areas of the country. The trains have been sighted on the main Canadian National (CN) line that runs through the county roughly parallel to Hwy 41. Rob is attempting to get more information from the railroad about these trains. A related news article was also handed out.

The next meeting will be May 20, 2014 at 10:00 AM at the Washington County Sheriff's Department.

Moved by Brian Dederich, seconded by Darryl Pree to adjourn the meeting at 11:27 AM. Motion carried.

Respectfully submitted,
Judy Steinert – LEPC Secretary