

WASHINGTON COUNTY L.E.P.C. MEETING MINUTES
February 21, 2012

Chairperson Rosie Spartz called the meeting to order at 10:00 a.m. at the Washington Co. Sheriff's Dept. EOC/Training Room.

Affidavit of posting was read.

Roll call was taken with the following in attendance: Margaret Anderson, Phil Laubenheimer, Rob Schmid, Paul Sebo, Steve Smith, Rosie Spartz, Jim Vest and Linda Walter

Guests in attendance: John Gundrum – Helena Chemical Co.

Ernest Husmann – Maysteel, LLC

Ben Schliesman – Wisconsin Emergency Management

Excused: Duane Cline, Brian Dederich, Darryl Pree, Judy Steinert and Paul Stephans

LEPC members not in attendance: Jim Creegan, Ron Krauss and Dale Schmidt

Jim Vest moved to approve the minutes of the November 15, 2011 meeting as written. Seconded by Linda Walter. Motion carried.

LEPC Membership:

Election of Vice Chairperson

Rosie Spartz moved to nominate Steve Smith to serve another two year term as Vice Chair of the LEPC. Seconded by Jim Vest. Motion carried and Steve had stated earlier that he was willing to accept the nomination. A motion was then made to cast a unanimous ballot to elect Steve Smith as LEPC Vice Chair. Motion carried.

Election of Secretary

Phil Laubenheimer moved to nominate Margaret Anderson to serve another two year term as Secretary of the LEPC. Seconded by Linda Walter. Motion carried and Margaret accepted the nomination. A motion was then made to cast a unanimous ballot to elect Margaret Anderson as LEPC Secretary. Motion carried.

Thanks to Margaret and Steve for their willingness to serve another term.

The four plan committee members from last year (Duane Cline, Steve Smith, Rosie Spartz and Paul Stephans) were reappointed for 2012.

LEPC Planning Committee reports by Rob Schmid:

Helena Chemical Co. – Allenton/West Bend Updated Off Site Plan

Rosie Spartz moved to approve the plan update. Seconded by Steve Smith. Motion carried.

Maysteel, LLC – Allenton Updated Off Site Plan

Rosie Spartz moved to approve the plan update. Seconded by Steve Smith. Motion carried.

Discuss planning considerations related to proposed new or existing Off-Site planning facilities in Washington County:

None noted at this meeting.

WEM approval report for the following facilities:

Cambridge Major Laboratories – Germantown

Jan. 6, 2012

Weasler Engineering – West Bend

Jan. 6, 2012

Other Off Site Plans Potentially Affecting Washington County:

None received this quarter.

Spills:

11/18/11 – Germantown FD units responded to Lannon Rd. and Maple for reports of diesel fuel spilled in the roadway from a semi located at that intersection. They traced other areas of spilled fuel on roadways on NB 41/45 near the Lannon Rd. exit and on Lannon Rd. to Maple. GFD took protective actions such as absorbing and flushing. The DNR was contacted but did not respond to the scene.

Hazmat Equipment/Computer Grant:

Status Report – The 2012 application has been filed with the State. The 2011 grant has been closed out and a reimbursement request has been sent to the state.

Review and Possible Action – Rules of Operation/By Laws:

- Posting of Legal Notice – This has been completed and is posted in Rob Schmid's Office.
- Publish Annual EPCRA Notice – The notice was published in the West Bend Daily News on Feb. 8, 2012.
- Update LEPC By Laws – Committee reviewed and no changes noted. All Pages, update footer information.
- Establish/Update Procedures for Review of Hazmat Response Expenditures – approved in the bylaws with no change.
- Designation of LEPC Inspector – approved in the bylaws with no change. Rob sent a letter to the state on 2/6/12 requesting that they continue to be the Washington County LEPC Inspector on an as needed basis.
- Procedures for Establishing 311 & 312 Files – approved in the bylaws with no change.
- Procedures for establishing 304 files – approved in the bylaws with no change.
- Procedures for receiving and processing public request for information – approved in the bylaws with no change.

Linda Walter moved to approve the annual review/update. Seconded by Jim Vest. Motion carried.

Conferences/Training:

WAHMR (Wisconsin Association of Hazardous Materials Responders), WI Dells on February 9-10, 2012. Rob and 3 members of the hazmat team attended.

Governor's Conference on Emergency Management & Homeland Security, Appleton on March 15-16, 2012

Tornado/Severe Weather Awareness Week is April 16-20, 2012 – Spotter Training will be held at the Jackson Fire Dept. on a date TBD (two sessions).

Hazmat Team Update:

The team has reelected Duane Cline the Team Coordinator and Elida Erovick the Team Secretary.

Technician refresher training is scheduled for 3/1 and 3/8 at Jackson FD.
The team committee has set the meeting and drill schedule for 2012.

Clean Sweep Program Update:

Paul Sebo announced that there will be two Clean Sweep collections in 2012, all held at the Washington County Vehicle Maintenance and Storage Building in West Bend. Each collection will be limited to those who pre-register and pay a \$10.00 fee. Pharmaceuticals and certain electronics will also be collected at the events and tires will be collected at both of them. Extra fees may apply to dispose of tires and/or electronics.

Volunteers are needed to work the events.

Dates are: 5/12/12 and 10/13/12.

Unfinished Business

None

Members Concerns:

Rob updated the committee on a hazardous waste clean up operation that is ongoing at the former site of Nationwide Recycling on Stonebridge Circle in West Bend. The EPA and DNR are monitoring the progress of the cleanup and various city agencies and County EM are being kept in the loop.

Paul Sebo asked if this committee has any role in the EPA Brownfield Grant program. Rob does not believe it does nor has his office been asked to participate.

Paul also requested a presentation on how the EPCRA laws work and what triggers a facility to report and/or participate in the Off Site Plan process. Ben Schliesman will check to see if the state EPCRA section can provide a presentation on the subject at a future meeting.

Public Comments:

None

The next meeting will be May 15, 2012 at 10:00 AM at the Washington County Sheriff's Department.

Moved by Margaret Anderson, seconded by Linda Walter to adjourn the meeting at 11:50 AM. Motion carried.

Respectfully submitted,
Margaret Anderson – Secretary