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**JOINT MEETING
WASHINGTON COUNTY
LAND CONSERVATION COMMITTEE AND
PLANNING, CONSERVATION AND PARKS COMMITTEE**

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Courthouse - Government Center
West Bend, WI

August 21, 2013
1:00 p.m.

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Present: Ross Bishop, Melvin Ewert, Raymond Heidtke, Michael Miller, Gerald Schulz, Peter Sorce, and Todd White (arrived at 1:03 p.m.). Excused: Michael Parsons.

Also present: Administrator Paul Mueller, Deputy Administrator Debora Sielski, Assistant Administrator for Golf and Parks Mike Kactro, County Conservationist Paul Sebo, Land Resources Manager Phil Gaudet, Accounting Supervisor Kelly Cisar, GIS Manager Eric Damkot, Office Manager Joanne Wagner, County Board Chairperson Herbert Tennies, County Clerk Brenda Jaszewski, Register of Deeds Sharon Martin, and Chief Deputy County Clerk Linda Doro.

Chairperson Miller called the meeting to order at 1:00 p.m. and read the Affidavit of Posting.

MINUTES

Moved by Mr. Sorce, seconded by Mr. Ewert to approve the July 24, 2013, Land Conservation Committee minutes as presented. Motion carried.

Mr. White arrived at 1:03 p.m.

2014 CLEAN SWEEP GRANT DRAFT RESOLUTION

Moved by Mr. Schulz, seconded by Mr. Heidtke to approve a resolution authorizing the Planning and Parks Department to apply for a 2014 Wisconsin Clean Sweep Grant "Temporary Collection" from the Wisconsin Department of Agriculture, Trade and Consumer Protection, in the amount of \$28,000, with a local match of 25% of the grant included in the Planning and Parks Department's 2014 budget, and forward to the County Board. Motion carried.

COST SHARE CONTRACT APPROVAL

Moved by Mr. Ewert, seconded by Mr. Bishop to approve the cost share contract #LWRM-13-01 for Mark and Ellen Schaefer, Section 10, Town of Trenton, in the amount of \$10,500 for Barnyard Runoff Control, and a Milking Center Waste Control System. Motion carried.

LAND AND WATER CONSERVATION DIVISION 2014 BUDGET

County Conservationist Paul Sebo presented the 2014 Land and Water Conservation Division budget. There are no changes in user fees, out-of-state travel, or outlay requests for 2014.

Moved by Mr. Ewert, seconded by Mr. Bishop to tentatively approve the 2014 Land and Water Conservation Division budget as presented. Motion carried.

PUBLIC HEARING: Niel K. Dinesen TOD, NE ¼ Sec. 29, Town of Farmington
That the map designation and the ordinance (Chapter 23, specifically 23.02 (4)) of a shoreland/

1 floodplain district on the property owned by the petitioner in the NE ¼ Sec. 29, Town of
2 Farmington and adjacent properties in the area be amended to revise the Floodplain Zoning
3 District boundary to a Floodway Zoning District as a result of a Dam Failure Analysis dated
4 December 15, 2011, approved by the Wisconsin Department of Natural Resources on August 31,
5 2012.

6 *Appearance: Niel K. Dinesen, Owner and Michelle Hase, Department of Natural Resources*
7 *Water Management Engineer*

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9 Ms. Doro read the notice of public hearing for all six amendments. Mr. Gaudet reported Mr.
10 Dinesen is requesting approval of an application for zoning change to revise the floodplain
11 boundary on his property and several adjacent properties. Some of the area is in a Washington
12 County Shoreland, Wetland and Floodplain Zoning District and some areas are not currently
13 shown as Shoreland, Wetland or Floodplain.

14
15 The dam is located on Mr. Dinesen's property, which is south of Shalom Drive and
16 approximately ¼ mile west of Indian Lore Road. The new floodway designation would extend
17 east from the dam to Wallace Creek, and then cross Indian Lore Road and go northeast across
18 Shalom Drive. The floodway designation would continue to follow Wallace Creek to the
19 northeast for approximately two miles and end about ½ mile north of Shalom Drive and just west
20 of Boltonville Road.

21
22 The Wisconsin Department of Natural Resources (DNR) is requiring Washington County to
23 amend the Shoreland, Wetland and Floodplain Zoning map showing the Dam Failure Analysis
24 completed by Mr. Dinesen's engineer on December 15, 2011, and approved by the DNR on
25 August 31, 2012. The analysis shows the areas that would be flooded, if the dam on the Dinesen
26 property failed. This amendment will designate new areas of floodway that do not exist now and
27 will change other existing general floodplain to floodway. The Washington County Planning
28 and Parks Department does not object to this request.

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30 Mr. Miller opened the public hearing and no comments were received. Moved by Mr. White,
31 seconded by Mr. Sorce to close the public hearing. Motion carried.

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33 Moved by Mr. White, seconded by Mr. Heidtke to approve the amendments to the
34 Shoreland/Wetland/Floodplain Zoning District Maps of Washington County as follows:

- 35 1. Part of the NE-1/4, Section 29, Town of Farmington - Gerald Kahn, Rosebush Trust No.
36 4 LLC
- 37 2. Part of the NW-1/4, Section 28, Town of Farmington - Ivarson North
- 38 3. Part of the SE-1/4, Section 21, Town of Farmington, Ethel Knoeck LE, Douglas and
39 Mary Knoeck
- 40 4. Part of the SE-1/4 and SW-1/4, Section 21, Town of Farmington, Timothy and Melissa
41 Dobberphul
- 42 5. Part of the SW-1/4, Section 21, Town of Farmington - Carl Johnson Revocable Living
43 Trust

44 Motion carried.

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REGISTER OF DEEDS 2014 BUDGET REVIEW

Ms. Martin presented the 2014 Register of Deeds budget.

The 2014 Register of Deeds base level budget is \$207,629 revenues above expenses, and the requested level budget is \$218,864 revenues above expenses. There are no changes in user fees or outlay requests for 2014.

2014 Out-Of-State Travel

One person to attend the Property Records Industry Association Conference on February 25-28, 2014, in Washington D.C. or on August 25-28, 2014, in Long Beach, CA, at a cost of \$1,300.

Decision Items

1. Land Notification (Fraud Alert) Software \$13,000
2. Out of State Travel \$1,300

Moved by Mr. White, seconded by Mr. Miller to remove the TRIMIN LandScan Software/Installation/Training, at a cost of \$40,000, and the TRIMIN LandScan Software Maintenance, at a cost of \$5,250, from the proposed 2014 Register of Deeds budget. Motion carried.

Moved by Mr. White, seconded by Mr. Heidtke to remove the Land Notification (Fraud Alert) Software, at a cost of \$13,000, from the proposed 2014 Register of Deeds budget. Motion carried.

Ms. Martin was directed to bring justification for the software expenditures currently removed from the Register of Deeds' 2014 budget for PCPC reconsideration at their September meeting.

Moved by Mr. White, seconded by Mr. Sorce to approve the 2014 Register of Deeds budget with a net levy of \$446,940 revenues above expenses - Register of Deeds portion, and net levy of \$169,826 - Real Property portion, for a combined net levy of \$277,114 revenues above expenses, including out-of-state travel, and forward to Administration. Motion carried.

The meeting recessed at 2:36 p.m. and reconvened at 2:44 p.m.

2014 PLANNING AND PARKS DEPARTMENT BUDGET REVIEW

The 2014 Planning and Parks Department base level budget is \$2,842,253, and the requested level budget is \$2,839,077.

GOLF SECTION

Assistant Administrator for Golf and Parks Mike Kactro presented the 2014 Golf Section budget, including an out-of-state travel request and user fee changes.

Moved by Mr. Heidtke, seconded by Mr. Schulz to tentatively approve the 2014 Golf section budget, including out-of-state travel and user fee changes. Motion carried.

PARKS SECTION

Assistant Administrator for Golf and Parks Mike Kactro presented the 2014 Parks Section budget, including outlay requests. There are no changes in user fees or out-of-state travel requests for 2014.

1 Moved by Mr. White, seconded by Mr. Sorce to tentatively approve the 2014 Parks Section
2 budget, including outlay. Motion carried.

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4 **LAND USE DIVISION**

5 Land Resources Manager Phil Gaudet presented the 2014 Land Use Division budget, including
6 user fee changes. There are no out-of-state travel or outlay requests for 2014.

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8 Moved by Mr. White, seconded by Mr. Schulz to tentatively approve the Land Use Division
9 budget, including user fee changes. Motion carried.

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11 **PLANNING DIVISION**

12 Deputy Administrator Debora Sielski presented the 2014 Planning Division budget, including an
13 out-of-state travel request. There are no changes in user fees or outlay requests for 2014.

14 Moved by Mr. Ewert, seconded by Mr. White to tentatively approve the 2014 Planning Division
15 budget, including out-of-state travel. Motion carried.

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17 **GIS DIVISION**

18 GIS Manager Eric Damkot presented the 2014 GIS Division budget including out-of-state travel.
19 There are no changes in user fees or outlay requests.

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21 Moved by Mr. Heidtke, seconded by Mr. White to tentatively approve the 2014 GIS Division
22 budget, including out-of-state travel. Motion carried.

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24 Moved by Mr. Heidtke, seconded by Mr. Sorce to approve the 2014 Planning and Parks
25 Department budget, including out-of state travel, user fee changes, and outlay requests as
26 presented, with a net levy in the amount of \$2,839,077, and forward to Administration. Motion
27 carried.

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29 **MINUTES**

30 Moved by Mr. Sorce, seconded by Mr. Heidtke to approve the July 24, 2013, minutes as
31 presented. Motion carried.

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33 **NEXT MEETING DATES**

34 The Land Conservation and Planning, Conservation and Parks Committees will tentatively meet
35 on Monday, September 30, 2013, at 1:30 p.m. and Wednesday, October 16, 2013, at 1:00 p.m.

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37 **ADJOURNMENT**

38 Moved by Mr. White, seconded by Mr. Sorce to adjourn the joint Land Conservation and
39 Planning, Conservation and Parks Committees' meeting at 3:55 p.m. Motion carried.

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Brenda J. Jaszewski, County Clerk